

*PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN*

Number 15

April 15, 2021

MISSION STATEMENT

The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and the democratic collaboration among students and staff.

Date Adopted: 12/15/16

Public Comments

In light of the need for social distancing and an effort to align our meeting practices and to insure an orderly meeting, the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. If the meeting is held virtually you will need to virtually raise your hand and when called upon state your name and address for the record. Each person will have three minutes to speak to the Board.
2. If the meeting is held in person you will need to stand at your chair and when called upon state your name and address for the record. Each person will have three minutes to speak to the Board.
3. Each person must address the presiding officer.
4. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
5. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
6. Please note Board of Education Bylaw 0167 – Public Participation in Board Meeting (*which can be found on our website*) details the Board's expectations and guidelines for addressing the Board of Education.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 15

April 15, 2021

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. **Job Description – Human Resources Clerk**

**JOB DESCRIPTION A
HR CLERK**

BE IT RESOLVED that the Board approve the Job Description for the position of Human Resources Clerk which has been reviewed by the Board Personnel Committee as appended.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

JOB DESCRIPTION

TITLE: Human Resources Clerk

REPORTS TO: Manager of Human Resources

QUALIFICATIONS: Associate's degree, Bachelor's degree strongly preferred
2-3 years' experience in a general office environment
Knowledge of Public School hiring practices preferred
Excellent organizational skills and ability to manage multiple tasks simultaneously
Strong written and communication skills
Proficiency in office computer applications
Experience with Human Resource databases is preferred (Systems 3000)
Able to work independently

JOB GOAL: Under the direction of the Manager of Human Resources, performs a variety of clerical duties that contribute to the efficient operation of the department.

PERFORMANCE RESPONSIBILITIES:

1. Maintain all Personnel employment records.
2. Maintain all performance files, including Student Growth Objectives and Professional Development.
3. Assist the HR Assistant in the coordination and processing of new hire paperwork.
4. Perform data entry and corrections/updates to the HR Personnel database as needed.
5. Create and maintain Department purchase orders.
6. Assist with the presentation of benefits packages.
7. Assist with checking references and organizing background checks.
8. Assist with mandatory district policy training.
9. Assist in processing unemployment claims, and unemployment verification.
10. Assist with the process of converting paper file records into digital format.
11. Assist in the posting of employment openings.
12. Perform other duties as assigned for the efficient operation of the Office of Human Resources.

Terms of Employment: This is a 12-month, Non-affiliated position.

Board Approved:

II. GA – GENERAL ADMINISTRATION – JONI BENOS

2. Travel and Work Related Expenses

TRAVEL & EXPENSES

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members, and

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members, and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District, and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy, and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent, and³

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities, and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein,

THEREFORE, BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Cory Wegesa Denise Brewer Rick Breiten	The Zones of Regulation	4-21-21	Virtual	\$190.00ea IDEA-B
CHANGE: Melissa Laurie TCRWP - Teaching of Reading - Virtual - \$850.00 From: July 19-23, 2021 To: June 28-July 2, 2021				

3. Board Policies

BOARD POLICIES

BE IT RESOLVED that the Board approve the following new and revised Board Policies at this second and final reading.

- | | | |
|---------------|---|----------|
| B 0145 | Board Member Resignation and Removal (M) (Revised) | B |
| P 2415 | Every Student Succeeds Act (M) (Revised) | C |
| P 2415.02 | Title I – Fiscal Responsibilities (M) (Revised) | D |
| P 2415.05 | Student Surveys, Analysis, and/or Evaluations (M) (Revised) | E |
| P & R 2415.20 | Every Student Succeeds Act Complaints (M) (Revised) | F |

BE IT RESOLVED that the Board of Education approve the abolishment of the following Policy at this first of two readings:

- | | | |
|-----------|--|----------|
| P 2415.01 | Academic Standards, Academic Assessments, and Accountability (M) | G |
|-----------|--|----------|

4. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Eastlake School

The Eastlake PTA has donated two (2) Lifetime Outdoor Convertible Benches to Eastlake School.

Lake Hiawatha

The Lake Hiawatha PTA has donated \$495.00 to the Board of Education to help support cultural arts at Lake Hiawatha School.

Mt. Tabor School

The Mt. Tabor PTA has donated \$650.00 to the Board of Education to help support cultural arts at Mt. Tabor School.

Parsippany Hills High School

FIRST (For Inspiration & Recognition of Science & Technology) has donated \$1,194 to the Board of Education to help support the FIRST Tech Challenge Team 15271 "Chipwrecked Vikings" at Parsippany Hills High School.

BYLAWS

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

BYLAWS
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Board Member Resignation and Removal

0145 BOARD MEMBER RESIGNATION AND REMOVAL

Serving the constituency of the Township as a Member of the Board of Education is a privilege bestowed to those elected by the public. Service should be undertaken with a deliberative purpose allowing the public to maintain confidence in the member's continued service. In order to avoid uncertainty and assure the public of the integrity and transparency of the Board's actions, the Board has adopted the following policy.

A Board of Education member's service on the Board shall terminate immediately upon:

1. The cessation of the member's bona fide residency in the school district the member represents (N.J.S.A. 18A:12-2.2); or
2. The member's election or appointment to the office of mayor or member of the governing body of Parsippany-Troy Hills Township (N.J.S.A. 18A:12-2.2); or
3. The member's disqualification from voting pursuant to N.J.S.A. 19:4-1 (N.J.S.A. 18A:12-2.2); or
4. The member falsely affirms or declares that he/she is not disqualified as a voter pursuant to N.J.S.A. 19:4-1 or that he/she is not disqualified from membership on the Board due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1; or
5. The removal of the member by the Commissioner of Education; or
6. Recall of a Board member pursuant to N.J.S.A. 19:27A-1 et seq.

A member who fails to attend three consecutive meetings of the Board without good cause may be removed from office on the affirmative votes by majority of the remaining Board members, provided that:

1. The member's removal was proposed at the immediately previous Board meeting; and
2. Notice of the proposed removal was given to the affected member at least forty-eight hours in advance of the meeting at which the vote will be taken.



BYLAWS

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

BYLAWS

0145/page 2 of 2

Board Member Resignation and Removal

Resignation

Any member of the Parsippany-Troy Hills Board of Education who wishes to vacate his or her position or term of office prior to its expiration may do so by notifying the Board Secretary.

1. A Board member's resignation is effective when acknowledged by the Board at the public meeting following the filing of the member's written letter of resignation with the Board Secretary and the Board declares a vacancy in its membership.
2. No action on either a resignation or attempted withdrawal of a resignation may be taken at any special meeting of the Board.
3. The Board shall not fill any vacancy at the same meeting at which a Board member's resignation is acknowledged by the Board.
4. A Board member who has resigned from the Board may not withdraw their resignation after acknowledgment by the Board but may submit a letter of intent to fill the vacancy left by their resignation.

N.J.S.A. 18A:12-2; 18A:12-2.2; 18A:12-3; 18A:12-29
N.J.S.A. 19:27A-1 et seq.

Adopted: 23 October 2008
Revised: 12 April 2018
Revised:



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM
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No Child Left Behind Programs
M

2415 EVERY STUDENT SUCCEEDS ACT

The Every Student Succeeds Act (ESSA) is a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965 that provides Federal funds to help all New Jersey's school children achieve. The purpose of the ESSA is to ensure all students have equitable access to high-quality educational resources and opportunities and to close educational achievement gaps. The Board of Education elects to augment the instructional program of students by projects supported by Federal funds allocated under the ESSA and the district will comply with the requirements of all the programs authorized by the ESSA.

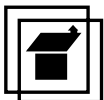
The district may be eligible for several grant programs funded through the ESSA, including, but not limited to, Title I through Title VII. Many of the Titles of the ESSA have several parts and subparts that provide a funding source for specific purposes.

Application Procedure

The district will submit an annual ESSA Consolidated Formula Subgrant Application to the New Jersey Department of Education (NJDOE). The school district's application shall include all information required by the NJDOE and the ESSA for the district to be considered for funding under the ESSA.

Covered Programs

Formula grants under the ESSA are non-competitive grants that school districts are eligible for based on the make-up of their student bodies. These formula grants for each Title are committed to different purposes and may be used to support different activities and programs.



Title I

The largest Federal program supporting elementary and secondary education is Title I. The ESSA strengthens Title I requirements for the State's assessments, accountability system, and support for school improvement. The law also requires minimum qualifications for teachers and paraprofessionals in Title I programs.

The school district must use the best available measure for identifying children from low-income families to: identify eligible school attendance areas, determine the ranking of each area, and determine allocations as identified in the Title I guidelines and regulations.

The school district will offer Title I services to eligible children enrolled in private elementary and secondary schools. The services and benefits will be equitable in comparison to services and benefits for participating public school children.

The school district will provide the New Jersey Department of Education assurances it will provide the maximum coordination between the Title I program, the regular school program, and services provided by other programs for specialized populations. The Title I program will consider the special needs of homeless children, migrant children, children with disabilities and limited English Language Learner (ELL) children. Title I funds will be reserved so that migrant children who are otherwise eligible to receive Title I services, even if they arrive during the school year, are served.

Type of Title I Program

The school district will offer a Target Assistance Title I program.

Target Assistance Program

Schools that are not eligible for (or do not choose to operate) school-wide Title I programs must use Title I funds to provide targeted services to low-achieving students. A Target Assistance program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.



New Jersey Department of Education Accountability System

The district will comply with the accountability system established by the New Jersey Department of Education and outlined in the New Jersey State Plan and approved by the United States Department of Education.

Fiscal Responsibility

The district will comply with the requirements as outlined in Policy 2415.02 Title I – Fiscal Responsibilities in accordance with the NJDOE and the ESSA.

Staff

The district will comply with the staff certification requirements of the ESSA and the NJDOE. In addition, the district will ensure all paraprofessionals meet the requirements as established by the ESSA and as outlined in Policy 4125 – Employment of Support Staff Members.

Parental Involvement

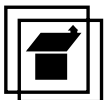
The district will comply with the requirements as outlined in Policy 2415.04 – Parental Involvement in accordance with the NJDOE and the ESSA.

Student Surveys, Analysis, and/or Evaluations

The Protection of Pupil Rights Amendment (PPRA) applies to school districts that receive Federal funding from the United States Department of Education. The district will comply with the requirements as outlined in Policy 2415.05 - Student Surveys, Analysis, and/or Evaluations in accordance with the PPRA.

Unsafe School Choice Option

In the event there is a school in the district designated as Persistently Dangerous in accordance with the Victims of Violent Criminal Offenses as outlined in the ESSA, the district will comply with the requirements of Policy 2415.06 – Unsafe School Choice Option in accordance with the NJDOE and the ESSA.



Property

Property acquired through Title I funds for use in public or private schools will be acquired in accordance with the Public School Contracts Law, will be held in title by the Board of Education, and will not be used for other purposes so long as it is required in the Title I program. Property no longer required for Title I purposes will be used for other, similarly funded projects or disposed of in accordance with State and Federal guidelines.

Capital Expenses

The Superintendent will assure the district abides by New Jersey's Public Contracts Law; consults appropriate private school officials prior to making any decisions regarding capital expenses; ensure funds that are received to cover capital expenses provide equitable Title I services to private school students; ensure accounts for any capital funding is separately maintained; and assure lease purchase agreements are consistent with applicable statute and administrative code.

Post-Award Requirements

The school district will maintain all project records for five years following the completion of the activity for which the funds were used. The school district will prepare and submit all reports as required by the State Department of Education in a timely manner.

Supplement, Not Supplant

Grant funds provided under Federal programs, including the ESEA of 1965 as amended by the ESSA, shall supplement, not supplant the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students participating in programs assisted under the ESEA of 1965 as amended by the ESSA.

Evaluation

The Superintendent or designee will evaluate the ESSA programs as required by the United States and the New Jersey Departments of Education.

Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.

Adopted: 2 April 2009
Revised: 11 April 2013



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM
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Title I – Fiscal Responsibilities
M

2415.02 TITLE I – FISCAL RESPONSIBILITIES

The Parsippany-Troy Hills-Board of Education will comply with the requirements of the Elementary and Secondary Education Act (ESEA) of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act (ESSA).

Maintenance of Effort

To be in compliance with the requirements of the ESEA as amended by the ESSA Parsippany-Troy Hills Board of Education will maintain either a combined fiscal effort per student or aggregate expenditures of State and local funds with respect to the provision of the free public education by the Local Education Agency (LEA) for the preceding fiscal year that is not less than ninety percent of the combined fiscal effort per student or the aggregate expenditures for the second preceding fiscal year.

Comparability with Multiple Schools

To be in compliance with the requirements of the ESEA as amended by the ESSA Board of Education directs the Superintendent to assign teachers, administrators, and auxiliary personnel to the schools in such a way that the equivalence of personnel is ensured among schools. The school district will ensure that State and local funds are used to provide comparable services for Title I and non-Title I schools.

Comparability of Materials and Supplies

To be in compliance with the requirements of the ESEA as amended by the ESSA Board of Education directs the Superintendent to distribute curriculum materials and instructional supplies to the schools in such a way that the equivalence of such material is ensured among schools.

Supplement, Not Supplant

Grant funds provided under Federal programs, including the ESEA as amended by the ESSA, shall supplement, not supplant the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students participating in programs assisted under the ESEA as amended by the ESSA.

Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.

Adopted: 2 April 2009
Revised



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Pupil Surveys, Analysis and/or Evaluations
M

2415.05 STUDENT SURVEYS, ANALYSIS, AND/OR EVALUATIONS

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. §1232h; 34 CFR Part 98) applies to school districts that receive funding from the United States Department of Education.

Consent

PPRA requires written consent from parents of unemancipated minor students and students who are eighteen years old or emancipated minor students before such students are required to participate in a survey, analysis, or evaluation funded in whole or in part by a program of the United States Department of Education that concerns one or more of the following areas referred to as “protected information surveys”:

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged or analogous relationships, such as with lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or parents;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program); or
9. Social security number.



This consent requirement also applies to the collection, disclosure or use of student information for marketing purposes, referred to as “marketing surveys,” and for certain physical examinations and screenings.

“Opt a Student Out” Notice

The parents of unemancipated minor students and students who are eighteen years old or emancipated minor students will be provided an opportunity to opt out of participating in:

1. The collection, disclosure, or use of personal information obtained from students for marketing, to sell, or otherwise distribute information to others;
2. The administration of any other “protected information survey” not funded in whole or in part by the United States Department of Education; and
3. Any non-emergency, invasive physical examination required as a condition of attendance, administered by the school district or its agents, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, scoliosis screenings, or any physical examination or screening permitted or required under State law.

Inspection

The parents of unemancipated minor students and students who are eighteen years old or emancipated minor students, upon request and before administration or use, have the right to inspect:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM
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Student Surveys, Analysis, and/or
Evaluations

The Superintendent or designee shall be responsible for obtaining the consent, annual direct notification to parents and eligible students at the start of each school year and after any substantive changes of the “opt a student out” rights, and the inspection rights provisions of PPRA and this Policy. The “opt a student out” notice shall include any specific or approximate dates of the activities eligible for a student to “opt out.”

PPRA Consent/Opt Out Violations

Parents or students who believe their rights under PPRA may have been violated may file a complaint with United States Department of Education.

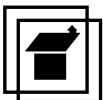
The Protection of Pupil Rights Amendment (PPRA)

(20 U.S.C. §1232h; 34 CFR Part 98)

Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.

Adopted: 2 April 2009

Revised:



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM
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Every Student Succeeds Act
Complaints
M

2415.20 EVERY STUDENT SUCCEEDS ACT COMPLAINTS

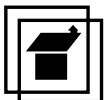
The Every Student Succeeds Act (ESSA) reauthorized the Elementary and Secondary Education Act of 1965 (ESEA). A Board of Education shall adopt a policy and written procedures for resolving a written complaint presented by an individual or organization that alleges violations in the administration of the ESSA programs as identified by the New Jersey Department of Education (NJDOE).

Policy and Regulation 2415.20 set forth the requirements for resolving complaints presented by any individual or organization that:

1. A school, school district, other agency authorized by the school district, or by the NJDOE violated the administration of education programs authorized by the ESEA as amended by the ESSA; and/or
2. The NJDOE violated the administration of education programs required by the ESEA as amended by the ESSA.

Complaints regarding nonpublic school officials alleging school district noncompliance must pertain to at least one of the following three specific reasons:

1. The school district did not engage in consultation that was meaningful and timely;
2. The school district did not give due consideration to the views of the nonpublic school officials; or
3. The school district did not make a decision that treats the nonpublic school or its students equitable and in accordance with ESEA Section 1117 or Section 8501.



A complaint shall be written and must identify, at a minimum, the alleged ESEA violation; a description of previous steps taken to resolve the matter; the facts supporting the alleged violation as understood by the complainant at the time of submission; and any supporting documentation.

A complaint alleging a school in the district, school district, or other agency authorized by the school district, or the NJDOE violated the administration of a program must be submitted to the district administrator responsible for ESSA compliance. The district administrator responsible for ESSA compliance shall be responsible to coordinate the investigation of the complaint. The district administrator responsible for ESSA compliance shall submit a written report regarding the outcome of the investigation to the complainant.

If the complainant is not satisfied with the outcome of the investigation by the school district, the complainant must submit a written complaint to the Executive County Superintendent for the county where the school district is located. This process does not apply to alleged violations concerning participation of nonpublic school children.

The Executive County Superintendent will coordinate the investigation of a complaint. When the investigation is complete, the Executive County Superintendent will notify the complainant in writing regarding the outcome of the investigation. If it is determined a violation has occurred, the Executive County Superintendent will identify and impose the appropriate consequences or corrective action in accordance with statute and/or regulation to resolve the complaint. If the complainant is not satisfied with the determination that is made by the Executive County Superintendent, the complainant may submit a written request for review of that determination to the Assistant Commissioner.



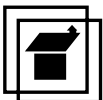
A complaint alleging the NJDOE violated the administration of a program must be submitted to the designated New Jersey Department of Education Assistant Commissioner. The appropriate NJDOE Office assigned by the Assistant Commissioner will coordinate the investigation of a complaint. When the investigation is complete, the Assistant Commissioner will notify the complainant in writing regarding the outcome of the investigation. If it is determined a violation has occurred, the Assistant Commissioner will identify and impose the appropriate consequences or corrective actions as required by statute and/or regulation to resolve the complaint.

If a complainant does not agree with the NJDOE's decision, the complainant may appeal to the Secretary of the United States Department of Education.

To initiate a complaint regarding participation of nonpublic school children, a complainant must submit a written complaint to the NJDOE Nonpublic Ombudsman in accordance with NJDOE procedures.

New Jersey Department of Education Elementary and Secondary Education Act (ESEA)
Complaint Policy and Procedure

Adopted: 2 April 2009
Revised:



POLICY

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Academic Standards, Academic Assessments
and Accountability
M

2415.01 ACADEMIC STANDARDS, ACADEMIC ASSESSMENTS AND ACCOUNTABILITY

The No Child Left Behind Act of 2001 (NCLB), §1111, requires New Jersey to have an accountability system to include challenging academic content and academic achievement standards. New Jersey's Core Curriculum Content Standards define those skills needed for children to be successful in the twenty-first century economy. These skills are measured by State assessments and New Jersey's accountability design determines a school's progress toward meeting established standards. This progress measure is referred to as Adequate Yearly Progress (AYP).

Testing Requirements

In accordance with NCLB, beginning in the 2002-2003 school year, schools must administer language arts/literacy and mathematics tests in three grade spans: grades 3 through 5, grades 6 through 8, and grades 10 through 12 in all schools. By the 2005-2006 tests must be administered every year in grades three through eight and one year in grades ten through twelve. Beginning in the 2007-2008 school year, science achievement must also be tested. At least 95% of each pupil group must participate in the assessment process. Pupils who have been enrolled in the school for less than one academic year are not included in the accountability process. Pupils with disabilities who are moved from their neighborhood school to receive services at another school will be included in their home school's accountability process. Pupils with limited English proficiency must also be assessed, with accommodations. Pupil progress must also be assessed by pupil group (pupils from major racial and ethnic groups, economically disadvantaged pupils, pupils with disabilities, and pupils with limited English proficiency) in accordance with the requirements of NCLB.

Adequate Yearly Progress (AYP)

The New Jersey Department of Education (NJDOE) will establish starting points for AYP and incremental increases in expectations for all schools with the goal of all schools and pupil groups reaching 100 percent proficiency in language arts/literacy, math, and science by the 2013-2014 school year.

School Level Accountability

Each school's proficiency statistics in each area and pupil subgroup will be compared to the State-wide benchmarks. Results for subgroups with fewer than the number of pupils designated by the NJDOE will be suppressed or excluded from the analysis. Intervals of confidence of 90% will be applied to school results. If a subgroup is identified as not having met AYP, "safe harbor" may be reached if the percentage of pupils not meeting AYP has decreased by 10% from the previous school year.



NJDOE School Classification System

The NJDOE will classify schools into six categories of progress based on a school's progress toward meeting the established standards. These categories are:

1. Category I – Schools in Need of Improvement

These schools did not achieve AYP and have an achievement gap of more than 25% in attaining the State standards. The progress achieved by these schools demonstrates that significantly greater assistance is needed to reach full State standards.

This includes those schools that met the above criteria for one or more grade levels, even though they also achieved Category II, Schools in Performance Monitoring, in another grade level.

2. Category II – Schools in Performance Monitoring

These schools did not achieve AYP; however the schools have demonstrated the ability to make progress toward incrementally eliminating the achievement gap; 25% or less of pupils failed to achieve the State standards in one content area. If AYP is not made in the next academic year the school will enter Category I.

Category II includes those schools that met the above criteria even though they also achieved Category III, Schools Approaching the Standards, in another grade level.

3. Category III – Schools Approaching the Standards

These schools have nearly achieved AYP; less than 5% of pupils have not achieved State standards in only one content area. These schools are likely to meet the State standards within one academic year. However, if AYP is not made in the next academic year the school will enter Category II.

Category III includes those schools that met the above criteria even though they also achieved Category IV, Schools Receiving Conditional Approval, in another grade level.



4. Category IV – Schools Receiving Conditional Approval

These schools have achieved their designated AYP and are progressing toward meeting the State standards. These schools must be monitored for maintenance of achievement.

Category IV includes those schools that met the above criteria even though they also achieved Category V, Schools Receiving Full Approval, in another grade level.

5. Category V – Schools Receiving Full Approval

Category V schools have met State standards in at least one of the prior two years in each subject area.

6. Category VI – Schools Demonstrating Excellence

Category VI schools have always met or exceeded State standards and may be considered exemplary models of success.

The School Improvement Process

Schools that have not made adequate yearly progress for two consecutive school years in the same content area will be identified as needing school improvement before the beginning of the next school year. If any school in the district is identified as a Title I school in need of improvement, the following steps need to be taken in the Title I portion of the Consolidated Application/Plan for funding of programs governed under the No Child Left Behind Act. The plan must be developed in accordance with NCLB §1116 and NJDOE guidelines and shall include:

1. Improvement Plan – The school must develop a two-year improvement plan showing programs and strategies that will be adopted to improve teaching and learning.
2. Professional Development – The school must provide professional development for the school's staff to improve their skills. At least ten percent of the school's Title I allocation for two years must be spent to support these professional development activities.



3. Intra-district Choice – The district must develop and offer an intra-district school choice program that includes the process to be used to notify parent(s)/legal guardian(s) of pupils enrolled in the school of the school’s designation as a school in need of improvement. An intra-district school choice program must offer parent(s)/legal guardian(s) the opportunity to transfer their child to another school within the district that is not identified for improvement.
4. Supplemental Services – The school must offer and provide supplemental educational services to disadvantaged children in accordance with NCLB and NJDOE guidelines.

Districts with schools that fail to make AYP, after being identified as needing school improvement, by the end of the first full year after identification must continue to

1. Offer the intra-district school choice option to parent(s)/legal guardian(s);
2. Make available supplemental educational services in accordance with NCLB §1116; and
3. Provide technical assistance in accordance with NCLB §1116.

Districts that have schools that fail to make AYP by the end of the second full year after being identified as needing school improvement must continue 1, 2 and 3 above and take at least one of the following corrective actions as identified in NCLB:

1. Replace the school staff who are relevant to the failure to make adequate yearly progress;
2. Institute and fully implement a new curriculum that includes appropriate professional development for all relevant staff that is based on scientifically based research and offers substantial promise of improving educational achievement for low-achieving pupils and enabling the school to make adequate yearly progress;
3. Significantly decrease management authority at the school level;
4. Appoint an outside expert to advise the school on its progress toward making adequate yearly progress based on its school plan;
5. Extend the school year or school day for the school; and/or



6. Restructure the internal organizational structure of the school.

If, after one full year of corrective action, a school subject to corrective action continues to fail to make AYP, the district shall continue to offer the intra-district school choice option, make available supplemental educational services and prepare a plan and make necessary arrangements for alternative governance in accordance with NCLB §1116.

The district may delay, for a period not to exceed one year, implementation of certain corrective action and/or restructuring in accordance with NCLB §1116.

Funds for transportation and supplemental educational services shall be provided in accordance with NCLB, §1116.

No Child Left Behind §1116

Adopted: 2 April 2009

Abolished:



III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.

5. **Correction – Student Teacher**

CORRECTION

BE IT RESOLVED that the Board approve the following correction:

Student Teacher

CHANGE:

Jeffrey Joy - PPS - Western New England University

From: 1/4/2021 - 3/26/2021

To: 1/4/2021 - 4/1/2021

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

- 6. **Resignation – Asst. Superintendent for Curriculum and Instruction** **RESIGN
ASST SUP C&I**

BE IT RESOLVED that the Board approve the resignation of Dr. Tali Axelrod, Assistant Superintendent for Curriculum and Instruction, effective June 30, 2021.

- 7. **Resignation – PTHESA** **RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignation effective March 31, 2021:

Samantha Wach Instructional Paraprofessional Intervale Elementary School

- 8. **Resignation - Major-Extra Responsibility Assignment** **RESIGN
COACHING**

BE IT RESOLVED that the Board approve the resignation of Matthew Ciampa, Spring Wellness Room Supervisor at Parsippany Hills High School, effective March 30, 2021.

- 9. **Employment - Acting Head Custodian** **EMPLOY
ACTING HEAD CUST**

BE IT RESOLVED that the Board approve the individual named below who worked as Acting Head Custodian at Intervale Elementary School and is entitled to a prorated portion of the head custodian stipend of \$5,404.00:

Jawan Alston 03/01/2021 - 03/31/2021

- 10. **Change of Assignment/Contract – Local 32** **CHANGE
LOCAL 32**

BE IT RESOLVED that the Board approve the individual named below who has been reassigned for the 2020-2021 school year, necessitating the following change in contract, effective April 16, 2021:

Gabriel Perez

From: Custodian-Part-Time Nights - Northvail Elementary School
\$15.10 per hour + \$1,324 (Black Seal)

To: Custodian-Mon-Fri - Northvail Elementary School
\$31,437.00 + \$1,458 (2nd Shift Differential) + \$1,324 (Black Seal)

11. Employment - Local 32

EMPLOY LOCAL 32

BE IT RESOLVED that the Board approve the employment of Stanley Van Dyke, who has successfully completed his 150-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$31,437.00, plus \$1,458.00, prorated for the 2020-2021 school year effective April 2, 2021.

12. Major-Extra Responsibility Assignment

MAJOR-EXTRA

BE IT RESOLVED that the Board approve the major-extra coaching assignment for the 2020-2021 school year effective April 16, 2021:

Parsippany High School
Head Field Hockey Coach

Kathryn Todero Step 1 \$7,135.00

13. Transfer of Assignments

TRANSFERS 21-22

BE IT RESOLVED that the Board approve the individuals named below who have been transferred/reassigned for the 2021-2022 school year:

Last Name	First Name	Subject	From	Transfer To	Subject
Antunes	Lauren	Behaviorist	PHS, .5 FTE, PHHS, .5 FTE	PHHS, 1 FTE	Behaviorist
Bamber	Sarah	Music	KN, .6 FTE, EA, .4 FTE	KN, .6 FTE, NV, .4 FTE	Music
Cohen	Heidi	SE Preschool	LH, 1 FTE	TH, 1 FTE	SE
DeFilippo	Rosanna	Reading Sp	IN, 1 FTE	EA, 1 FTE	Preschool
Hazel	Danielle	Music	MT, .6 FTE, TH, .4 FTE	MT, .5 FTE, TH, .5 FTE	Music
Hestevold	Mackenzie	Social Studies	PHS, .6 FTE, PHHS, .4 FTE	PHHS, 1 FTE	Social Studies
Kandil	Ahmed	Business	PHHS, 1 FTE	PHS, 1 FTE	Business
Kelly	Rachael	Art	PHHS, .8 FTE, PHS, 2 FTE	PHHS, 1 FTE	Art
Liu	Shelley	WL-French	CMS, 1 FTE	EA, .5 FTE, IN, .5 FTE	ESL
Lopez	Christina	SE RR	TH, 1 FTE	BMS, 1 FTE	Sp Ed
Madrigal-Babcock	Karla	Elementary	IN, 1 FTE	LP, 1 FTE	Elementary
Orsini	Gina	Behaviorist	PHS, .2 FTE, BMS, 8 FTE	BMS, 1 FTE	Behaviorist
Partington	Alexandra	Elementary	KN, 1 FTE	PHHS, 1 FTE	Business
Pettinelli	Dino	Music	KN, .6 FTE	KN, .6 FTE, LH, .4 FTE	Music
Poccia	Nicole	Music	KN, .6 FTE, LI, .2 FTE, MT, .2 FTE	LI, .6 FTE, EA, .4 FTE	Music
Plumb	Deanna	SE RR	EA, .5 FTE	IN, .5 FTE	SE Rr

Rasczyk	Lindsey	Math	PHHS, 1 FTE	PHHS, .4 FTE, PHS, .6 FTE	Math
Rohloff	Andrew	Elementary	IN, .2 FTE, RM, .6 FTE, TH, .2 FTE	IN, .5 FTE, TH, .5 FTE	Elementary
Timmins	Lauren	Psychologist	IN, .8 FTE, KN, .2 FTE	IN, 1 FTE	Psychologist
Washington	Kathleen	Elementary	MT, 1 FTE	EA, 1 FTE	Elementary
Webb	Kristin	Music	IN, .5 FTE, NV, .5 FTE	LH, .6 FTE, IN, .4 FTE	Music

PTHEA Change of Assignment for 2021-2022

Last Name	First Name	Location	2020-2021 Assignment	2021-2022 Assignment
Andersen	Kellie	BMS	.2 FTE, BSI, .8 FTE, GE MATH	.8 FTE, GE MATH, .2 FTE, ACC MATH
Andolino (Vendola)	Stephanie	BMS	1 FTE, MATH GR 7	1 FTE, MATH GR 6
Archer	Ryan	BMS	1 FTE, SS GR 8	1 FTE GR 6 SS
Aschmann	Heather	PHHS	.25 FTE, SE SC, .5 FTE, GE SC	.75 FTE SE SC, .25 GE SC
Berkman	Nicole	BMS	1 FTE, MATH GR 6	1 FTE, MATH (ALG) GR 7
Butterfield	Jeffrey	BMS	.2 ENG, .8 SE MATH	1 FTE SE MATH
Desai	Nimisha	CMS	1 FTE, BSI	.8 FTE, BSI, .2 FTE ESL MATH
Fodali	Randolph	PHS	1 FTE, SE SS	.2 FTE, SE MATH, .8 FTE, SE SS
Frantz	Jennifer	PHS	.6 FTE, ENG	.8 FTE, ENG
Fredericks	Olivia	PHHS	.5 FTE, SE SC, .5 GE SC	.75 FTE, SE SC, .25 FTE, GE SC
Hernandez	Antonia	BMS	1 FTE, ENG GR 6	1 FTE, ENG GR 8
Hild	Cristine	PHHS	1 FTE, SE MATH	.6 FTE, SE MATH, .4 FTE, GE MATH
Kennedy	James	PHHS	.4 FTE, GE SS, .6 FTE, SE SS	.8 FTE, GE SS, .2 FTE, SE SS
Konner	Margaret	PHHS	1 FTE, GE MATH	.2 FTE, SE MATH, .8 FTE, GE MATH
Kopas	Christine	BMS	1 FTE, ENG GR 8	1 FTE, ENG GR 6
Korman	Jennifer	BMS	1 FTE, BSI	1 FTE, MATH GR 8
Lodato	Jason	PHHS	.2 FTE, SE MATH, .8 FTE, SE SS	1 FTE, SE SS
Marshall	William	PHHS	.6 FTE, AP PSY, .4 FTE, SS	.8 FTE, AP PSY, .2 FTE, SS
Mulroy	Christine	PHHS	1 FTE, SE SC	1 FTE, GE SC
Nicosia	Danielle	PHS	.5 FTE, SC	.625 FTE, SC
Scioscia	Alexandra	PHHS	.5 FTE, SE SC, .5 FTE, GE SC	1 FTE, SE SC
Starr	Adam	PHS	.4 GE MATH, .6 SE MATH	1 FTE, SE MATH
Todero	Kathryn	PHS	.5 FTE, GE SC, .5 FTE, SE SC	.25 FTE GE SC, .75 FTE SE SC
Walker	Stephen	PHHS	1 FTE, SE	.4 FTE, SE SS, .6 FTE, SE ENG
Wiegand	James	BMS	1 FTE, SS GR 6	1 FTE, SS GR 8

14. **Appointment - Volunteer Extra-Curricular/Athletic Aides - 2020-2021**

**APPOINT
VOL-EXTRA**

BE IT RESOLVED that the Board approve the appointment of the following individuals as a volunteer extra-curricular athletic aides in the areas indicated:

Central Middle School
Alexandra Dell' Arena

Softball

Parsippany High School
Victoria O'Brien

Girls Lacrosse

Parsippany Hills High School
Jason Wooster

Winter Track, Spring Track

15. **Temporary Additional Duties**

**TEMP ADDL
DUTIES**

BE IT RESOLVED that the Board approve a stipend payment in the amount of \$13,792.03 to Stacy Bush, Guidance Counselor, for covering additional caseload from April 12, 2021 through June 18, 2021.

16. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2020-2021 school year:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Seema Goldberg	CMS	English	\$3,774.81	03/30/2021 - 06/18/2021	1 class every day	1/7
Lisa Ramundo	CMS	English	\$4,294.11	03/30/2021 - 06/18/2021	1 class every day	1/7
Sarah Schwarz	CMS	English	\$4,114.08	03/30/2021 - 06/18/2021	1 class every day	1/7
Kerry Laurito	CMS	English	\$3,482.44	03/30/2021 - 06/18/2021	1 class every day	1/7
Gregory Winick	CMS	English	\$3,774.81	03/30/2021 - 06/18/2021	1 class every day	1/7
Debra Clifton	CMS	Tech	\$3,940.54	04/12/2021 - 06/18/2021	1 class every day	1/7
Joseph Gillespie	CMS	Tech	\$3,032.82	04/12/2021 - 06/18/2021	1 class every day	1/7
Bryan DiMaulo	PHS	Science	\$1,820.37	05/03/2021 - 06/18/2021	1 class every day	1/7
Megan Stallone	PHS	Science	\$1,813.24	05/03/2021 - 06/18/2021	1 class every day	1/7
Nancy Lennon	PHS	Science	\$2,754.71	05/03/2021 - 06/18/2021	1 class every day	1/7
Kelly Garbarino	PHS	Science	\$2,765.27	05/03/2021 - 06/18/2021	1 class every day	1/7

Michael Herzenberg	PHHS	English	\$785.40	06/01/2021 - 06/18/2021	1 class every day	1/7
Diane Dunleavy	PHHS	English	\$972.25	06/01/2021 - 06/18/2021	1 class every day	1/7
Patrick Long	PHHS	English	\$568.55	06/01/2021 - 06/18/2021	1 class every day	1/7
William Kadar	PHHS	English	\$865.66	06/01/2021 - 06/18/2021	1 class every day	1/7
Lauren Mensing	PHHS	English	\$865.66	06/01/2021 - 06/18/2021	1 class every day	1/7
Brian Francis	PHHS	Social Studies/Special Ed	\$3,940.54	04/12/2021 - 06/18/2021	1 class every day	1/7
Jason Lodato	PHHS	Social Studies/Special Ed	\$3,970.02	04/12/2021 - 06/18/2021	1 class every day	1/7
Cristine Hild	PHHS	Social Studies/Special Ed	\$3,940.54	04/12/2021 - 06/18/2021	1 class every day	1/7
James Kennedy	PHHS	Social Studies/Special Ed	\$2,595.51	04/12/2021 - 06/18/2021	1 class every day	1/7

17. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Maternity Leave of Absence

Employee #49766

From: a maternity leave of absence on or about May 17, 2021 through June 21, 2021 utilizing accumulated sick leave and personal days, and an unpaid maternity leave of absence from June 22, 2021 through June 23, 2021. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence effective September 1, 2021 through November 23, 2021.

To: a maternity leave of absence on or about May 17, 2021 through June 21, 2021 utilizing accumulated sick leave and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence effective September 1, 2021 through November 23, 2021

V. PPS- PUPIL PERSONNEL SERVICES – KEITH CORTRIGHT

Suspensions

SUSPENSIONS H

Two secondary students have been suspended by their building principal as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ALFRED SAVIO, ED.D.

18. Payment of Bills

**PAYMENT
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for April 15, 2021 for the 2020-2021 school year in the amount of \$7,710,744.55.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for School Activities for the month of March 2021 school year in the amount of \$20,512.85.

19. Transfer of Funds

**TRANSFER
OF FUNDS**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2020-2021 budget per detail of transfers report, March 2021 for the 2020-2021 school year, per state law.

20. 2021 Exxon Mobil Educational Alliance Program Grant

**EXXON
ALLIANCE GRANT**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approves the application of the 2021 Exxon Mobil Educational Alliance Program Grant and accepts the award of \$500 for Parsippany Hills High School.

Parsippany-Troy Hills Board of Education

Expense Account Adjustment Analysis By Adjustment#

va_exaa2.111317

02/01/2021

All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000193	WRESTLING MAT	11-402-100-600-000-055--	SUPPLIES & MATERIALS	03/02/2021	NPALLESSI	\$9,000.00	\$449.85	\$9,449.85
	WRESTLING MAT	11-402-100-800-000-055--	OTHER OBJECTS	03/02/2021	NPALLESSI	\$3,100.00	(\$449.85)	\$2,650.15
Total for Adjustment #						000193	\$0.00	
000194	SCIENCE HONOR SOCIETY	95-001-005-000-000-050--	EXCHANGE	03/02/2021	NPALLESSI	\$6,692.94	(\$200.00)	\$6,492.94
	SCIENCE HONOR SOCIETY	95-003-106-000-000-050--	SCIENCE NHS CLUB	03/02/2021	NPALLESSI	\$0.00	\$200.00	\$200.00
Total for Adjustment #						000194	\$0.00	
000195	ESS TRANSFER	11-190-100-320-136-140--	PURCH PROF-ED SVCS-SUBS	03/03/2021	NPALLESSI	\$30,000.00	(\$5,000.00)	\$25,000.00
	ESS TRANSFER	11-214-100-320-136-140--	PURCH PROF-ED SVCS-SUBS	03/03/2021	NPALLESSI	\$12,000.00	\$5,000.00	\$17,000.00
Total for Adjustment #						000195	\$0.00	
000196	DISTRICT TRUCK MAINT	11-000-261-420-000-140--	CLEANING,REPAIR & MAINT	03/03/2021	NPALLESSI	\$98,075.10	\$1,212.58	\$99,287.68
	DISTRICT TRUCK MAINT	11-000-261-420-000-210--	CLEANING,REPAIR & MAINT	03/03/2021	NPALLESSI	\$84,933.44	(\$1,212.58)	\$83,720.86
Total for Adjustment #						000196	\$0.00	
000197	ESL TRAINING	20-241-100-101-001-140--	TITLE III-ESL HOMEWORK C	03/04/2021	SDYKSTRA	\$14,025.00	(\$5,030.30)	\$8,994.70
	ESL TRAINING	20-241-200-500-000-150--	TITLE III-OTHER PUR SVCS	03/04/2021	SDYKSTRA	\$2,469.70	\$5,030.30	\$7,500.00
Total for Adjustment #						000197	\$0.00	
000198	CMS - STORAGE TANK	11-000-261-610-000-055--	GENERAL SUPPLIES	03/05/2021	NPALLESSI	\$16,802.21	(\$3,306.06)	\$13,496.15
	CMS - STORAGE TANK	11-000-261-610-000-060--	GENERAL SUPPLIES	03/05/2021	NPALLESSI	\$14,835.96	\$3,306.06	\$18,142.02
Total for Adjustment #						000198	\$0.00	
000199	BINDING STRIPS AND CHIP	11-000-251-600-000-160--	SUPPLIES AND MATERIALS	03/09/2021	NPALLESSI	\$3,000.00	(\$263.55)	\$2,736.45
	BINDING STRIPS AND CHIP	11-000-251-600-000-210--	SUPPLIES & MATERIALS	03/09/2021	NPALLESSI	\$21,930.00	\$263.55	\$22,193.55
Total for Adjustment #						000199	\$0.00	
000200	HP MOTOR AND PUMP	11-000-261-420-000-100--	CLEANING,REPAIR & MAINT	03/10/2021	NPALLESSI	\$57,282.27	\$1,145.00	\$58,427.27
	HP MOTOR AND PUMP	11-000-261-420-000-103--	CLEANING,REPAIR & MAINT	03/10/2021	NPALLESSI	\$14,050.50	(\$1,145.00)	\$12,905.50
Total for Adjustment #						000200	\$0.00	
000201	DESK SHIELDS	11-000-291-270-000-210--	MED./DENTAL/PRES. INS.	03/10/2021	SDYKSTRA	\$20,280,209.00	(\$44,000.00)	\$20,236,209.00
	DESK SHIELDS	11-190-100-610-000-140--	GENERAL SUPPLIES	03/10/2021	SDYKSTRA	\$142,747.86	\$44,000.00	\$186,747.86
Total for Adjustment #						000201	\$0.00	
000202	LF SEAL KIT	11-000-261-610-000-070--	GENERAL SUPPLIES	03/10/2021	NPALLESSI	\$14,284.49	(\$382.50)	\$13,901.99
	LF SEAL KIT	11-000-261-610-000-340--	GENERAL SUPPLIES	03/10/2021	NPALLESSI	\$39,245.87	\$382.50	\$39,628.37
Total for Adjustment #						000202	\$0.00	
000203	12 GAUGE RAILS	11-000-261-610-000-060--	GENERAL SUPPLIES	03/10/2021	NPALLESSI	\$18,142.02	\$673.40	\$18,815.42
	12 GAUGE RAILS	11-000-261-610-000-070--	GENERAL SUPPLIES	03/10/2021	NPALLESSI	\$13,901.99	(\$673.40)	\$13,228.59
Total for Adjustment #						000203	\$0.00	
000204	LF SEAL KIT	11-000-261-610-000-070--	GENERAL SUPPLIES	03/10/2021	NPALLESSI	\$13,228.59	(\$382.50)	\$12,846.09
	LF SEAL KIT	11-000-261-610-000-340--	GENERAL SUPPLIES	03/10/2021	NPALLESSI	\$39,628.37	\$382.50	\$40,010.87

Parsippany-Troy Hills Board of Education

Expense Account Adjustment Analysis By Adjustment#

va_exaa2.111317

02/01/2021

All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Total for Adjustment # 000204							\$0.00	
000205	PHHS ROOF REPLACEMENT	12-000-400-450-005-050--	MAIN GYM FLOOR REP-PHS	03/11/2021	SDYKSTRA	\$225,821.00	(\$178,616.00)	\$47,205.00
	PHHS ROOF REPLACEMENT	12-000-400-450-007-053--	ROOF REPLACEMENT-PHHS	03/11/2021	SDYKSTRA	\$2,147,384.00	\$178,616.00	\$2,326,000.00
Total for Adjustment # 000205							\$0.00	
000206	DIGITAL TAKS BOXES	11-212-100-610-000-055--	GENERAL SUPPLIES-MD	03/11/2021	NPALLESSI	\$2,070.00	\$1.34	\$2,071.34
	DIGITAL TAKS BOXES	11-212-100-610-000-060--	GENERAL SUPPLIES-MD	03/11/2021	NPALLESSI	\$715.00	(\$1.34)	\$713.66
Total for Adjustment # 000206							\$0.00	
000207	DISTRICT BLACKTOP	11-000-261-610-000-070--	GENERAL SUPPLIES	03/12/2021	NPALLESSI	\$12,846.09	(\$1,269.00)	\$11,577.09
	DISTRICT BLACKTOP	11-000-261-610-000-140--	GENERAL SUPPLIES	03/12/2021	NPALLESSI	\$106,420.89	\$1,269.00	\$107,689.89
Total for Adjustment # 000207							\$0.00	
000208	NJTESOL CONFERENCE	20-245-100-100-001-140--	TITLE III IMM-SALARIES	03/15/2021	SDYKSTRA	\$14,025.00	(\$1,491.00)	\$12,534.00
	NJTESOL CONFERENCE	20-245-200-500-000-150--	TITLE III IMM-OTH PUR SV	03/15/2021	SDYKSTRA	\$2,000.00	\$1,491.00	\$3,491.00
Total for Adjustment # 000208							\$0.00	
000209	CENTRAL OFFICE SUPPLIES	11-000-251-600-000-160--	SUPPLIES AND MATERIALS	03/15/2021	SDYKSTRA	\$2,736.45	(\$509.15)	\$2,227.30
	CENTRAL OFFICE SUPPLIES	11-000-251-600-000-210--	SUPPLIES & MATERIALS	03/15/2021	SDYKSTRA	\$22,193.55	\$509.15	\$22,702.70
Total for Adjustment # 000209							\$0.00	
000210	FLOOR MACHINE	11-000-261-610-000-055--	GENERAL SUPPLIES	03/15/2021	NPALLESSI	\$13,496.15	(\$1,541.96)	\$11,954.19
	FLOOR MACHINE	11-000-261-610-000-060--	GENERAL SUPPLIES	03/15/2021	NPALLESSI	\$18,815.42	\$1,541.96	\$20,357.38
Total for Adjustment # 000210							\$0.00	
000211	CMS GENERIC PRODUCT	11-000-261-610-000-055--	GENERAL SUPPLIES	03/15/2021	NPALLESSI	\$11,954.19	(\$2,727.65)	\$9,226.54
	CMS GENERIC PRODUCT	11-000-261-610-000-060--	GENERAL SUPPLIES	03/15/2021	NPALLESSI	\$20,357.38	\$5,455.30	\$25,812.68
	CMS GENERIC PRODUCT	11-000-261-610-000-064--	GENERAL SUPPLIES	03/15/2021	NPALLESSI	\$16,476.63	(\$2,727.65)	\$13,748.98
Total for Adjustment # 000211							\$0.00	
000212	FOOD MIXERS PHHS	11-190-100-340-116-155--	PURCH TECH SVCS-SEC FCS	03/16/2021	NPALLESSI	\$4,000.00	(\$900.00)	\$3,100.00
	FOOD MIXERS PHHS	11-190-100-610-116-155--	GENERAL SUPPLIES-SEC FCS	03/16/2021	NPALLESSI	\$3,400.00	\$900.00	\$4,300.00
Total for Adjustment # 000212							\$0.00	
000213	ESS TRANSFER	11-190-100-320-136-140--	PURCH PROF-ED SVCS-SUBS	03/16/2021	NPALLESSI	\$25,000.00	(\$5,000.00)	\$20,000.00
	ESS TRANSFER	11-214-100-320-136-140--	PURCH PROF-ED SVCS-SUBS	03/16/2021	NPALLESSI	\$17,000.00	\$5,000.00	\$22,000.00
Total for Adjustment # 000213							\$0.00	
000214	FLOOR MACHINE PART TWO	11-000-261-610-000-055--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$9,226.54	(\$1,541.96)	\$7,684.58
	FLOOR MACHINE PART TWO	11-000-261-610-000-060--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$25,812.68	\$1,541.96	\$27,354.64
Total for Adjustment # 000214							\$0.00	
000215	DISTRICT SPARTAN	11-000-261-610-000-050--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$26,093.95	(\$301.23)	\$25,792.72
	DISTRICT SPARTAN	11-000-261-610-000-064--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$13,748.98	(\$301.23)	\$13,447.75
	DISTRICT SPARTAN	11-000-261-610-000-070--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$11,577.09	(\$301.23)	\$11,275.86
	DISTRICT SPARTAN	11-000-261-610-000-107--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$15,730.62	(\$301.23)	\$15,429.39

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000215	DISTRICT SPARTAN	11-000-261-610-000-140--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$107,689.89	\$1,204.92	\$108,894.81
Total for Adjustment # 000215							\$0.00	
000216	DISTRICT BLADES BOLTS	11-000-261-610-000-050--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$25,792.72	(\$325.50)	\$25,467.22
	DISTRICT BLADES BOLTS	11-000-261-610-000-140--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$108,894.81	\$325.50	\$109,220.31
Total for Adjustment # 000216							\$0.00	
000217	DISTRICT TAPE	11-000-261-610-000-050--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$25,467.22	(\$55.96)	\$25,411.26
	DISTRICT TAPE	11-000-261-610-000-140--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$109,220.31	\$55.96	\$109,276.27
Total for Adjustment # 000217							\$0.00	
000218	PHHS BATTERIES	11-000-261-610-000-050--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$25,411.26	(\$939.60)	\$24,471.66
	PHHS BATTERIES	11-000-261-610-000-053--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$28,000.00	\$939.60	\$28,939.60
Total for Adjustment # 000218							\$0.00	
000219	DISTRICT GAS SNIFFER	11-000-261-610-000-050--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$24,471.66	(\$298.52)	\$24,173.14
	DISTRICT GAS SNIFFER	11-000-261-610-000-140--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$109,276.27	\$298.52	\$109,574.79
Total for Adjustment # 000219							\$0.00	
000220	DISTRICT TRUCK	11-000-261-610-000-050--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$24,173.14	(\$2,395.00)	\$21,778.14
	DISTRICT TRUCK	11-000-261-610-000-140--	GENERAL SUPPLIES	03/16/2021	NPALLESSI	\$109,574.79	\$2,395.00	\$111,969.79
Total for Adjustment # 000220							\$0.00	
000221	CMS WET/DRY VAC	11-000-261-610-000-060--	GENERAL SUPPLIES	03/17/2021	NPALLESSI	\$27,354.64	\$3,005.60	\$30,360.24
	CMS WET/DRY VAC	11-000-261-610-000-107--	GENERAL SUPPLIES	03/17/2021	NPALLESSI	\$15,429.39	(\$3,005.60)	\$12,423.79
Total for Adjustment # 000221							\$0.00	
000222	DESK SHIELDS	11-000-291-270-000-210--	MED./DENTAL/PRES. INS.	03/18/2021	SDYKSTRA	\$20,236,209.00	(\$45,030.00)	\$20,191,179.00
	DESK SHIELDS	11-190-100-610-000-140--	GENERAL SUPPLIES	03/18/2021	SDYKSTRA	\$186,747.86	\$45,030.00	\$231,777.86
Total for Adjustment # 000222							\$0.00	
000223	HEAT EXCHANGER LAKE PAR	11-000-261-610-000-064--	GENERAL SUPPLIES	03/19/2021	NPALLESSI	\$13,447.75	(\$3,478.75)	\$9,969.00
	HEAT EXCHANGER LAKE PAR	11-000-261-610-000-070--	GENERAL SUPPLIES	03/19/2021	NPALLESSI	\$11,275.86	(\$3,478.75)	\$7,797.11
	HEAT EXCHANGER LAKE PAR	11-000-261-610-000-080--	GENERAL SUPPLIES	03/19/2021	NPALLESSI	\$7,082.04	\$6,957.50	\$14,039.54
Total for Adjustment # 000223							\$0.00	
000224	REALLOCATE KINDG PARA	11-110-100-101-001-070--	SALARIES-KINDG PARAS	03/21/2021	SDYKSTRA	\$74,723.00	\$24,741.00	\$99,464.00
	REALLOCATE KINDG PARA	11-110-100-101-001-100--	SALARIES-KINDG PARAS	03/21/2021	SDYKSTRA	\$74,223.00	(\$24,741.00)	\$49,482.00
Total for Adjustment # 000224							\$0.00	
000225	TV PRODUCTION SALARIES	11-140-100-101-103-140--	SALARIES-HS WD LNG TEACH	03/21/2021	SDYKSTRA	\$55,225.00	(\$55,225.00)	\$0.00
	TV PRODUCTION SALARIES	11-302-100-101-000-050--	SALARIES OF TEACHERS-TV	03/21/2021	SDYKSTRA	\$24,930.00	\$29,895.00	\$54,825.00
	TV PRODUCTION SALARIES	11-302-100-101-000-053--	SALARIES OF TEACHERS-TV	03/21/2021	SDYKSTRA	\$37,395.00	\$25,330.00	\$62,725.00
Total for Adjustment # 000225							\$0.00	
000226	DISTRICT GRUB CONTROL	11-000-261-610-000-050--	GENERAL SUPPLIES	03/22/2021	NPALLESSI	\$21,778.14	(\$720.80)	\$21,057.34

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000226	DISTRICT GRUB CONTROL	11-000-261-610-000-064--	GENERAL SUPPLIES	03/22/2021	NPALLESSI	\$9,969.00	(\$720.80)	\$9,248.20
	DISTRICT GRUB CONTROL	11-000-261-610-000-070--	GENERAL SUPPLIES	03/22/2021	NPALLESSI	\$7,797.11	(\$720.80)	\$7,076.31
	DISTRICT GRUB CONTROL	11-000-261-610-000-107--	GENERAL SUPPLIES	03/22/2021	NPALLESSI	\$12,423.79	(\$720.80)	\$11,702.99
	DISTRICT GRUB CONTROL	11-000-261-610-000-340--	GENERAL SUPPLIES	03/22/2021	NPALLESSI	\$40,010.87	\$2,883.20	\$42,894.07
Total for Adjustment #						000226	\$0.00	
000227	PARSIPPANY HIGH SCHOOL -	11-000-261-420-000-050--	CLEANING,REPAIR & MAINT	03/23/2021	NPALLESSI	\$59,645.75	\$1,944.07	\$61,589.82
	PARSIPPANY HIGH SCHOOL -	11-000-261-420-000-055--	CLEANING,REPAIR & MAINT	03/23/2021	NPALLESSI	\$50,106.00	(\$1,944.07)	\$48,161.93
Total for Adjustment #						000227	\$0.00	
000228	CEC PNUEMATIC/TEMP	11-000-261-610-000-107--	GENERAL SUPPLIES	03/23/2021	NPALLESSI	\$11,702.99	(\$1,610.48)	\$10,092.51
	CEC PNUEMATIC/TEMP	11-000-261-610-000-210--	GENERAL SUPPLIES	03/23/2021	NPALLESSI	\$8,459.16	\$1,610.48	\$10,069.64
Total for Adjustment #						000228	\$0.00	
000229	OUT OF DISTRICT TUITION	20-250-100-560-000-360--	IDEA-B TUITION	03/24/2021	NPALLESSI	\$1,051,162.00	\$114,252.78	\$1,165,414.78
	OUT OF DISTRICT TUITION	20-250-100-600-003-360--	IDEA-B GENERAL SUPPLIES	03/24/2021	NPALLESSI	\$20,000.00	(\$20,000.00)	\$0.00
	OUT OF DISTRICT TUITION	20-250-100-600-004-360--	IDEA-B GENERAL SUPPLIES	03/24/2021	NPALLESSI	\$50,000.00	(\$10,128.78)	\$39,871.22
	OUT OF DISTRICT TUITION	20-250-100-600-005-360--	IDEA-B GENERAL SUPPLIES	03/24/2021	NPALLESSI	\$59,124.00	(\$59,124.00)	\$0.00
	OUT OF DISTRICT TUITION	20-250-200-600-002-360--	IDEA-B SUPPLIES & MATERI	03/24/2021	NPALLESSI	\$25,000.00	(\$25,000.00)	\$0.00
Total for Adjustment #						000229	\$0.00	
000230	ESS TRANSFER	11-212-100-320-137-140--	PURCH PROF-ED SVCS-SUBS	03/24/2021	NPALLESSI	\$20,000.00	\$10,000.00	\$30,000.00
	ESS TRANSFER	11-213-100-320-137-140--	PURCH PROF-ED SVCS-SUBS	03/24/2021	NPALLESSI	\$85,000.00	(\$10,000.00)	\$75,000.00
Total for Adjustment #						000230	\$0.00	
000231	DESK DIVIDERS	11-000-291-270-000-210--	MED./DENTAL/PRES. INS.	03/24/2021	NPALLESSI	\$20,191,179.00	(\$113,552.34)	\$20,077,626.66
	DESK DIVIDERS	11-190-100-610-000-140--	GENERAL SUPPLIES	03/24/2021	NPALLESSI	\$231,777.86	\$113,552.34	\$345,330.20
Total for Adjustment #						000231	\$0.00	
000232	PHS FIELD TURF CONTRACT	11-000-261-420-000-050--	CLEANING,REPAIR & MAINT	03/24/2021	NPALLESSI	\$61,589.82	\$4,300.00	\$65,889.82
	PHS FIELD TURF CONTRACT	11-000-261-420-000-055--	CLEANING,REPAIR & MAINT	03/24/2021	NPALLESSI	\$48,161.93	(\$4,300.00)	\$43,861.93
Total for Adjustment #						000232	\$0.00	
000233	BOILER LICENSE REIMB	11-000-262-300-000-340--	PURCH PROF & TECH SVCS	03/24/2021	NPALLESSI	\$5,000.00	\$300.00	\$5,300.00
	BOILER LICENSE REIMB	11-000-262-420-000-340--	CLEANING,REPAIR & MAINT	03/24/2021	NPALLESSI	\$59,916.00	(\$300.00)	\$59,616.00
Total for Adjustment #						000233	\$0.00	
000234	TRUCK PART SHIPPING	11-000-261-610-000-107--	GENERAL SUPPLIES	03/25/2021	NPALLESSI	\$10,092.51	(\$48.71)	\$10,043.80
	TRUCK PART SHIPPING	11-000-261-610-000-140--	GENERAL SUPPLIES	03/25/2021	NPALLESSI	\$111,969.79	\$48.71	\$112,018.50
Total for Adjustment #						000234	\$0.00	
000235	DISTRICT DISINFECTANTS	11-000-261-610-000-050--	GENERAL SUPPLIES	03/26/2021	NPALLESSI	\$21,057.34	(\$629.64)	\$20,427.70
	DISTRICT DISINFECTANTS	11-000-261-610-000-064--	GENERAL SUPPLIES	03/26/2021	NPALLESSI	\$9,248.20	(\$629.64)	\$8,618.56
	DISTRICT DISINFECTANTS	11-000-261-610-000-065--	GENERAL SUPPLIES	03/26/2021	NPALLESSI	\$7,500.00	(\$629.64)	\$6,870.36
	DISTRICT DISINFECTANTS	11-000-261-610-000-070--	GENERAL SUPPLIES	03/26/2021	NPALLESSI	\$7,076.31	(\$629.64)	\$6,446.67

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000235	DISTRICT DISINFECTANTS	11-000-261-610-000-140--	GENERAL SUPPLIES	03/26/2021	NPALLESSI	\$112,018.50	\$2,518.56	\$114,537.06
Total for Adjustment # 000235							\$0.00	
000236	DISTRICT LYSOL	11-000-261-610-000-107--	GENERAL SUPPLIES	03/29/2021	NPALLESSI	\$10,043.80	(\$1,039.69)	\$9,004.11
	DISTRICT LYSOL	11-000-261-610-000-140--	GENERAL SUPPLIES	03/29/2021	NPALLESSI	\$114,537.06	\$1,039.69	\$115,576.75
Total for Adjustment # 000236							\$0.00	
000237	ICE RENTAL FEES	11-402-100-500-000-053--	OTHER PURCHASED SVCS	03/29/2021	NPALLESSI	\$51,500.00	\$5,000.00	\$56,500.00
	ICE RENTAL FEES	11-402-100-800-000-053--	OTHER OBJECTS	03/29/2021	NPALLESSI	\$48,380.00	(\$5,000.00)	\$43,380.00
Total for Adjustment # 000237							\$0.00	
Total Current Appropriation Adjustments							\$0.00	