

*PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN*

Number 16

April 28, 2022

MISSION STATEMENT

The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and the democratic collaboration among students and staff.

Date Adopted: 12/15/16

Public Comments

In light of the need for social distancing and an effort to align our meeting practices and to insure an orderly meeting, the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. If the meeting is held virtually you will need to virtually raise your hand and when called upon state your name and address for the record. Each person will have three minutes to speak to the Board.
2. If the meeting is held in person you will need to stand at your chair and when called upon state your name and address for the record. Each person will have three minutes to speak to the Board.
3. Each person must address the presiding officer.
4. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
5. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
6. Please note Board of Education Bylaw 0167 – Public Participation in Board Meeting (*which can be found on our website*) details the Board's expectations and guidelines for addressing the Board of Education.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

Dr. Barbara Sargent and Mrs. Robin Tedesco will give a presentation on the 2022-2023 Final Budget.

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

1. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members, and

WHEREAS, N.J.A.C. 6A:23B-1.1 et. Seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members, and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District, and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy, and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent, and³

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities, and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein,

THEREFORE, BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Correction from March 24, 2022				
From: NJSB Conference Oct 24-26, 2022 \$750.00ea				
To: NJSB Conference Oct 24-27, 2022 \$850.00ea				
Correction from April 12, 2022				
From: Molly Heller Orton Gillingham May 16-20 To: Molly Heller Orton-Gillingham May 23-27				
From: Shannon Maloney Orton Gillingham May 23-27 To: Shannon Maloney Orton-Gillingham May 9-13				

2. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

District

Mr. Jeff Esposito has donated various office supplies to the District.

Lake Hiawatha

The Lake Hiawatha PTA has donated \$1,575 to the Board of Education to help support cultural arts programs at Lake Hiawatha School.

Mt. Tabor

The Mt. Tabor PTA has donated \$2,000 to the Board of Education to help support cultural arts programs at Mt. Tabor School.

Rockaway Meadow

The Rockaway Meadow PTA has donated \$1,050 to the Board of Education to help support cultural arts programs at Rockaway Meadow School.

Parsippany Hills High School

Il Circolo Shardana has donated \$1,316 to Parsippany Hills High School for students to take the AP Italian exam.

III. AP – ACADEMIC PROGRAMMING – DENIS MULROONY, D.LITT.

3. Curriculum Work – A/C #11.000.223.104.000.140

CURR WORK

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	Hours	Amount
Sports & Literature		
Joseph Gillespie	7.5	\$307.50
Brittany Tobjy	7.5	\$307.50

4. Talented Art Program

TAP

BE IT RESOLVED that the Board approve the following individual to be the T.A.P. Program Advisor in July of 2022:

Colleen Van Handle \$1,530

5. Professional Development Facilitator

PROF DEV FACILITATOR

BE IT RESOLVED that the Board approve the following payment in the amount indicated based on \$41/per hour to the individual named below who has completed teaching and preparation work for his session during the March 14th Professional Development Day:

Presenter	Session Title	Hours/Pay	Total
David Wolckenhauer	Honors Engineering and Design	4.5 hr. X \$41/hr.	\$184.50

6. Textbook Adoption

TEXTBOOK ADOPTION

BE IT RESOLVED that the Board approve the adoption of the following textbook that has been approved by the Teaching and Learning Committee:

Hole’s Human Anatomy & Physiology (McGraw Hill 2022) for Honors Anatomy & Physiology

7. Student Teachers

STUDENT TEACHERS

BE IT RESOLVED that the Board approve the following student teachers for the 2022-2023 school year subject to the receipt of all required documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Student Name	Cooperating School	Requesting University	Dates
Joseph Vicari	Brooklawn Middle School	Grand Canyon University	9/2/2022-12/16/2022
Laura Blessing	Parsippany High School	Montclair State University	9/2/2022-5/5/2023
Margaret Lenahan	Northvail Elementary School	Centenary University	9/2/2022-4/28/2023

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

8. RESOLUTION – Reinstatement of Increment

**REINSTATE
INCREMENT**

BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills approve the recommendation of the Superintendent of Schools that the increment and salary adjustment for employee #49573 be restored effective September 1, 2022 as indicated below:

From: \$24,741.00 To: \$26,368.00

9. Resignation – Noontime Aide

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the following resignation as indicated, effective April 11, 2022:

Maheen Huq Northvail Elementary School

10. Resignation – Major-Extra Responsibility Assignment

**RESIGN
COACHING**

BE IT RESOLVED that the Board approve the resignation of Catherine Vesper, Head Fall Cheerleading Coach and Assistant Spring Cheerleading Coach at Parsippany High School, effective April 13, 2022.

BE IT RESOLVED that the Board approve the resignation of Giana Albruzzese, Assistant Fall Cheerleading Coach and Head Spring Cheerleading Coach at Parsippany High School, effective April 13, 2022.

BE IT RESOLVED that the Board approve the resignation of Steven Miller, Head Wrestling Coach at Parsippany High School, effective April 14, 2022.

11. Employment - Noontime Aide

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individual named below as a Noontime Aide for the 2021-2022 school year at the rate of \$18.25 per hour:

Effective May 2, 2022:

Lake Hiawatha Elementary School Nadhiya Mysamy 10 hours/week

12. Employment – Local 32

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below:

Name	Salary	Effective	Assignment
Maria Parrales Rodriguez	\$22,600.00	4/29/2022	Driver - 10 Mo-6hr

13. **Employment – Acting Head Custodian**

**EMPLOY
ACTING HEAD CUST**

BE IT RESOLVED that the Board approve the individual named below who worked as the acting head custodian at Mt. Tabor Elementary School and is entitled to a prorated portion of the head custodian stipend of \$5,450.00:

Claude Ortiz 9/8/21 - 4/1/22

14. **Approval of Employment – Pending Completion**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2018-2021 Agreement between the Board of Education and the PTHEA; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

Caitlin Atkinson

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Autism Teacher

BA/Widener University

MA/Widener University

K-6; TOSD

7 years

BA+15, Step 10, \$70,555.00

September 1, 2022

Littleton Elementary School

(Replacement – Havrilla - transferred)

15. **Paraprofessional Compensation – COVID 19**

PARA COMP

BE IT RESOLVED that the Board approve the payment of \$50 per diem and \$25 for half day substitute coverage performed by district paraprofessionals from February 10 through June 30, 2023. This will be funded through the Coronavirus Response and Recovery Supplemental Appropriations (CRRSA) Act - ESSER II.

16. Leaves of Absence

**LEAVES OF
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #50461, Noontime Aide, effective April 25, 2022 through June 23, 2022.

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #43627, Teacher, effective May 16, 2022 through June 23, 2022 pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve a leave of absence for employee #49723, Coordinator of External Programs, effective May 2, 2022 through July 5, 2022 utilizing accumulated sick days pursuant to the Family and Medical Leave Act (FMLA).

17. Maternity Leave of Absence

**MATERNITY LEAVE
OF ABSENCE**

Employee #31229, Teacher, has requested an unpaid leave of absence effective September 1, 2022 through November 23, 2022 pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA). Pursuant to the PTHEA Agreement, she is also requesting an unpaid childcare leave of absence from November 28, 2022 through January 27, 2023.

18. Corrections

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Resignation - PTHEA

Wendy Brindle

From: effective June 30, 2022

To: for the purpose of retirement effective December 1, 2024.

Transfer of Assignments - 2022-2023 School Year

Matthew Stanzone

From:

From: BMS; 1 FTE Health/PE

To: Eastlake; 1 FTE Health/PE

To:

From: BMS; 1 FTE Assistant Principal

To: Eastlake; 1 FTE Health/PE

Employment – Technology Services and Solutions – Pending

Juscedd Velastegui

From: effective April 25, 2022

To: effective May 9, 2022

Employment – Local 32

Andres Made Driver-10 Mo-6hr

From: \$23,000.00

To: \$22,600.00

Effective March 28, 2022

Maternity Leave of Absence

Employee #40568

From: a maternity leave of absence on or about February 28, 2022 through May 2, 2022 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from May 3, 2022 through June 13, 2022.

To: a maternity leave of absence on or about February 28, 2022 through April 8, 2022 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from April 11, 2022 through May 27, 2022.

Leave of Absence

Employee #10519

From: approve an unpaid leave of absence for employee, Teacher, effective April 25, 2022 through April 29, 2022.

To: PULL

School Nurse Compensation – COVID 19

From: BE IT RESOLVED that the Board approve a pay of \$50.00 per hour, not to exceed \$5,000 each, from December 2021 through June 30, 2022 to school nurses and school registered nurses (RN's) for work performed after contractual hours due to COVID-19

To: BE IT RESOLVED that the Board approve a pay of \$50.00 per hour, not to exceed \$5,000 each, from December 2021 through June 30, 2022 to school nurses and school registered nurses (RN's) for work performed after contractual hours due to COVID-19. This will be funded through the Coronavirus Response and Recovery Supplemental Appropriations (CRRSA) Act - ESSER II.

Summer Stepstones Program

From: BE IT RESOLVED that the Board approve the following individuals for the Summer Learning Program for math and language arts literacy to be completed over the summer 2021 in the amount of \$45.00 per hour.

To: BE IT RESOLVED that the Board approve the following individuals for the Summer Learning Program for math and language arts literacy to be completed over the summer 2021 in the amount of \$45.00 per hour funded through the Coronavirus Response and Recovery Supplemental Appropriations (CRRSA) Act - ESSER II.

Summer Skills Bootcamp

From: BE IT RESOLVED that the Board approve the following individuals for the Summer Learning Program for math and literacy to be completed over the summer 2021 in the amount of \$45.00 per hour.

To: BE IT RESOLVED that the Board approve the following individuals for the Summer Learning Program for math and literacy to be completed over the summer 2021 in the amount of \$45.00 per hour funded through the Coronavirus Response and Recovery Supplemental Appropriations (CRRSA) Act - ESSER II.

School Counselors

From: BE IT RESOLVED that the Board approve the following School Counselors/ Student Assistance Counselors to complete summer work, not to exceed ten days, at their per diem rate as follows.

To: BE IT RESOLVED that the Board approve the following School Counselors/Student Assistance Counselors to give guidance to students as well as give small group kindergarten and new student tours during the summer to acclimate the students to their new school setting. This work was not able to be completed during the school year due to COVID 19. The summer work will be funded through the Coronavirus Response and Recovery Supplemental Appropriations (CRRSA) Act - ESSER II, and the individuals will be paid not to exceed ten days, at their per diem rate as follows.

V. PPS - PUPIL PERSONNEL SERVICES – KEITH CORTRIGHT

19. **Special Education Parent Information Session**

**SP ED PARENT
INFO SESSION**

BE IT RESOLVED that the Board approve the ARC of Morris County, to provide a virtual presentation regarding the next steps for graduating seniors to special education parents on May 3, 2022 at 6:30 pm in the evening, at no cost to the district.

20. **Paraprofessionals -Assist Students – Name Correction**

**PARA
ASSIST**

BE IT RESOLVED that the Board approve the following name correction for a paraprofessional to assist a student at a school-sponsored activities/events during the 2021-2022 school year, as per their IEP, at their hourly rate, not to exceed the hours listed below. Originally approved in the April 12, 2022 Bulletin.

School	Para Name	Hours to not exceed	Activity/Event
FROM:			
PHHS	Stacey Stochel	4	Jr. Prom
TO:			
PHHS	Stacey McKay	4	Jr. Prom

21. **Out-of-District Tuition Costs 2021-2022 - Correction in Cost**

OOD 21-22

BE IT RESOLVED that the Board approve the correction in tuition cost for a student with disabilities who will require an out-of-district placement for the 2021-2022 school year.

School	Student #	Date Approved/Costs	Corrected Tuition Costs
Morris Union Jointure Commission	49078	4/12/2022/\$26,786.34	\$26,806.34

22. **Stipends – ABA Trained Professional Stipends**

ABA STIPENDS

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,500 (prorated), for the 2021-2022 school year effective as follows:

STAFF	EFFECTIVE DATE
Joshi, Jyoti	11/22/21
Zedan, Nahla	3/28/22

23. **Community Based Instruction/Work Based Learning Sites**

**COMM BASED
SITES**

BE IT RESOLVED that the Board approve the following Community Based Instruction and Work Based Learning Site for the 2021-2022 school year:

Morris County Farms, 33 Smith Rd., Denville, NJ 07836

24. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for April 28, 2022.

Suspensions

SUSPENSIONS A

Thirteen secondary students have been suspended by their building principal as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ROBIN TEDESCO

25. **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED, that the Board of Education approve the payment of current bills for April 28, 2022 for the 2021-2022 school year in the amount of \$6,433,299.75.

26. **Adoption of the Final 2022-2023 Budget**
As Approved by the Executive County Superintendent

ADOPT FINAL BUDGET 22-23

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education, in the County of Morris, New Jersey approves the 2022-2023 school district budget as follows:

	General Fund	Special Revenues	Debt Service	Total
2022-2023 Total Expenditures	\$ 166,272,284	\$ 6,487,697	\$ 3,235,750	\$ 175,995,731
Less: Anticipated Revenues	\$ 17,818,369	\$ 6,487,697	\$ 548,222	\$ 24,854,288
Taxes to be Raised	\$ 148,453,915	\$ 0	\$ 2,687,528	\$ 151,141,443

BE IT FURTHER RESOLVED, that the Parsippany-Troy Hills Township Board of Education, approves the following Capital Outlay, Capital Projects and Equipment for the 2022-2023 school year:

Description / Activity	Cost
Assessment for Debt Service on SDA Funding	\$ 46,633
Instructional/Technology/Maintenance Equipment	\$ 573,839
Lease / Purchase Principal Payments	\$ 983,259
Architect	\$ 682,700
Exterior Door Replacement Districtwide	\$ 200,000
Flooring Replacement Districtwide	\$ 200,000
Paving and Concrete Work Districtwide	\$ 500,000
District HVAC Replacement	\$ 352,900
District Roof Replacement	\$ 307,206
District Window Replacement	\$ 2,812,325
District Retaining Wall Replacement	\$ 28,075
Capital Reserve Interest	\$ 5,000
Classroom Addition Startup Costs	\$ 200,000
TOTAL	\$ 6,891,937

27. **Maximum Travel**

**MAX
TRAVEL**

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Parsippany-Troy Hills Township Board Education includes in the final budget a maximum travel expenditure in the amount of \$211,184 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 school year is \$259,570, of which \$51,475 has been spent and \$33,717 is encumbered to date.

28. **Travel and Related Expense Reimbursement**

**TRAVEL EXP
REIMBURSE**

WHEREAS, the Parsippany-Troy Hills Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out- of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the final budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$211,184 for all staff and board members for the 2022-2023 school year.

The Interim School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

29. **Maximum Professional Services**

MAX PROF SERVICES

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a Board of Education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3 (c) 14;

NOW, THEREFORE, BE IT RESOLVED, that the Parsippany –Troy Hills Township Board of Education hereby establishes the following maximums for the 2022-2023 year as follows:

Service	Cost
Architecture	\$ 682,700
Legal	\$ 235,000
Audit	\$ 87,602
Physician	\$ 81,000
Total	\$1,086,302

BE IT FURTHER RESOLVED, that the Interim School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

30. **RTU Replacement at PTHBOE Offices (CEC)**

CEC RTU REPLACE

WHEREAS on March 17, 2022 the Parsippany-Troy Hills Township Board of Education advertised for bids for RTU Replacement at PTHBOE Offices (CEC); and

WHEREAS, bids were received from five (5) vendors and publicly opened on April 12, 2022 with the results from the following:

RTU Replacement at PTHBOE Offices Bid Opening: Tuesday, April 12, 2022 @ 1:00 p.m.					
Bidder	Base Bid	Alt 1	Alt 2	Alt 3	Total
AMCO Enterprises, Inc.	\$361,000	\$87,000	\$218,000	\$54,000	\$720,000
Centralpack Engineering	\$329,000	\$87,000	\$141,300	\$51,000	\$608,300
Thassian Mechanical Contracting, Inc.	\$349,000	\$60,000	\$193,000	\$46,000	\$648,000
C. Dougherty & Co.	\$ 315,000	\$69,000	\$164,000	\$48,500	\$596,500
WHL Enterprises Inc. T/A Bill Leary A/C & Heating	\$374,500	\$64,500	\$182,500	\$74,500	\$696,000

NOW THEREFORE, BE IT RESOLVED, that the Board approve the award of the bid for the RTU Replacement at PTHBOE Offices (CEC) to C. Dougherty & Co. of Paterson, NJ, as the lowest responsive and responsible bid in the amount of \$596,500.00 as listed above.

31. Concrete Pad Replacement at Parsippany Hills High School

**CONCRETE PAD
REPLACE – PHHS**

WHEREAS, The Board of Education of Parsippany-Troy Hills Township Schools in the County of Morris, New Jersey (the “Board”), would like to proceed with a school facilities project consisting generally of:

Parsippany Hills High School Concrete Pad
State Appl # 27-3950-XXX-XX-XXXX

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby authorizes the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of School and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding.

Section 2. The Board hereby authorizes, if necessary, the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel, and architect, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

32. A Resolution Authorizing the Approval of Contract with Aetna Health Insurance Company for Medical and Dental Carriers

**AETNA MED
& DENTAL**

WHEREAS, the Parsippany-Troy Hills Board of Education currently offers Medical and Dental Insurance Coverage to its’ employees through a contract with Horizon Blue Cross Blue Shield of New Jersey; and

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, the District's insurance broker, Doyle Alliance Group, developed and issued a request for proposals from reputable insurance providers for the renewal of medical and dental insurance plans for the period of July 1, 2022 through June 30, 2023; and

WHEREAS, the District's administration and its insurance broker reviewed, analyzed, and evaluated the proposals from various companies and determined that Aetna Health Insurance's proposal for medical and dental coverage provides for the same or substantially similar coverages as presently provided by Horizon Blue Cross Blue Shield of New Jersey; and

WHEREAS, the rates set forth in the proposal from Aetna Health Insurance for medical and dental coverage are less expensive than the current Horizon Blue Cross Blue Shield of New Jersey rates for the period July 1, 2022 through June 30, 2023; and

WHEREAS, the District's Administration, in consultation with Doyle Alliance Group, recommends the Board change its medical and dental insurance carrier to Aetna Health Insurance effective July 1, 2022;

NOW, THEREFORE, BE IT RESOLVED, BY THE PARSIPPANY-TROY HILLS BOARD OF EDUCATION THAT, the Board's current medical and dental coverage through the Horizon Blue Cross Blue Shield of New Jersey Plan be terminated effective June 30, 2022; and

BE IT FURTHER RESOLVED, that the Board approves an agreement with Aetna Health Insurance for the provision of medical and dental insurance in accordance with the terms of its proposal, for the term of July 1, 2022 through June 30, 2023 and authorizes its President and Secretary to execute the same on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Board's Interim Business Administrator shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution and an official termination letter be forwarded to Doyle Insurance Group for delivery to Horizon Blue Cross Blue Shield of New Jersey.

33. **A Resolution Authorizing the Approval of Contract with Benecard Services Incorporated for the Provision of Prescription Drug Insurance Services**

**BENECARD
PRESCRIPTION**

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, the District's insurance broker, Doyle Alliance Group, developed and issued a request for proposals from reputable insurance providers for the renewal of prescription drug insurance coverage plans for the period of July 1, 2022 through June 30, 2023; and

WHEREAS, the District's administration and its insurance broker reviewed, analyzed, and evaluated the proposals from various companies and determined that Benecard Services Incorporated's proposal for prescription drug coverage provides for the same or substantially similar coverages as presently provided by Horizon Blue Cross Blue Shield of New Jersey; and

WHEREAS, the rates set forth in the proposal from Benecard Services Incorporated for prescription drug coverage are less expensive than the current Horizon Blue Cross Blue Shield of New Jersey rates for the period July 1, 2022 through June 30, 2023; and

WHEREAS, the District's Administration, in consultation with Doyle Alliance Group, recommends the Board change its carrier for prescription drug insurance to Benecard Services Incorporated effective July 1, 2022;

NOW, THEREFORE, BE IT RESOLVED, BY THE PARSIPPANY-TROY HILLS BOARD OF EDUCATION THAT, the Board's current prescription drug coverage through the Horizon Blue Cross Blue Shield of New Jersey Plan be terminated effective June 30, 2022; and

BE IT FURTHER RESOLVED, that the Board approves an agreement with Benecard Services Incorporated for the provision of prescription drug insurance in accordance with the terms of its proposal, for the term of July 1, 2022 through June 30, 2023 and authorizes its President and Secretary to execute the same on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Board's Interim Business Administrator shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution and an official termination letter be forwarded to Doyle Insurance Group for delivery to Horizon Blue Cross Blue Shield of New Jersey.

34. **A Resolution Authorizing the Approval of Contract With Vision Service Plan Insurance Company for the Provision of Vision Insurance Services**

VSP
VISION INS

WHEREAS, the Parsippany-Troy Hills Board of Education currently offers insurance benefits for vision related health to its' employees through a contract with Vision Service Plan Insurance Company; and

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, the District's insurance broker, Doyle Alliance Group, developed and issued a request for proposals from reputable insurance providers for the renewal of vision insurance coverage plans for the period of July 1, 2022 through June 30, 2023; and

WHEREAS, the District's administration and its insurance broker reviewed, analyzed, and evaluated the proposals from various companies and determined that Vision Service Plan Insurance Company issued the most advantageous proposal for its employees for the period July 1, 2022 through June 30, 2023; and

WHEREAS, the District's Administration, in consultation with Doyle Alliance Group, recommends the Board continue to offer vision-health insurance coverage through Vision Service Plan Insurance Company;

NOW, THEREFORE, BE IT RESOLVED, BY THE PARSIPPANY-TROY HILLS BOARD OF EDUCATION THAT, that the Board approves an agreement with Vision Service Plan Insurance Company for the provision of vision insurance coverage in accordance with the terms of its proposal, for the term of July 1, 2022 through June 30, 2023 and authorizes its President and Secretary to execute the same on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Board's Interim Business Administrator shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.

35. **E-Rate Purchase Agreement with Crown Castle Fiber**

**E-RATE
CROWN CASTLE FIBER**

WHEREAS, the Parsippany-Troy Hills Board of Education (“Board”) issued a request for proposals for provision of Internet/WAN services by way of E-Rate Form 470, Application Number 220000160 (“RFP”); and

WHEREAS, the process followed by the Board qualifies for an exception pursuant to N.J.S.A. 18A:18A-5(a)(20) from any requirement to formally bid the services pursuant to the Public School Contracts Law; and

WHEREAS, after consideration of the proposals received in response to the RFP, the Board’s Administration has recommended an award of a contract to Crown Castle Fiber of Edison, NJ, as the responsible proposer whose response to the RFP is most advantageous to the Parsippany-Troy Hills School District, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education accepts the proposal of Crown Castle Fiber dated March 1, 2022 for the provision of Internet 5Gb Services including DDoS to the Parsippany-Troy Hills Public School District at a monthly cost of \$2,450 for Internet and \$250 for DDoS for 36 months at a total cost of \$97,200; and

BE IT FURTHER RESOLVED, that the Interim Business Administrator/Board Secretary is authorized and directed to execute an appropriate form of agreement with Crown Castle Fiber and any other documents necessary to complete the purchase for the contract period commencing July 1, 2022.

36. **E-Rate Purchase Agreement with Lightpath, Inc.**

**E-RATE
LIGHTPATH INC**

WHEREAS, the Parsippany-Troy Hills Board of Education (“Board”) issued a request for proposals for provision of Internet/WAN services by way of E-Rate Form 470, Application Number 220000160 (“RFP”); and

WHEREAS, the process followed by the Board qualifies for an exception pursuant to N.J.S.A. 18A:18A-5(a)(20) from any requirement to formally bid the services pursuant to the Public School Contracts Law; and

WHEREAS, after consideration of the proposals received in response to the RFP, the Board’s Administration has recommended an award of a contract to Lightpath, Inc., as the responsible proposer whose response to the RFP is most advantageous to the Parsippany-Troy Hills School District, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education accepts the proposal of Lightpath, Inc. dated March 1, 2022 for the provision WAN Services to the Parsippany-Troy Hills Public School District at a monthly cost of \$13,280 for 36 months at a total cost of \$478,080; and

BE IT FURTHER RESOLVED, that the Interim Business Administrator/Board Secretary is authorized and directed to execute an appropriate form of agreement with Lightpath, Inc. and any other documents necessary to complete the purchase for the contract period commencing July 1, 2022.