

MINUTES

BOARD MEETING

Meeting #24 – Wednesday, November 28, 2012

1. CALL TO ORDER

Board Vice-Chair Maria Hardie called the meeting to order at 7:35 p.m., in the Board Room, Catholic Education Centre, 46 Alliance Boulevard, Barrie.

2. OPENING PRAYER/REFLECTION

Trustees Carol Corriveau-Truchon and Connie Positano led the opening prayer and reflection with remembrances for the follow special intentions:

For the sick:

Linda Graham
Anne Desroches

For the deceased:

The Late Muriel Litster
The Late Sophia Malarczyk
The Late Katie Futros
The Late Anne Everitt
The Late Yvonne Hamelin, Sr.
The Late Jack Dalziel

3. ROLL CALL

Brian Beal, Director of Education, conducted the Roll Call of the Board of Trustees to establish quorum for the Meeting.

Present: Maria Hardie – Board Vice-Chair, Shawn Cooper, Carol Corriveau-Truchon, Catherine MacDonald, Connie Positano, Francis Smith
Regrets: Clayton Ferguson – Board Chair, Emily Cecchetti, Jeanny Salmon
Resource: Brian Beal – Director of Education, Steven Charbonneau, Glenn Clarke, Peter Derochie, Jane Dillon-Leitch, Ab Falconi, Diane Legg, Mary Puopolo, Darren Schmidt
Recorder: Belinda Marcellus

4. AGENDA APPROVAL

Consensus of the Board of Trustees was obtained for approval of the Meeting Agenda.

5. DECLARATIONS OF CONFLICT OF INTEREST

None.

6. PRESENTATIONS

Living Our Faith – Head, Heart, and Hands

1) **Multi-Year Plan**

Jim Sirdevan, retired Principal and former Education Officer with the Ministry of Education, is facilitating the Board's Multi-Year Planning process. He reported on the progress of the Multi-Year Plan Steering Committee. The context phase has just concluded. The Context setting phase of the strategic planning process is the stage in which the internal and external forces that impact the board are identified and their impact assessed. The steering committee have gained an in-depth understanding of the strengths, weaknesses, opportunities and threats that make up the environment in which the board seeks to achieve it's vision. The Consultation phase is now underway. In this phase the committee is engaging stakeholders in a discussion to get their thoughts on the draft Mission and Vision statements. To date they have engaged, students, parents, senior administration, academic support groups, principals and vice principals, managers, board office support staff, some of the union leaders and trustees. Due to current labour issues the committee has not been able to consult with school staffs, certainly one of the Board's most important stakeholder groups. The Multi-Year Plan Steering Committee has been permitted to extend the consultation period.

On behalf of the Board of Trustees, Vice-Chair Maria Hardie conveyed appreciation to Jim Sirdevan and the Multi-Year Plan Steering Committee for the tremendous amount consultation and work that has been undertaken to get to this point.

2) **Consolidated Financial Statements**

Peter Derochie - Associate Director of Education (Business and Finance), Pia Elston – Controller of Finance, Suzanne Oliner – Senior Financial Analyst, and Beth Hartung – Financial Analyst, responded to questions of trustees as Mike Bunn of Grant Thornton LLP walked them through the consolidated financial statements.

Mr. Bunn thanked the Board for the opportunity to provide auditing services. He also thanked staff and management for their assistance during the audit.

Staff will respond and report on findings to the Audit Committee for review and to possibly bring recommendations to the Board.

On behalf of the Board of Trustees, Vice-Chair Maria Hardie thanked the Board's finance team and the team of Grant Thornton LLP. She noted that Board staff has worked very hard throughout the year to manage our financial resources. Their work to implement procedures that comply with the *Broader Public Sector Directives* has resulted in significant savings and streamlining of our processes. They have identified more work ahead that will definitely enhance the Board's ability to support staff and provide excellent faith-filled learning to students, while being fiscally responsible.

7. ACTION ITEMS

1) **Report 7. 1) 24-2012: Consolidated Financial Statements**

The consolidated financial statements were provided to trustees and were dealt with through a recommendation from the Audit Committee. An adjustment to the page

headers on the document will be required to recognize the status of the document.

2) Draft Minutes – Audit Committee

i) Meeting #04 – Wednesday, November 21, 2012

Recommendation: That the Board approve the draft August 31, 2012 Consolidated Financial statements, as amended.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

3) Report 7. 3) 24-2012: 2011-2012 Year End Update & 2012-2013 Revised Estimates

Peter Derochie advised that this is the first year for school boards to approve revised estimates by the end of November. The report identifies adjustments since the budget was approved in June. The most significant adjustment is related to lower enrolment which will result in a reduction in grants. The revised estimates provide for a balanced budget.

Recommendation: That the Board approve the 2012-2013 Revised Estimates in the amount of \$244,138,009.

Consensus of the Board of Trustees was obtained for approval of the recommendation.

Vice-Chair Hardie thanked finance staff and the Education Leadership Council for their work to revise the estimates; noting that every year presents financial challenges. She thanked them for giving the Board the confidence to move forward in 2013.

8. INFORMATION ITEMS

1) Report 8. 1) 24-2012: Update on Boundary Reviews 2012/2013

Glenn Clarke, Controller of Plant provided an overview of developments on the six boundary reviews scheduled to occur during this school year.

- Our Lady of the Assumption Catholic School boundary review will conclude next month, as the school prepares for closure with the opening of the rebuild of Our Lady of Grace Catholic School.
- two reviews occurring in North Barrie are related to the pupil accommodation review (PAR). Recommendations related to those two boundary reviews will become part of the North Barrie PAR recommendations in February 2013.
- boundary review underway in southwest Barrie will conclude soon and no changes are proposed as a result of new information received from the demographer which shows that there will not be a significant change in enrolment.
- boundary reviews in southeast Barrie and Innisfil will begin soon.

Staff clarified for trustees that boundary reviews that will take effect for the following

school year, would need to be completed before the end of March in order to plan for staffing of schools with respect to compliance with collective agreements.

It was noted that the boundary exemption policy will need to be reviewed in the new year, as boundary exemptions can affect capacity issues.

Vice-Chair Hardie extended appreciation to all of the staff, Catholic School Community Council Chairs, and the school communities who are involved in these boundary reviews; with their understanding that it is a challenging process, but one that is necessary in order to ensure the Board is providing for our students while managing our resources responsibly.

2) Report 8. 2) 24-2012: North East Barrie Boundary Review

Glenn Clarke provided an overview of the North East Barrie Boundary review process, which links to the North Barrie Pupil Accommodation Review (PAR). The committee is recommending boundary scenario #3, which includes students living south of highway 400 moving to St. Monica's Catholic School (which had been the case several years ago); and students on boundary exemptions returning to their home schools. The change results in increased capacity at St. Monica's Catholic School and accommodation of all students at Monsignor Clair Catholic school on the first floor. The second floor would then be available for potential retrofit to use as board office space; which would in turn enable the board to terminate the lease of office space at 80 Bell Farm Road. The recommendation for the boundary changes will become part of the final recommendations in the PAR in February 2013.

It was identified through this boundary review that the boundary exemption policy would become a priority for review by the Board Policy Review Committee early in 2013.

Vice-Chair Maria Hardie, on behalf of the Board of Trustees, thanked staff, parents and school community members who participated in the north east Barrie boundary review process. She noted they are confident that the Monsignor Clair and St. Monica's Catholic School communities would build a nurturing partnership to support the students and staff if the potential boundary changes are implemented as part of the North Barrie Pupil Accommodation Review.

3) Minutes – Board Policy Review Committee

i) Meeting #06 – September 18, 2012

The minutes were received for information.

4) Minutes – Special Education Advisory Committee (SEAC)

i) Meeting #09 – October 17, 2012

The minutes were received for information.

9. ROUTINE

1) Approval of Minutes – Board Meetings

i) Minutes – Meeting #22 – Wednesday, November 07, 2012

Consensus of the Board of Trustees was obtained for approval of the Minutes.

ii) Minutes – Special Meeting #23 – Monday, November 19, 2012

Consensus of the Board of Trustees was obtained for approval of the Minutes.

10. TRUSTEE ENQUIRIES

Trustee Connie Positano requested that teleconferencing equipment be upgraded to assist trustees who must dial in to meetings. Trustees also noted that it can be difficult to hear presenters when the HVAC system is running. Microphones and audio speakers could tie in with enhancing the teleconferencing equipment. Staff are investigating solutions.

Trustee Positano enquired about the Board adopting a new “app” about bullying prevention strategies, as has been done by York Region DSB and other school boards. Director of Education, Brian Beal, advised that the Board’s very active Safe Schools Committee will take this into consideration.

Trustee Catherine MacDonald asked about the colourful paper mittens that were decorating the board room. Students in several elementary schools created the one of a kind mittens to honour the retirement of Bernadette, a board office employee, who is the original champion of what has become the Board’s annual Christmas Cheer drive to support families in need in Simcoe Muskoka Catholic schools at Christmastime.

Trustee Carol Corriveau-Truchon inquired about OCSTA’s initiative *Faith in our Future*. There is a link on the Board’s website and it has also been pushed out to school websites. More focus will be given, in the new year, to this campaign to promote Catholic education.

In response to Trustee Francis Smith’s inquiry for a copy of the role of the Catholic trustee, there are several documents available that provide that information from OCSTA and our board’s booklet *Catholic Trustees: Stewards of Faith*. There is also information available from elections and all of this will be provided to trustees.

Trustee Shawn Cooper attended the Catholic School Community Council (CSCC) meeting at Our Lady of the Assumption Catholic School. They are considering how to make the pavilion and picnic tables available to the community. Staff noted that the equipment could be donated to someone who is able to sign a liability agreement and remove the pieces from the property. Further discussions will follow.

11. ITEMS OF INTEREST

Trustee Carol Corriveau-Truchon advised that the Parent Involvement Committee (PIC) had their first meeting last evening since the PIC bylaws were approved by the Board. The committee has representation from all communities, except Orillia, where an effort is being made to garner interest.

Trustee Shawn Cooper invited trustees to attend the production of the Wizard of Oz, presented by Jean Vanier Catholic High School, on Thursday, December 13th. He also reported that he had attended the Emperor’s birthday in Toronto and had the opportunity to speak with Kathleen Wynne, Jean Levesque, and to speak about Catholic education and the role of trustee.

12. CORRESPONDENCE

Trustees received a list of correspondence.

13. MEETING SCHEDULE

Friday,	November 30, 2012	Education Services Signing Ceremony <i>(meet at Cedar Point for Ferry at 8 a.m.)</i>	9:00 a.m.
Tuesday,	December 04, 2012	Discipline Committee	7:00 p.m.
Wednesday,	December 05, 2012	2013 Initial Board Meeting with Mass	7:00 p.m.
Sunday,	December 09, 2012	Trustee/ELC Christmas Dinner	5:00 p.m.
Wednesday,	December 12, 2012	Board Meeting #02 <i>(tentative)</i>	7:30 p.m.

14. PRIVATE SESSION

15. REPORT FROM COMMITTEE OF THE WHOLE

The Board has authorized the Chair and Director of Education to sign the Certificate of Approval, Notice of Registration of Plan of Expropriation, Notice of Possession and the Offer of Compensation for the required lands from the Brookfield Homes (Ontario) Limited legally described as Part of Lots 11 and 12, Concession 6, being Block 186, Plan 51M-875, Town of Bradford West Gwillimbury.

16. NEXT MEETING

2013 Initial Board Meeting:	Wednesday, December 05, 2012 with Mass	7:00p.m.
Agenda Deadline Date:	Wednesday, November 28, 2012	4:30p.m.

17. ADJOURNMENT

Consensus of the Board of Trustees was obtained to adjourn the Board Meeting at 9:33 pm.

18. CLOSING PRAYER

Trustee Catherine MacDonald led the closing prayer.