

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 7 ADDEENDUM

November 18, 2021

32. Parsippany Education Foundation Grants 2021-2022

PEF GRANTS

BE IT RESOLVED that the Board accept the grant awards totaling \$8,480.00 to the schools named below from the Parsippany Education Foundation, Inc.:

School	Title of Grant	Approved Amount
Brooklawn	STRIVE Reward Trip	\$573.00
Brooklawn	Class Library	\$172.83
Central	Teamwork, Communications and Nature	\$560.00
Intervale	Activity Schedules to Promote Independence for Students with Autism	\$500.00
Lake Parsippany	One Book, One School	\$2,457.35
Northvail	Inspiring Young Writers: A Dan Gutman Visit	\$1,500.00
Parsippany Hills	Transition Preparation for Young Adults	\$1,400.00
Parsippany Hills	Seeds for Change	\$570.18
Rockaway Meadow	Sow the Seeds for the Future	\$746.64

33. Title I Program – Central Middle School Parent Night

**TITLE I
PARENT NIGHT**

BE IT RESOLVED that the Board approve payment to Nimisha Desai, Central Middle School teacher, for one and one-half hours at the rate of \$41.00 per hour for a presentation to the Parents of Title I students on Thursday, October 28, 2021 at Central Middle School, paid through Title I grant money. The Title I Program is for services provided to students for reading, writing and math help.

34. Policy 5111

POLICY 5111 H

BE IT RESOLVED that the Board approve the request by Mr. Mark Gray, Principal of Central Middle School, that student A, be allowed to complete the 2020-2021 school year as per Board of Education Policy 5111.

35. Paraprofessionals -Assist Students

PARA ASSIST

BE IT RESOLVED that the Board approve the following paraprofessionals to assist students at school-sponsored activities/events during the 2021-2022 school year as per their IEP, at their hourly rate, not to exceed the hours listed below:

School	Para Name	Hours to not exceed Activity/Event	
BMS	Joe Vicari	60/season	Wrestling
PHS	Hermine Samtani	5/week	Swimming
PHS	Judeth Demonico	15/week	Swimming

36. Stipends – ABA Trained Professional Stipends

ABA STIIPENDS

BE IT RESOLVED that the Board approve a stipend change for Vincent Mogavero, originally approved in the October 14, 2021 Bulletin. The stipend of \$1,200.00 ended on October 29, 2021. The stipend of \$1,500.00 (prorated) began on November 1, 2021 for the remainder of the 2021-2022 school year.

BE IT RESOLVED that the Board approve a stipend change for Sonal Patel, originally approved in the October 14, 2021 Bulletin. The stipend of \$1,200.00 ended on October 21, 2021.

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,500 (prorated), for the 2021-2022 school year as follows:

STAFF	EFFECTIVE DATE
Bathejanardhanan, Jeyadevi	11/1/21
Chaudhry, Rabia	11/1/21
Kommareddy, Showri	10/25/21
Subramanian, Tamilselvi	10/20/21

37. Community Based Instruction / Work Based Learning Site

**COMM BASED
INSTR**

BE IT RESOLVED that the Board approve the following Community Based Instruction and Work Based Learning site for the 2021-2022 school year:

CVS Pharmacy, 3503 US-46, Parsippany, NJ 07054

44. **Employment - PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as a Paraprofessional in the area indicated:

Troy Hills Elementary School

Effective November 22, 2021

Urmi Bhatt Paraprofessional \$24,002.00 (prorated)

45. **Employment - Noontime Aides**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aides for the 2021-2022 school year at the rate of \$18.25 per hour effective November 22, 2021:

Knollwood Elementary School

Janet Mueller 10 hours/week

Mt. Tabor Elementary School

Savitha Shankaraiah 10 hours/week

Rockaway Meadow Elementary School

Marjorie Pereira 12.5 hours/week

46. **Employment - Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Susan Bizzaro, who has successfully completed her 150-day probationary period as a Part-Time Custodian at the JRW Building. A contract should be issued to her for the remainder of the 2021-2022 school year for \$16.02 per hour effective November 16, 2021.

47. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below:

<u>Name</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>School</u>
Lamont Spellman	\$31,728.00	11/22/21	Custodian	Lake Hiawatha
	+\$1,470.00 (2nd Shift)			
(Replacing Oates - resigned)				

48. **Employment - Local 32 - Pending**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicated below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

<u>Name</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>
Anabel Aracena (Replacing Paul Obenauer - resigned)	\$23,000.00	12/16/21	Driver-10 Mo-6hr
Jose Castro (Replacing Efthimios Gizas - resigned)	\$23,000.00	12/16/21	Driver-10 Mo-6hr

49. **Maternity Leave of Absence**

**MATERNITY LEAVE
OF ABSENCE**

Employee #50050, Teacher, has requested a maternity leave of absence on or about January 31, 2022 through February 18, 2022 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from February 22, 2022 through May 23, 2022, and pursuant to the PTHEA Agreement an unpaid leave of absence from May 24, 2022 through June 23, 2022.

50. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2021-2022 school year:

<u>Name</u>	<u>Location</u>	<u>Subject</u>	<u>Amount</u>	<u>Effect. Date</u>	<u>Class load</u>	<u>Formula</u>
Joseph Gillespie	CMS	Multi Media Production & Design	\$6,014.67	9/1/2021 - 1/28/2022	1 class per day	1/7
Laura DeSantis	CMS	Social Studies	\$8,360.14	11/15/21 - 6/23/22	1 class per day	1/7

51. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Approval of Employment - Pending Completion

Angela Zinnes

From: Effective December 15, 2021, or sooner

To: Effective December 20, 2021

Employment - PTHESA

Bhavani Sukumar

From: Parsippany High School (1.0)

To: Parsippany High School (.5) and Parsippany Hills High School (.5)

Waiver of Teaching Load

From:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Christina Chase	BMS	Social Studies	\$1,724.32	10/5/21 - 11/24/21	1 class per day	1/7
Siobhan Hannagan	BMS	Social Studies	\$2,825.73	10/5/21 - 11/24/21	1 class per day	1/7
MaryJo Sheahan	BMS	Social Studies	\$2,825.73	10/5/21 - 11/24/21	1 class per day	1/7
Kathleen James	BMS	Social Studies	\$2,835.73	10/5/21 - 11/24/21	1 class per day	1/7
Ryan Archer	BMS	Social Studies	\$2,532.20	10/5/21 - 11/24/21	1 class per day	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Christina Chase	BMS	Social Studies	\$1,625.79	10/5/21 - 11/22/21	1 class per day	1/7
Siobhan Hannagan	BMS	Social Studies	\$2,673.69	10/5/21 - 11/22/21	1 class per day	1/7
MaryJo Sheahan	BMS	Social Studies	\$2,673.69	10/5/21 - 11/22/21	1 class per day	1/7
Kathleen James	BMS	Social Studies	\$2,673.69	10/5/21 - 11/22/21	1 class per day	1/7
Ryan Archer	BMS	Social Studies	\$2,387.50	10/5/21 - 11/22/21	1 class per day	1/7

Fall/Winter/Spring Coaching – Parsippany High School

From:

Sport	Position	Name	Step	Stipend
Winter Track	Assistant Coach	Briane DeGironimo	3	\$6,779.00
Girls' Spring Track & Field	Assistant Coach	Briane DeGironimo	3	\$6,779.00

To:

Sport	Position	Name	Step	Stipend
Winter Track	Assistant Coach	Aaron Harris	1	\$6,159.00
Girls' Spring Track & Field	Assistant Coach	Aaron Harris	1	\$6,159.00

52. **Somerset County Educational Services Commission**
Joint Transportation Agreement 2021-2022

SOMERSET CTY ESC I
JOINT TRANS AGREE 21-22

BE IT RESOLVED that the Board OF Education approve the Joint Transportation Agreement between the Somerset County Educational Services Commission and the Parsippany-Troy Hills Board of Education for transportation for the 2021-2022 school year per attached.

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2021-2022 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

WHEREAS Parsippany-Troy Hills Township School District (“Board”) desires to transport special education, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission (“SCESC”) offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed the Board will pay prorated contract costs, plus an administration fee of 4.5%, as presented to the Board as calculated by the billing formula adopted by the SCESC. The total amount to be charged to the Board will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fee charges may be waived for extenuating circumstances.

- 1) The SCESC will provide the following services for Special Education Transportation:
 - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b) Monthly billing and invoices;
 - c) Student lists for all routes coordinated by SCESC;
 - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - f) Constant/timely review and revision of routes;
 - g) Transportation as soon as possible after receipt of the formal written request;
 - h) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 2) The SCESC will provide the following services for Nonpublic Transportation:
 - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b) Monthly billing of all district nonpublic students within State allocated funding;
 - c) Student lists for all routes coordinated by SCESC;
 - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2021-2022 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

- e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - f) Transportation provided within five days or sooner during school year after receipt of the formal, signed, written request and B6T form;
 - g) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 3) The SCESC will provide the following services for Public Transportation:
- a) Routes coordinated as requested to achieve a realistic capacity and travel time;
 - b) Monthly billing of regular education routes;
 - c) All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - d) Transportation provided within five days or sooner after receipt of the formal, signed, written request;
 - e) If multiple in-district routes are provided for the Board, a separate agreement will be provided.
- 4) The SCESC will provide the following services for Athletic and Field Trip Charters:
- a) Arrange all field and extra-curricular trips as requested by the Board;
 - b) Monthly billing of all district athletic and field trip charters as per SCESC approved rates;
 - c) Transportation provided within five days or sooner after receipt of written request.
- 5) It is further agreed that the Board will provide the SCESC with the following:
- a) Copies of district policies as they relate to ride time or other specific transportation parameters;
 - b) Request for transportation on forms or software provided by the SCESC, completed in full and signed by authorized district personnel;
 - c) Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
 - d) Withdrawal or long term suspension (over 5 school days) for any special education transportation communicated in writing by authorized district personnel; no billing adjustments will be made if not submitted in writing in advance;
 - e) Strict adherence to the established payment schedule.

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2021-2022 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

- f) Additional Cost: All additional costs generated by unique requests, including but not limited to mid-day runs or early dismissals, will be borne by the district making such request. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year may necessitate a reapportionment and adjustment of costs. If an athletic or field trip charter cancellation occurs after the bus departs from the terminal, a cancellation fee of the first 2 hours of the scheduled trip contracted amount will be charged.
- 6) The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
- 7) The SCESC will contract transportation each day while school or classes attended are in session unless the Board's district is closed due to weather conditions (snow, ice, flooding, etc.). The SCESC accepts no responsibility for defaults by transportation contractors; however, the SCESC will make every effort to re-establish transportation expeditiously.
- 8) Other Services: The SCESC also provides coordinated regional bus maintenance services, safety training, and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
- 9) Length of Agreement: This agreement and obligations and requirements therein shall be in effect between September 1, 2021 and August 31, 2022.
- 10) Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 11) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset.

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2021-2022 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

Authorized Signatures

Somerset County
Educational Services Commission

Parsippany-Troy Hills Township School
District

_____	_____	_____	_____
SCESC Board President	Date	Board President	Date
_____	_____	_____	_____
SCESC Business Administrator/ Board Secretary	Date	School Business Administrator/ Board Secretary	Date
_____	_____	_____	_____
Somerset Executive County Superintendent of Schools	Date	Morris Executive County Superintendent of Schools	Date

Inside Somerset County District: Your Board President and Board Secretary are required to submit **three** copies of the signature page of this agreement and return all to SCESC with **three** certified copies of the minute's extract approving the resolution.

Outside Somerset County District: Your Board President and Board Secretary are required to submit **four** copies of the signature page of this agreement and return all to SCESC with **four** certified copies of the minute's extract approving the resolution.

SCESC will return a confirmed copy for your records after the agreement is signed by Executive County Superintendent(s).