2022-2023 K-5 Elementary Virtual Learning FAQ for Parents

Rockdale County Public Schools is offering a district wide virtual option for K-5 elementary students who wish to continue their education virtually.

1. **How can I sign up for K-5 virtual learning?**
   Parents must complete an online application via Infinite Campus Parent Portal for each student wishing to enroll in the district virtual option. In the Parent Portal, select **Documents Tab**. You will be asked complete the application.

2. **If my child is already in the virtual option for 2021-2022, do I need to sign them up again?**
   Yes.

3. **Is there a deadline to choose K-5 Elementary Virtual Learning?**
   The application window to apply for the virtual option will be **February 28, 2022-March 18, 2022**. Parents must complete the application in the Parent Portal during this time.

4. **What if I do not have a Parent Portal account?**
   Detailed instructions on creating a Parent Portal can be found on our website at [www.rockdaleschools.org/infinitecampus](http://www.rockdaleschools.org/infinitecampus). You will need your child’s Student ID number.*For help with your child's Student ID Number, contact the front desk of your school during work hours.
5. My child will be in kindergarten during the 22-23 school year and is not yet in Infinite Campus, how can I register my him/her?
If you are interested in registering your upcoming Kindergarten student in the Virtual Learning, please contact Raquel Lett-Anderson, Office of Accountability & School Performance, at (770) 860-4275 or rlettanderson@rockdale.k12.ga.us on or before May 27, 2022.

6. How long will I have to commit to the virtual option?
Students who are signed up for the virtual option are expected to remain in the program for the full academic semester.

7. Will the school district provide a device for my student?
Rockdale County Public Schools students enrolled in kindergarten through fifth grades will be provided a device for virtual learning.

8. What is the process for returning my child to in-person instruction at the assigned homeschool?
Parents who wish to return to the in-person model will only be able to do so at the first semester. Parents must notify their child’s principal, in writing, by November 30, 2022.

9. What is the attendance expectation for students who participate in the virtual option?
Students will be required to participate in synchronous and asynchronous learning. Students are expected to attend instructional sessions and complete all assignments. Attendance will be monitored daily. Please see the K-5 Virtual Learning Parent Handbook for more information.

10. What are synchronous and asynchronous learning?
Students will be required to participate in online meetings/lessons at specific times with their teachers (synchronous learning) and complete activities and assignments on their own time (asynchronous learning).

11. What are the expectations for attending synchronous lessons?
Synchronous Conduct for Parents, Learning Coaches, and Students:
   o Login promptly at the scheduled time for your live class sessions using the RCPS issued device.
   o Questions and conversations should be related to the lesson.
   o Interactions with others should be respectful.
   o Cameras should be on during lessons.
   o Students should have a designated workspace. We ask that students not attend sessions while in bed.
   o Students are expected to remain in the session and actively participate.
   o Students will be expected to request permission if they need to step away from the session.
2022-2023 Elementary Virtual Learning Option FAQ Document

- If there are multiple students in your home, each student needs to log into a session individually.
- To limit learning disruptions during live class sessions, students should follow their local school’s PBIS expectations. If a student is causing a disruption that negatively impacts the learning environment or engages in behavior that is prohibited, they will be removed from the live class session, their parents will be contacted, and the student may receive an academic and/or behavior consequence. Excessive violations of the Behavior Code may result in the K-5 virtual placement being revoked and the student being required to return to their home school for in-person instruction.

- To limit learning disruptions that can negatively impact the learning environment, a parent/guardian or learning coach cannot interrupt class to address concerns with a teacher. Parents or Learning Coaches who wish to speak directly with a teacher, may send a private chat message to the teacher, or they may call or email the teacher to schedule an appointment. The K-5 Virtual privilege may be revoked if a parent or learning coach repeatedly interrupts class or causes a disruption of the learning environment, their student will be required to return to their home school for in-person instruction.

12. What if my student is not able to attend the synchronous class sessions?
   The student will be required to review the recorded lesson within 24 hours. The teacher must be notified prior to a student missing a live session and a written excuse must be submitted to the teacher following RCPS Board Policy.

13. Will my student receive lunch?
   RCPS School Nutrition is developing a plan to provide meals to students choosing K-5 virtual. Where applicable, these meals may require your normal school lunch charges. As part of the online application, parents will be asked to indicate an interest in receiving school meals while attending school at home.

14. How will my student receive additional help if needed?
   Teachers will provide support during the intervention/enrichment blocks. Students may also request additional support from the teachers and/or the school counselor.

15. What will an instructional day look like?
   A sample schedule will also be provided for review on our RCPS Website and the K-5 Virtual Learning Parent Handbook.

16. Will my student receive grades?
   Yes. Students enrolled in the virtual option will follow the grading criteria outlined by Rockdale County Public Schools.

17. Will the virtual learning option require my student to receive support from home?
   Yes. All K-5 RCPS virtual students are required to have a voluntary Learning Coach (parent/guardian/designated person over 18 yrs.). If the Learning Coach is NOT a
parent/legal guardian, the parent/legal guardian will need to provide written permission for the school to release student information.

18. What are the duties of the Learning Coach?  
The primary duties of the Learning Coach include but are not limited to the following:
   o Regularly monitor and respond to correspondence.
   o Answer all communication within 24 hours.
   o Complete all paperwork requested.
   o Keep student information up to date.
   o Ensure a learning environment that is free from distractions.
   o Monitor their student’s assignment completion daily.
   o Check grades at least once per week.
   o Ensure that students attend all required live lessons on time.
   o Monitor students when taking assessments and tests to ensure integrity in testing.

19. Will there be an orientation for students and parents?  
   Yes. More information is forthcoming.

20. Will new students to the district who complete registration after March 18, 2022, be able to choose the elementary virtual option?  
   Due to staffing, during the 22-23 school year, this will not be an option.