



301 Pine Avenue
Waynesboro, Virginia 22980

540-946-4600
540-946-4608 fax
www.waynesboro.k12.va.us

July 1, 2022

Dear Parent or Guardian:

We are pleased to inform you that all Waynesboro Public Schools will continue to participate in the Community Eligibility Provision (**CEP**) National School Lunch and School Breakfast Program, which provides FREE Student meals, for the 2022-2023 School Year.

What does this mean for you and your children attending any school in the division?

Great news for you and your students!

All enrolled students of **Waynesboro Public Schools** are eligible to receive a free breakfast and lunch at school each day of the 2022-2023 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee and without submitting a meal application.

If you have any questions or need further information, please call or email the School Nutrition office:

Tammy Coffey, School Nutrition Supervisor
540-946-4607 ext. 144
tcoffey@waynesboro.k12.va.us

Laura Cash, School Nutrition Secretary
540-946-4607 ext. 118
lcash@waynesboro.k12.va.us

Sincerely,

Tammy Coffey
School Nutrition Program Supervisor
Waynesboro Public Schools

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

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