

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN**

Number 1 Addendum

July 29, 2021

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

55. **The Marshall Rubrics 2021-22**

**MARSHALL
RUBRICS C**

BE IT RESOLVED that the Board approve upon the recommendation of the Superintendent, the state-approved “The Marshall Rubrics” as a teacher and principal evaluation instrument for the 2021-2022 school year.

56. **Danielson Pilot Program 2021-22**

**PILOT
DANIELSON EVAL**

BE IT RESOLVED that the Board approve the Danielson Teacher Evaluation Pilot Program for the 2021-2022 school year.

57. **Policy 5111**

**POLICY D
5111**

BE IT RESOLVED that the Board approve the request by Ms. Carly Stout, principal of Brooklawn Middle School, that student A, be allowed to complete her eighth grade year during the 2021-2022 school year as per Board of Education Policy 5111.

BE IT RESOLVED that the Board approve the request by Mr. Juan Cruz, principal of Rockaway Meadow School, that student B, be allowed to complete her fifth grade year during the 2021-2022 school year as per Board of Education Policy 5111.

58. **Employment – Payroll Manager**

**EMPLOY
PAYROLL MGR**

BE IT RESOLVED that the Board approve Mrs. Nadine Morgenland as the Payroll Manager effective August 30, 2021 replacing Erica De Los Santos. Mrs. Morgenland will receive a salary of \$80,000 (prorated) subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President.

59. **Sale of Surplus Property**

SURPLUS PROP

WHEREAS, the Parsippany-Troy Hills Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NEW JERSEY DEPARTMENT OF EDUCATION

EQUIVALENCY APPLICATION N.J.A.C. 6A:5
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COUNTY **MORRIS** COUNTY CODE # **27**

SCHOOL DISTRICT **PARSIPPANY-TROY HILLS** DISTRICT CODE # **3950**

“EQUIVALENCY” means approval to achieve the intent of a specific rule through an alternate means that is different from, yet judged to be comparable to or as effective as, those prescribed within the rule.

1. List the Administrative Code citation(s) that necessitates the proposed equivalency. As the Department cannot approve an equivalency to an entire chapter, subchapter or section (e.g., N.J.A.C. 6A:5; N.J.A.C. 6A:5-1; or N.J.A.C. 6A:5-1.1, respectively), all applications must include a citation at least at the subsection level (e.g., N.J.A.C. 6A:5-1.1(a)).
NJAC 6A: 10-4(c)
2. Describe what the school district intends to accomplish that is currently prevented or disallowed by the existing rule(s).

The district has adopted the Kim Marshall Model. We request flexibility to eliminate all pre-observation conferences and announced observations. We request flexibility to reduce the 10 mini observations to 6 mini-observations for tenure and 8 mini-observations for non-tenure teachers of at least 10 minutes. This equivalency will allow our administrative staff of seven content supervisors, one Director, 14 principals, and 10 Assistant Principals to complete this observation schedule for **744** teachers.

3. Describe why an equivalency is necessary to accomplish the desired or measurable result(s). Describe the proposed equivalent.

Our district (following Marshall philosophy) requires two observers per teacher. Seven content area supervisors and one Director must travel among 14 buildings to conduct the unannounced observations followed up with immediate feedback at post-conferences. This process necessitates starting in the beginning of the year and continuing through June. The approximately 5000 observations will give the district ample data in which to analyze progress in the six domains through our data reporting platform, T-Eval. In addition, the summative conference requiring a teacher self assessment and two evaluator participants will provide for the critical Marshall components of reflection and feedback. The district’s request for equivalency will meet or exceed current NJ Achieve standards.

4. Describe the process, including solicitation of input and public comment, employed to inform the community, parents, district Board of Education members, administrators, and staff in the proposal's development.

The request for equivalency will be shared with the following groups of the organization. In each of these meetings, a critical review of the equivalency request will be encouraged

- a) Elementary and Secondary Cabinets
- b) Administrative Cabinet
- c) Faculty Meetings
- d) Teaching and Learning Committee (Board Committee)
- e) Board of Education Public Meeting (public can ask questions)

5. List the date the district Board of Education adopted a resolution supporting the proposed equivalency: July 29, 2021.

I, Barbara Sargent, Ed.D., certify that the information presented in this application is true and accurate to the best of my knowledge.

<u>Barbara Sargent, Ed.D.</u>	<u></u>	<u>July 29, 2021</u>
CHIEF SCHOOL ADMINISTRATOR	SIGNATURE	DATE

NOW THEREFORE, BE IT RESOLVED by the Parsippany-Troy Hills Township Board of Education in the Township of Parsippany-Troy Hills, County of Morris, as follows: The sale of the surplus property shall be conducted through GovDeals. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Parsippany-Troy Hills Township Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute as Hold Harmless and Indemnification Agreement concerning use of said property.
5. The Parsippany-Troy-Hills Township Board of Education reserves the right to accept or reject any bid submitted.

Equipment to be Auctioned

- Projectors:
 - 182 - Epson Brightlink 450Wi
 - 5 - Epson EMP
 - 19 - NEC VT800
 - 4 - NEC NP400
 - 1 - Viewsonic PJD7333
 - 1 - Mitsubishi XD430U
 - 1 - Dell 3200 MP
- Computers/Terminals:
 - 132 - P20 WYSE Terminal
 - 3 - Dell Optiplex
 - 1 - Dell Latitude
- Chromebooks
 - 675 - Dell Chromebook 11
 - 45 - Samsung Chromebook
- Wireless Access Points
 - 250 - Meraki AP MR34
 - 17 - Apple Airport Extreme
- Network Switches
 - 11 - Cisco 3560G PoE
 - 16 - Cisco C2960
 - 5 - Cisco C2950
 - 4 - Cisco CE500G
 - 1 - Cisco 2851 Router
 - 1 - Cisco CSACE-4.1Access Control Server
 - 1 - Dell Power Connect 2024
- Servers Tape Drives
 - 1 - Smoothwall S14
 - 2 - Dell PowerEdge 2950

- 1 - Barracuda Spam & Virus Firewall 400
- 1 - Dell PowerVault 2000
- 1 - Dell PowerVault MD 1000
- 1 - Verdiem VBOX
- 1 - Apple XServe
- Printers
 - 24 - HP LaserJet Various Models (2015, LJ1200, C4523A, 4050, 6280, 4200)
 - 3 - Xerox Phaser 3600
 - 1 - Xerox Colorqube 8570
 - 2 - Dell Laser Printer
 - 2 - Minolta Bizhub 20P
 - 1 - Brother Fax 4100
 - 1 - Panasonic Fax UF-6000
 - 1 - Philips 27PS55S121

60. Paraprofessionals -Assist Students

**PARA
ASSIST**

BE IT RESOLVED that the Board approve the following paraprofessional to assist students at 2021-2022 school-sponsored activities/events as per their IEP, at their hourly rate, not to exceed the hours listed below.

*Paraprofessionals must fill out a timesheet and have it approved by their administrator.

School	Para Name	Hours to not exceed	Activity/Event
PHHS	Jeanne George	75	Cross Country Season

61. Transition Curriculum

**CURR
TRANSITION**

BE IT RESOLVED that the Board approved ONEder to provide Transition and SEL supplemental curriculum for the 2021-2022 school year at the cost of \$2,600.00 to be purchased with IDEA-B grant funds.

62. High School Novels

HS NOVELS

BE IT RESOLVED that the Board approve the following novels that have been reviewed by the Teaching and Learning Committee for High School:

- A. *The Round House* by Louise Erdrich
- B. *Darius the Great is Not Okay* by Adib Khorram
- C. *The Seven Habits of Highly Effective Teens* by Sean Covey

63. Vendor Approval

**VENDOR
APPROVAL**

BE IT RESOLVED that the Board approve LiftEd, Inc., to provide a digital data collection system to be implemented into our ABA programs for the 2021-2022 and 2022-2023 school years, at a cost of \$43,999.99 per year paid for through the IDEA-B grant.

64. Resignation - Local 32

**RESIGN
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Sean Oates, Custodian at Lake Hiawatha Elementary School, effective August 18, 2021.

65. Approval of Employment – Pending Completion

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2018-2021 Agreement between the Board of Education and the PTHEA subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

Nancy Brun

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

LDT-C

BA/Rowan University

MA/Caldwell University

LDT-C

9 years

BA+60, Step 8, \$71,490.00

October 1, 2021, or sooner

Rockaway Meadow/Northvail Elementary Schools
(Replacement – D’Ambola - Transferred)

Shannon Colonna

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Resource Teacher

BA/Seton Hall University

MA/Seton Hall University

English, K-6, TOSD

2 years

BA+30, Step 3, \$60,525.00

October 1, 2021, or sooner

Central Middle School
(Replacement – Martinez - Resigned)

Nancy DiGiuseppe

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Special Education - Science Teacher

BA/Monmouth University

Teacher of the Handicapped; Elementary School Teacher

9 years

BA, Step 8, \$61,825.00

September 1, 2021

Parsippany High School
(Replacement – D’Eletto - Resigned)

Rovaeni Fernando

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

Grade 1 Teacher

BA/Montclair State University

K-6

1 year

BA, Step 2, \$56,025.00

September 1, 2021

Littleton Elementary School
(Replacement – Waite - Retired)

Melanie Jablonka

Degree:
 Certification:
 Experience:
 Guide Placement:
 Effective:
 Assignment:

Occupational Therapist

BA/St. Francis University
 MA/ St. Francis University
 School Occupational Therapist
 3 years
 BA+30, Step 2, \$59,725.00
 September 1, 2021
 Troy Hills Elementary School
 (Replacement – Moran - Resigned)

Nicole Paniccia

Degree:
 Certification:
 Experience:
 Guide Placement:
 Effective:
 Assignment:

Title 1 Interventionist

BA/The College of New Jersey
 P-3, K-6
 1 year
 BA, Step 1, \$55,225.00
 September 1, 2021
 Knollwood Elementary School
 (Replacement – Ianuzzi - Transferred)

Adriana Shonk

Degree:
 Certification:
 Experience:
 Guide Placement:
 Effective:
 Assignment:

Spanish Teacher

BA/Montclair State University
 Spanish
 18 years
 BA, Step 7, \$60,125.00
 September 1, 2021
 Parsippany Hills High School
 (Replacement – Pritchard - Retired)

66. **Employment - PTHESA**

**EMPLOY
 PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as a Paraprofessional in the areas indicated:

Lake Hiawatha Elementary School

Effective September 1, 2021

Omaira Ospina	Paraprofessional	\$24,002.00
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Mt. Tabor Elementary School

Effective September 1, 2021

Caryn Hammons	Paraprofessional	\$24,002.00
Dawn Keenan	Paraprofessional	\$24,002.00

Northvail Elementary School

Effective September 1, 2021

Bidita Chakraborty	Paraprofessional	\$24,002.00
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Rockaway Meadow Elementary School

Effective September 1, 2021

Julie Burdon	Paraprofessional	\$24,002.00
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67. Employment - Noontime Aide - Pending

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individual named below as a Noon-time Aide for the 2021-2022 school year at the rate of \$18.25 per hour subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Effective September 8, 2021:

Knollwood Elementary School - Gail Bertuglia 10 hours/week

68. Employment - Bus Aide - Pending

**EMPLOY
BUS AIDE**

BE IT RESOLVED that the Board approve the individual named below as a Bus Aide for the 2021-2022 school year at the rate of \$18.25 per hour effective September 1, 2021 subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Gail Bertuglia - 5 hours/day

69. Employment – Local 32

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below:

<u>Name</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>School</u>
Wioleta Waligora	\$32,358.00	8/1/21	Custodian	PHS
	+\$1,936.00 (Tues-Sat)			

(Replacing Coraggioso - resigned)

70. Employment -Equipment Operator

**EMPLOY
EQUIP OPERATOR**

BE IT RESOLVED that the Board approve the employment of Vincent Coppola as an Equipment Operator at \$12.00/hour for school events and for outside organizations for the 2021-2022 school year:

71. Leave of Absence

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #11642, Custodian, effective July 6, 2021 through August 2, 2021, utilizing accumulated sick days and floating holidays, pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30895, Secretary, effective July 30, 2021 through September 3, 2021 utilizing accumulated sick days pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #43974, Security Officer, effective September 28, 2021 through October 8, 2021 pursuant to the Family and Medical Leave Act (FMLA).