



# Lake Hiawatha Newsletter

## September 2022



## Message From Our Main Office & School Nurse

*We want to thank our Lake Hiawatha community for your help and cooperation in ensuring that the first few days of school were smooth and successful for our children! In order to strengthen our operations and partnership, please find some important notes below for families:*

- Please enter your child's absence for the day in the [Genesis Parent Portal](#). If you are unable to do so in Genesis, please call the school at 973.263.4344 and press 1 to leave a message for the nurse.
- Please note all changes to dismissal procedures or pick-up person in Genesis. If you are unable to do so, please email your child's teacher AND our Main Office. We cannot guarantee that any last minute calls/emails to our Main Office and homeroom teachers (especially past 2:45pm) regarding a change in dismissal for your child can be honored.
- Please ensure that your Emergency Contacts are up to date in Genesis and notify the Main Office of any changes immediately. Children will not be released to persons not listed as emergency contacts in Genesis without a written note or email.
- Please notify SKIP if your child attends before-care and/or after-care and will be absent, picked up early, or is traveling.
- If your child isn't feeling well, please keep him/her at home. Given our current circumstances, we would sincerely appreciate families being extra cautious to ensure the health and well-being of students and staff in the classroom.
- Please send your child with a water bottle every day. The water fountains are disabled, but the filling stations are open.
- **Important Links:**
  - Please note holidays and single session days on our [2022 - 2023 District calendar](#).
  - Please reference our [School Handbook](#) for more information specific to Lake Hiawatha School.
  - **Grade 5 only:** Please email device performance issues to TSS at [helpdesk@pthsd.zendesk.com](mailto:helpdesk@pthsd.zendesk.com).