

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 17 ADDENDUM

May 12, 2022

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

43. **ESEA Grant Amendment** **ESEA AMEND**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the submission of the ESEA Consolidated Grant Amendment #2 for the 2021-2022 school year to the NJ Department of Education.

44. **IDEA Grant Amendment** **IDEA AMEND**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the submission of the IDEA Consolidated Grant Amendment #2 for the 2021-2022 school year to the NJ Department of Education.

45. **RFP for Professional Development** **RFP PROF DEV**

BE IT RESOLVED that the Parsippany-Troy Hills Township Board of Education authorize the Interim Business Administrator to initiate an RFP under competitive contracting in accordance with N.J.S.A. 18A:18A-4.5 for Professional Development Services, geared toward improving student performance for the school district

46. **Substitute Payroll Manager** **SUB PAYROLL
MANAGER**

BE IT RESOLVED that the Board approve the change in salary for Mary Liotta, substitute Payroll Manager, effective May 13, 2022 as indicated below.

From: will work up to four days a week at a per diem rate of \$400

To: will work up to four days a week at a per diem rate of \$500

47. **Curriculum Revisions** **CURR REV**

BE IT RESOLVED that the Board approve the following individuals for curriculum writing new/revised to be completed over the summer between July and August 2022 in the amount of \$41.00/per hour up to a maximum of twenty-five (25) hours:

Supervisor	Description	Teacher(s)	School	Hours x \$41.00/Hr. Per Stipend Chart	Total Compensation (\$41.00/hour)
V. Santana	Foundations of Spanish	Damaris Delgado Carolina Sanchez	PHS PHHS	20 hrs. x \$41.00/hr. 20 hrs. x \$41.00/hr.	\$820.00 \$820.00

48. Summer Stepstones Program

SMR STEPSTONES

BE IT RESOLVED that the Board approve the individuals named below for employment in the Summer Learning Program for math and language arts literacy for the summer of 2022 in the amount of \$45.00 per hour to be paid out of ESSER II and ARP ESSER as indicated:

Name	Grade	Estimated Summer Hours	Total Compensation
Marissa Gallagher	Rising to Grade 1 - LAL	33	\$1,485
Marissa Gallagher	Rising to Grade 1 - Math	33	\$1,485
Allison Mania	Rising to Grade 2- LAL	33	\$1,485
Allison Mania	Rising to Grade 2- Math	33	\$1,485
Jenna Brennan	Rising to Grade 3 - LAL	33	\$1,485
Jenna Brennan	Rising to Grade 3- Math	33	\$1,485
Ashley Melnick	Rising to Grade 4 - LAL	33	\$1,485
Ashley Melnick	Rising to Grade 4 - Math	33	\$1,485
Kelly Hemenway	Rising to Grade 5 - ELA	33	\$1,485
Kelly Hemenway	Rising to Grade 5 - Math	33	\$1,485

49. Summer Skills Bootcamp

SMR SKILLS BOOTCAMP

BE IT RESOLVED that the Board approve the individuals named below for employment in the Summer Skills Bootcamp for math and literacy for the summer 2022 in the amount of \$45.00 per hour to be paid out of ESSER II and ARP ESSER as indicated:

Name	Position	Estimated Summer Hours	Total Compensation
Lisa Barrett	Secretary	Flat rate	\$1,500.00
Courtney Breslauer	Coordinator	Flat rate	\$5,000.00
Dana Bawiec	Nurse	64	\$2,880.00
Nancy Dwyer	Teacher	72.5	\$3262.50
Brianna Migliazza	Teacher	72.5	\$3262.50
Heather Cerulo (Heyrich)	Teacher	72.5	\$3262.50
Tammy Walsh	Teacher	72.5	\$3262.50
Jennifer Mead	Teacher	72.5	\$3262.50
Lori Loughlin	Teacher	72.5	\$3262.50
Kayla Rain	Teacher	72.5	\$3262.50
Michelle Joyce	Teacher	72.5	\$3262.50
Suzanne Jones	Teacher	72.5	\$3262.50
Joy Spina	Teacher	72.5	\$3262.50
Kellyann Pepe	Teacher	72.5	\$3262.50
Dena Drobish	Teacher	72.5	\$3262.50
Anita Stabile	Teacher	72.5	\$3262.50
Jamie Iannuzzi	Teacher	72.5	\$3262.50
Melissa Laurie	Teacher	72.5	\$3262.50
Marie Gundlah	Teacher	72.5	\$3262.50

50. Student Teachers

**STUDENT
TEACHERS**

BE IT RESOLVED that the Board approve the following student teacher for the 2022-2023 school year:

Student Name	Cooperating School	Requesting University	Dates
Francisco Lopez Ballesteros	Central Middle School	Montclair State University	9/2/2022-5/5/2023
Meredith Nunez	Central Middle School	Fairleigh Dickinson University	9/6/22-5/5/2023

51. Morning Enrichment Program

MORNING ENRICH

BE IT RESOLVED that the Board approve the following staff member to provide a Morning Enrichment Program beginning April 1, 2022 through June 23, 2022, for up to five days per week, at Eastlake, Intervale, Knollwood, Lake Hiawatha, Lake Parsippany, Littleton, Mt. Tabor, Northvail, Rockaway Meadow and Troy Hills elementary schools, at the rate of \$50.00 per session, as indicated below, paid for through the Coordinated Early Intervention Services (CEIS) funds.

Lisa Freitag

52. Stipends – ABA Trained Paraprofessional Stipends

ABA STIPENDS

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2021-2022 school year effective as follows:

STAFF	EFFECTIVE DATE
Beffa, Emily	2/14/22
Bruno, Colleen	2/14/22
Lawson, Nadou	5/2/22

53. Preschool Medical Reviews

PRESCHOOL

BE IT RESOLVED that the Board approve Christine Carlson, school nurse, to perform preschool medical reviews for school entry in September 2022, not to exceed 48 hours, during July and August of 2022, at the per diem rate of \$356.20.

54. School Presentations

PRESENTATIONS

BE IT RESOLVED that the Board approve Mpowered Parent, LLC to conduct community and school presentations on 5/31/22 & 6/03/22 at the cost of \$3,000.00 inclusive.

55. **Home Instruction**

HOME INSTR

BE IT RESOLVED that the Board approve the following students who have been placed on home instruction:

Student#	School	Grade	Reason	Anticipated End Date
43120	CMS	6	Medical	6/23/22
41833	CMS	7	Medical	6/23/22
43562	CMS	6	Medical	6/23/22
45418	PHS	10	Administrative	5/30/22

56. **Resignation - PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the resignation of Christine To, Eastlake Paraprofessional, effective June 3, 2022.

57. **Employment - Payroll Manager**

**EMPLOY
PAYROLL MGR**

BE IT RESOLVED that the Board approve Claire DiGiacomo as the Payroll Manager, effective June 6, 2022, replacing Nadine Morgenland. Ms. DiGiacomo will receive a salary of \$80,000.00 (prorated) subject to the receipt of all required employment documentation including but not limited to completion of criminal history background check, proof of certification, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President.

58. **Employment - Assistant Payroll Manager**

**EMPLOY
ASST PAYROLL**

BE IT RESOLVED that the Board approve Christine To as the Assistant Payroll Manager effective June 6, 2022. Ms. To will receive a salary of \$60,000.00 (prorated) subject to the receipt of all required employment documentation including but not limited to completion of criminal history background check, proof of certification, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President.

59. **Employment - PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as a Paraprofessional in the area indicated:

Lake Hiawatha Elementary School
Effective May 16, 2022

Lauren Brecher Paraprofessional \$24,002.00 (prorated)

60. **Employment - Noontime Aide**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individual named below as a Noontime Aide for the 2021-2022 school year at the rate of \$18.25 per hour:

Effective May 16, 2022:
Lake Hiawatha Elementary School
Sunitha Satyavarapu 10 hours/week

61. **Employment - Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicated below:

Name	Salary	Effective Date	Assignment
Mohammad Khan	\$22,600.00	5/16/2022	Driver – 10 Mo-6hr
Luz Zapata	\$32,358.00	5/16/2022	Custodian
	+\$1,470.00 (2nd Shift)		

62. **Transfer of Assignment – Local 32**

**TRANSFER
LOCAL 32**

BE IT RESOLVED that the Board approve the following transfer of assignment which necessitates the following change of contract and will be effective May 16, 2022:

Victor Navarro

From: Part-Time Custodian - Troy Hills Elementary School - \$16.02 per hour
To: 2nd Shift Full-Time Custodian - Intervale Elementary School - \$32,358.00 + \$1,470.00 (2nd Shift)

63. **Resignation - PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignations as indicated below:

Effective May 13, 2022:
Savitha Shankariah Paraprofessional Eastlake Elementary School

Effective June 23, 2022:
Joseph Vicari Paraprofessional Brooklawn Middle School

64. **Approval of Employment – Pending Completion**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2018-2021 Agreement between the Board of Education and the PTHEA; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

Adam Austerlitz

Degree:
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Strings Teacher

BM/Rutgers University
Teacher of Music
1 year
BA, Step 2, \$56,025.00
September 1, 2022
Brooklawn Middle School
(New Position)

Jennifer Buckler

Degree:

Certification:
Experience:
Guide Placement:
Effective:
Assignment:

School Counselor

BA/Montclair State University
MA/Montclair State University
School Counselor
1 year
BA+45, Step 1, \$63,455.00
September 1, 2022
Rockaway Meadow Elementary School
(Replacement - Larger - Resigned)

Michelle Lonie

Degree:

Certification:

Experience:
Guide Placement:
Effective:
Assignment:

Media Specialist

BA/Montclair State University
MA/Montclair State University
Teacher of English; School Library Media
Specialist (Pending)
8 years
BA+60, Step 10, \$75,830.00
September 1, 2022
Parsippany Hills High School
(Replacement –Calabria - Transfer)

Kylie Nugent

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Special Education - Science Teacher

BA/University of Delaware

MA/Drew University

K-6; TOSD (CE Pending)

1 year

BA+30, Step 2, \$59,725.00

September 1, 2022

Parsippany Hills High School
(New Position)

Vanessa Veenstra

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Elementary Teacher

BA/Montclair State University

MA/Montclair State University

K-6; TOSD

2 years

BA+30, Step 3, \$60,525.00

September 1, 2022

Northvail Elementary School

65. **Maternity Leave of Absence**

**MATERNITY LEAVE
OF ABSENCE**

Employee #50214, School Psychologist, has requested an unpaid child rearing leave of absence from September 1, 2022 through November 23, 2022 pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA).

66. **Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve a leave of absence for employee #30515, Teacher, effective May 6, 2022 through June 23, 2022 utilizing accumulated sick days pursuant to the Family and Medical Leave Act (FMLA).

67. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board ByLaws at this first of two readings.

ByLaw 0144 – Board Member Orientation – Revised

ByLaw 0168 – Recording Board Meetings – Revised

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68. **Resolution Appointing Special Counsel**

**RESO
APPT SP COUNSEL**

WHEREAS, the Parsippany-Troy Hills Board of Education is in receipt of a Summons and Complaint in a matter which has been filed in the Superior Court, Law Division of Morris County bearing Docket No.: MRS L 000576-22; and

WHEREAS, the Board has submitted the aforesaid matter to its' insurance carrier for a determination of coverage and defense; and

WHEREAS, the Board has been advised that its' insurance broker has been unable to locate a policy of insurance that provides coverage for the Board for the time frame and claims set forth in the Complaint; and

WHEREAS, Schenck, Price, Smith & King, LLP, has advised that a potential conflict exists in its' representation of the Board in the aforesaid litigation; and

WHEREAS, public entities within the State of New Jersey may not waive conflicts of interest and therefore the Board has the need to retain a provider of legal services to represent the Board and its' interests in the aforementioned litigation; and

WHEREAS, the Board wishes to retain the services of Jardim, Meisner & Susser, P.C. as conflict counsel ("JMS" or "the Firm") to provide said legal services related to the above-referenced litigation; and

WHEREAS, JMS retains a valid State of New Jersey Business Registration Certificate authorizing it to enter into contracts with public entities in New Jersey; and

WHEREAS, pursuant to the Local Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., such services are recognized as "professional services," and N.J.S.A. 18A:18A-5(a)(1) permits the awarding of a contract for professional services without the requirements of public bidding,

NOW, THEREFORE BE IT RESOLVED, the Parsippany-Troy Hills Board of Education hereby appoints the law firm of Jardim, Meisner & Susser, P.C. as special litigation counsel to represent the Board in the litigation brought against the District which is docketed in the Superior Court of the State of New Jersey, Law Division, County of Morris under Docket No.: MRS L 000576-22 at the rate of One Hundred Seventy Dollars (\$170.00) per hour; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute an appropriate contract with the law firm of Jardim, Meisner & Susser, P.C., in a form to be approved by the Board's Attorney; and

BE IT FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District, in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.