

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 18 ADDENDUM

May 26, 2022

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

101. **Independent Study**

**INDEPENDENT
STUDY**

BE IT RESOLVED that the Board approve the following Independent Study Program request for the student indicated below. An outline of studies has been submitted as part of the application process.

Advanced Calculus – 2022-2023

Adomas Vaitkus – Parsippany Hills High School

102. **OMNI Group, Inc.**

OMNI GROUP

P

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education execute a renewal of its services Agreement with Omni Group, Inc. for the 2022-2023 school year. The District will be entering into a third-party agreement with Omni Group, Inc. for the purposes of providing third party professional auditing, administrative, and IRS tax-compliance services for the 403(B) and 457 plans.

103. **Tax Shelter Annuity and Brokers**

TAX SHELTER

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the designation of the following tax shelter annuity companies and brokers for the period of July 1, 2022 to June 30, 2023:

403b, ROTH 403b, 457, ROTH 457

Aspire Financial Services

Equitable (Formerly AXA) – Alan Friedman/Brian Trause/Mike Bassett

Lincoln Investment Planning – Jeffrey Fallrcer/Jonathan Peck/Patrick

Bergin/Steven Bruss

Lincoln National – Al Mashnouik/Rachel Geuke

MetLife – Chris Hasselgren

Security Benefit – Matt Monahan/Sara Scholl

403b, ROTH 403b, 457

BrightHouse (Formerly MetLife of CT/Travelers) – Nancy Clemente

104. Window Replacements at Intervale School

**WINDOWS
INTERVALE**

WHEREAS, The Board of Education of Parsippany-Troy Hills Township Schools in the County of Morris, New Jersey (the "Board"), would like to proceed with a school facilities project consisting generally of:

Intervale Elementary School Gymnasium Window Replacement
State App# 27-3950-XXX-XX-XXXX

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PARSIPPANY – TROY HILLS TOWNSHIP SCHOOLS IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 2. The Board hereby authorizes, if necessary, the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel, and architect, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

105. Rockaway Township Public Schools
Maintenance Agreement 2022-2023

**ROCKAWAY TWP PUB
SCHOOL MAINT AGRMNT**

Q

WHEREAS, the Parsippany-Troy Hills Township Board of Education has determined that it requires services for the provision of bus and van maintenance and repair for the period of July 1, 2022 through June 30, 2023; and

WHEREAS, the Board has determined that the Rockaway Township Board of Education has the necessary background and expertise to effectively provide such maintenance and repair services and an agreement to provide such services will be of benefit to the District's taxpayers; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(b) the Board may enter into an agreement for services with another board of education without the necessity of advertising for bid;

NOW THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent and the Interim School Business Administrator, the Board hereby approves the joint agreement between the Board and Rockaway Township Board of Education for the provision of bus and van maintenance and repair services for the period of July 1, 2022 through June 30, 2023; and

BE IT FURTHER RESOLVED, that the Board’s Interim School Business Administrator is authorized to execute an appropriate agreement with the Rockaway Board of Education on behalf of the Board of Education upon the approval of the form of same by the Board Attoreny.

106. Stipends – ABA Trained Paraprofessional Stipends

ABA STIPENDS

BE IT RESOLVED that the Board approve the following staff member as an ABA-trained Paraprofessional with a stipend of \$1,500 (prorated), for the 2021-2022 school year effective as follows:

| STAFF | EFFECTIVE DATE |
|-----------------|-----------------------|
| Miller, Michele | 5/17/22 |

107. Out-of-District Tuition Costs 2021-2022 - Correction in Cost

OOD TUITION 21-22

BE IT RESOLVED that the Board approve the correction in tuition costs for students with disabilities who will require an out-of-district placement for the 2021-2022 school year.

| School | Student # | Date Approved/Costs | Corrected Tuition Costs |
|----------------------------------|------------------|----------------------------|--------------------------------|
| Morris Union Jointure Commission | 49078 | 4/28/2022/\$26,806.34 | \$33,306.52 |

108. Out-of-District Tuition Costs

OOD 21-22 and 22-23

BE IT RESOLVED that the Board approve the tuition costs for a student with disabilities who will require an out-of-district placement for the 2021-2022 and 2022-2023 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

| <u>School Attending</u> | <u>Student #</u> | <u>Tuition Costs</u> |
|--------------------------------|-------------------------|-----------------------------|
| KidsPeace | 43998 | \$255.00 per diem |

109. **Home Instruction**

HOME INSTR

BE IT RESOLVED that the Board approve the following students who have been placed on home instruction:

| <u>Student #</u> | <u>School</u> | <u>Grade</u> | <u>Reason</u> | <u>Anticipated End Date</u> |
|-------------------------|----------------------|---------------------|----------------------|------------------------------------|
| 50205 | PHHS | 10 | Medical | 6/23/22 |
| 32796 | PHS | 12 | Medical | 6/23/22 |
| 49986 | PHS | 9 | Medical | 6/9/22 |
| 42944 | PHS | 9 | Administrative | 6/9/22 |
| 44954 | CMS | 6 | Medical | 6/9/22 |
| 49024 | PHHS | 12 | Administrative | 6/23/22 |

110. **Resignation - VOTG - Production Technician**

**RESIGN
VOTG PROD TECH**

BE IT RESOLVED that the Board approve the resignation of Colin Aguesseau, VOTG Production Technician, effective June 30, 2022.

111. **Resignation - Noontime Aide**

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the following resignation as indicated, effective June 3, 2022:

Sonali Sarkar Mt. Tabor Elementary School

112. **Employment - PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as a Paraprofessional in the area indicated:

Lake Hiawatha Elementary School

Effective June 6, 2022

Sonali Sarkar Paraprofessional \$24,002.00 (prorated)

113. **Employment - Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Victor Navarro, who has successfully completed his 150-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$32,758.00 plus \$1,470.00 Addenda, prorated, for the 2021-2022 school year effective May 20, 2022.

116. **Employment/Re-employment – PTHESA**

**RE-EMPLOY
PARAS**

BE IT RESOLVED that the Board approve the re-employment of the paraprofessional personnel named below for the 2022-2023 school year in accordance with the provisions of the 2019-2023 Agreement between the Board of Education and the PTHESA.

| Parsippany-Troy Hills Board of Education | | | | |
|---|---------------------------|---------------|----------------------|--------------|
| 2022-2023 Paraprofessionals | | | | |
| Employee Name | Salary Description | Salary | Step Increase | Total |
| Gohn, Linda | Paraprofessional | 24,828.00 | 0.00 | 24,828.00 |
| Hart, Kendrick | Paraprofessional | 24,828.00 | 0.00 | 24,828.00 |
| Michael, Gianna | Paraprofessional | 24,828.00 | 0.00 | 24,828.00 |

117. **Transfer of Assignment – PTHEA**

**TRANSFER
2022-2023**

BE IT RESOLVED that the Board approve the individuals named below who have been transferred/reassigned for the 2022-2023 school year:

| Last Name | First Name | Subject | From | Transfer to | Subject |
|------------------|-------------------|-------------------|-----------------|--------------------|-------------------|
| Crapis | Olivia | Special Education | Rockaway Meadow | Intervale | Special Education |
| Henze | Christine | Special Education | Intervale | Rockaway Meadow | Special Education |

118. **Unpaid Leaves of Absence**

**UNPAID
LOA**

BE IT RESOLVED that the Board approve the following unpaid leaves of absence:

Employee #10565, Teacher, has requested an unpaid leave of absence effective September 1, 2022 through November 23, 2022 pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), and an unpaid (post-FMLA) leave of absence effective November 28, 2022 through June 21, 2023.

Employee #10227, Office Aide, has requested an unpaid leave of absence effective May 2, 2022 through May 31, 2022.

119. **Summer Work – Transportation**

SMR TRANSP

BE IT RESOLVED that the Board approve the staff named below for the 2022 Summer in the areas indicated:

DRIVERS SCHEDULED TO WORK

| | | |
|---------------------|---------------------------|---------------------------|
| Alarcon, Juan | Christensen, Zoila | Mokashi, Shailesh |
| Aracena, Anabel | Cruz, Eustaquia | Ninos, Antonios |
| Atkins, Franklin | Gilgorri, Oscar | Okuyan, Nurgul |
| Bertuglia, Nicholas | Hernandez, Karem | Parrales Rodriguez, Maria |
| Brown, Yolanda | Juarbe, Mary | Soto, Lillian |
| Capone, Carmine | Khan, Ejaz | Tamboer, Elaine |
| Casey, Patricia | Khan, Mohammad | |
| Castro, Jose | Kuber, Kathy | |
| Chang, Min | Made, Andres | |
| Chaudry, Akram | Mendez De La Paz, Sugelys | |

BUS AIDES SCHEDULED TO WORK

| | |
|------------------|------------------------|
| Bertuglia, Gail | Nabi, Zahra |
| Bizzaro, Susan | Patel, Binita |
| Brandon, Gregory | Patel, Dipa |
| Brennan, Irene | Patel, Dipmalabeheh |
| Burnett, Jill | Patel, Kamina |
| Connolly, Muriel | Prajapati, Toralkumari |
| Cotugno, Nancy | Prasad, Preeti |
| Elbadry, Gehan | Radler, Patricia |
| Fernando, Mary | Suriel, Grisel |
| Hassan, Safiah | |
| Kuber, Susan | |
| Link, Theresa | |

120. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Leave of Absence
Employee #49887

From: a leave of absence effective March 14, 2022 through March 29, 2022 utilizing accumulated sick and personal days, and an unpaid leave of absence effective March 30, 2022 through May 20, 2022 pursuant to the Family and Medical Leave Act (FMLA).

To: a leave of absence effective March 14, 2022 through March 29, 2022 utilizing accumulated sick and personal days, and an unpaid leave of absence effective March 30, 2022 through June 10, 2022 pursuant to the family and Medical Leave Act (FMLA). She is also requesting an unpaid leave of absence (post-FMLA) effective June 13, 2022 through June 23, 2022.

121. Student Teachers

**STUDENT
TEACHERS**

BE IT RESOLVED that the Board approve the following student teachers for the 2022-2023 school year subject to the receipt of all required documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

| Student Name | Cooperating School | Requesting University | Dates |
|---------------------|------------------------------|------------------------------|--------------------|
| Dana Boretz | Parsippany High School | Montclair State University | 9/2/2022-5/5/2023 |
| Seth Frey | Littleton Elementary School | Montclair State University | 9/2/2022-5/5/2023 |
| Lamis Ahmed | Rockaway Meadow | Montclair State University | 9/2/2022-6/21/2023 |
| Nicholas Scafuto | Parsippany High School | Montclair State University | 9/2/2022-5/5/2023 |
| Emily Sullivan | Parsippany Hills High School | Montclair State University | 9/2/2022-5/5/2023 |
| Nicholas Bechtler | Brooklawn Middle School | Montclair State University | 9/2/2022-5/5/2023 |

122. Observe – Pre-service Training

OBSERVE

BE IT RESOLVED that the Board approve Monica Samtani to observe for 4 hours at Parsippany Hills High School with Jamie Madonna as part of her pre-service training at Felician University School of Nursing.

5/24/2022

Parsippany-Troy Hills Board of Education
Attn: Robin C. Tedesco
292 Parsippany Road
Parsippany, NJ 07054

RE: 403(b)/457(b) Services Agreement Extension

Dear Ms. Tedesco,

It is our pleasure to offer this official extension for your contract through 6/30/2023, per the mutual agreement provisions of the Services Agreement between your organization and Omni Financial Group, now U.S. OMNI & TSACG Compliance Services, Inc. Please indicate your acceptance by signing below and returning to us promptly to the following:

U.S. OMNI & TSACG
Compliance Services, Inc.
Attn: Sarah Breiner
220 Alexander St.
Suite 400
Rochester, NY 14607

OR E-mail: admin@tsacg.com
cc: sbreiner@omni403b.com

If additional information is desired or if you have any questions regarding the extension, please contact your client services representative.

Sincerely,



Sarah Breiner
Managing Director & General Counsel

Signature: _____

Typed Name: _____

Title: _____

Date: _____



ROCKAWAY TOWNSHIP PUBLIC SCHOOLS

Agreement to provide the Parsippany-Troy Hills School District Fleet Maintenance for the 2022-2023 School Year

Hourly labor rate

\$75 per hour, ASE certified shop. Includes use of repair facility and equipment

Parts

5% over current Rockaway Township Board of Education cost which cost shall be set forth on the invoice to Parsippany-Troy Hills.

Shop Supplies

Flat rate charge of \$6.50 for any job exceeding \$100.00.

Fluids and Lubricants

Actual costs for fluids will be charged.

Rockaway Township has changed to a synthetic blend motor oil, which will allow us to go up to 18,000 miles between oil changes.

90-Day Inspections

Buses require 4 hours to complete.

Vans require 3 hours to complete.

Includes labor for minor defects found, such as light bulb replacement, missing screws, seat fastening, etc., plus parts, fluids, etc. Other necessary repairs will be billed at the hourly labor rate, plus parts, fluids, etc.

90 Day inspections include all items found on the 90-day inspection form, as well as the following items:

- Brake adjustment for all 4 wheels on all vehicles with air brakes;
- Check kingpins/ball joints;
- Take oil sample(s);
- Complete chassis lubrication;
- Check tires tread depth;
- Check and adjust tire air pressure;
- Pressure test cooling system;
- Check brake shoe thickness;
- Check all fluids and top off as needed.

Van wheels are pulled at every inspection as we cannot see both linings.

As part of every other inspection, all wheels are removed, and all brake components are cleaned and inspected, pivot points lubricated, and other parts are replaced as needed.

NJMVC Vehicle Inspection

\$75 per hour

Replacement Bus and Van rental

If a replacement vehicle is necessary while a Parsippany-Troy Hills school vehicle is being repaired at the Rockaway Township Maintenance Facility, a Rockaway Township reserve school vehicle may be rented, when Parsippany-Troy Hills has exhausted their reserve fleet, and an appropriate Rockaway Township school vehicle is available.

The cost for a bus will be \$75 per hour.
The cost for a van will be \$75 per hour.

Fuel

Fuel will be the responsibility of Parsippany-Troy Hills. Parsippany-Troy Hills will deliver the vehicle to Rockaway Township with a full tank of fuel. The vehicle will be returned to Parsippany-Troy Hills with a full tank of fuel.

Payment

Payment for services shall be on the last day of each month with the first payment due on July 30, 2022, if any services are completed in the month of July and provided that the Board has approved payment of the bill.

Indemnification.

Each Party assumes all liability for, and agrees to indemnify and hold the other Party and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable

attorney's fees, arising out of, resulting from, or incurred in: (i) any breach or default in the performance of any obligation under this Agreement and/or (ii) any negligence, intentional misconduct and/or activity arising from any act or omission of their respective Party's officers, agents, employees, or contractors arising under this Agreement. Notwithstanding this provision, and in addition to the indemnification responsibilities of the parties set forth herein, the Borough agrees to indemnify the Board of Education for any claims, losses, or damages arising out of, or due to, or interactions with anyone, including but not limited to District students, employees, and community members arising out of the performance of, or the failure to perform, under this Agreement.

Term, Cancellation and Termination.

A. The term of this Agreement shall be from July 1, 2022 through June 30, 2023. This agreement may be extended by mutual written agreement of the parties upon such terms and conditions as the parties negotiate.

B. Notwithstanding any other terms of this Agreement, either party may terminate this Agreement for cause upon thirty (30) days written notice. In the event of a breach of this Agreement, the non-breaching party shall give the breaching party written notice specifying the default, and the breaching party shall have ten (10) days within which to cure the default. If the default is not cured within that time, the non-breaching party shall have the right to then terminate this Agreement by giving the breaching party written notice of its decision to terminate as of the date specified in said writing.

C. If this Agreement is either cancelled or terminated in accordance with the above provisions, any and all monies left due and owing shall be paid according to the amount of services performed in good faith prior to the effective date of termination.

Miscellaneous Provisions.

A. This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

B. No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the party or any provision of this Agreement except by an instrument in writing signed by that party.

C. If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

D. This Agreement shall be governed, construed, and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. Any disputes or claims arising hereunder that gives rise to litigation shall be venued in a court of competent jurisdiction in New Jersey, Morris County. Each of the

parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

E. Both parties agree that they are bound by; and will uphold and follow all State and Federal laws and regulations including the regulations of the New Jersey Department of Education and the regulations pertaining to the provision of services to public entities in New Jersey.

F. Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat in the absence of such consent shall be null and void.

G. All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For the Parsippany-Troy Hills Board of Education:

Robin C. Tedesco,
Interim Business Administrator
Parsippany-Troy Hills School District
292 Parsippany Rd.
Parsippany, NJ 07054

For the Rockaway Township Board of Education:

Rachel DeCarlo
Business Administrator
Rockaway Township Public Schools
P.O. Box 500, 16 School Road
Hibernia, New Jersey 07842

H. This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective as against that party.

Rockaway Township
Business Administrator

Parsippany-Troy Hills
Interim Business Administrator

Date

Date