

# MINUTES

## BOARD MEETING

Meeting #04 – Wednesday, February 02, 2011

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1. **CALL TO ORDER**

The meeting was called to order by Board Chair, Clayton Ferguson, at 7:32 p.m.

2. **OPENING PRAYER**

Trustee Shawn Cooper led the opening prayer.

**REMEMBRANCES FOR THE DECEASED:**

The late **Patrick Beatty**, graduate student of St. Joseph's Catholic High School, brother of Amanda, Melissa and Christine, graduates, uncle to Mikayla, student and cousin of Jordan, student.

The late **Lorraine Ada Theresa Gariepy**, mother-in-law of former Trustee Lyn Gariepy and of Debra Gariepy, teacher, grandmother and great-grandmother to a number of graduate and active students within the Board.

The late **Leo George McKenna**, father of Janice Hutchison, noon hour supervisor and grandfather of Steven and James students and Sara, graduate.

The late **Konstantinos Gretes**, father of Voula Beran, teacher and grandfather of Deanna Beran, student and Tom graduate.

The late **Ivor George Cathcart**, father-in-law of Ginny Cathcart, EA and grandfather to Matthew and Cameron former students.

The late **Connie Ward**, graduate student of Jean Vanier Catholic High School.

The late **Rene Piche**, father of Louise Stevens, teacher, grandfather of Renee Sheremeta, EA and great-grandfather of Madelyn Sheremeta, EA and grandfather-in-law to Barbara Moore, teacher, and great grandfather of Austin, Brandon and Dru, students.

The late **Stan Young**, stepfather to Kathy Proctor, Custodial Coordinator.

The late **Vernon Mann**, father of Sheila Garriock, teacher and grandfather to Aynsley and Justin graduate students.

3. **ROLL CALL**

Brian Beal, Director of Education, conducted the Roll Call of the Board of Trustees to establish quorum for the Meeting.

Present: **Clayton Ferguson – Board Chair**, Shawn Cooper, Maria Hardie, Sergio Morales, Francis Smith

Via telephone: Jessica Bews, Carol Corriveau-Truchon, Connie Positano, Jeanny Salmon

Resource: **Brian Beal – Director of Education**, Glenn Clarke, Enda Soostar, Darren Schmidt

Via telephone: Delio Di Giovanni, Jane Dillon-Leitch, Diane Legg, Mary Puopolo

Regrets: Peter Derochie

Recorder: Belinda Marcellus

4. **AGENDA APPROVAL**

The agenda was amended to defer #7. Presentations, 1) Update on Programme & Services Initiatives Part 2, to the next Board meeting.

*Consensus of the Board of Trustees was obtained for approval of the Meeting Agenda as amended.*

5. **DECLARATIONS OF CONFLICT OF INTEREST**

Nil.

6. **DELEGATIONS**

Nil.

7. **PRESENTATIONS**

*Celebrating God's Gift of Life and the Wonder of Life in our Community*

1) **Update on Programme & Services Initiatives Part 2**

Deferred to the next meeting.

8. **ACTION ITEMS**

1) **Report 8. 1) 04-2011: SEAC Nominations**

Recommendation #01 That the Board approve the appointment of Mr. John Fallows to become the primary representative for Autism Ontario ~ Simcoe County to the Special Education Advisory Committee, effective immediately.

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

Recommendation #02 That the Board approve the appointment of Ms. Yolanda Gallo to become the primary representative for Parents for Children's Mental Health to the Special Education Advisory Committee, effective immediately.

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

Recommendation #03 That the Board approve the appointment of Ms. Theresa Sanders to become the alternate representative for Easter Seals Ontario to the Special Education Advisory Committee, effective immediately.

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

2) **Report 8. 2) 04-2011: 2011 SEAC Membership List (Updated)**

Recommendation: That the Board receive the updated 2011 Membership list for the Special Education Advisory Committee as presented.

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

9. **INFORMATION ITEMS**

1) **Report 9. 1) 04-2011: St. Joseph's Catholic High School Incident Summary**  
Clarification was provided to confirm that test results were inconclusive in identifying a substance that caused the odour and evacuation, at St. Joseph's Catholic High School, on Friday, January 28, 2011.

Board Chair, Clayton Ferguson, commended staff for an excellent job in dealing with this incident and acknowledged that staff and students responded well to the evacuation procedure.

2) **Report 9. 2) 04-2011: Annual Report – 2009-2010 – Growing Community with Compassion, Service and Faith**

Newly appointed Director of Education, Brian Beal acknowledged that the Board Annual Report was prepared by Michael O'Keefe, former Director of Education, and staff. Mr. Beal acknowledged Mr. O'Keefe's leadership and advised that this annual report of the 2009-2010 school year provides a launch pad for the work of the 2010-2011 school year.

3) **Trustee Orientation**

A poll of trustee needs identified that a dinner meeting prior to a Board meeting with a tutorial on navigating FirstClass was needed. A presentation on the Board website and school websites as a useful communication tool, and a review of various departments and their responsibilities, will also be planned.

4) **Special Education Advisory Committee**

i) Minutes – Meeting #09 – Wednesday, November 24, 2010

10. **ROUTINE**

1) **Approval of Minutes – Board Meetings**

i) Minutes – Meeting #03 – Wednesday, January 12, 2011

*Consensus of the Board of Trustees was obtained for approval of the minutes.*

11. **TRUSTEE ENQUIRIES**

Nil.

## 12. ITEMS OF INTEREST

Trustee Jeanny Salmon attended literacy events in some of the schools to read to children and reported on positive feedback from staff that was made to feel acknowledged for their value to their school staff team.

Congratulations were expressed around the table for newly appointed Director of Education, Brian Beal.

## 13. CORRESPONDENCE

- 1) Ontario Catholic School Trustees' Association (OCSTA)
  - i) January 13, 2011 – Carol Devine, Director, Legislative and Political Affairs  
Pre-Budget Hearings
  - ii) January 14, 2011 – Kevin Kobus, Executive Director  
Equity and Inclusion update
  - iii) January 14, 2011 – Kevin Kobus, Executive Director  
Statement issued by the Assembly of Catholic Bishops of Ontario
  - iv) January 17, 2011 – Mike McPhee, Coordinator, Labour Relations  
Labour Relations Report
  - v) January 19, 2011 – Sharon McMillan, Coordinator, Communications and Media Relations  
Questions and Messaging for GSA
  - vi) January 20, 2011 - Sharon McMillan, Coordinator, Communications and Media Relations  
Meeting of F.A.C.E. and Catholic Education Coalition of Catholic District School board of Eastern Ontario
  - vii) January 28, 2011 - Sharon McMillan, Coordinator, Communications and Media Relations  
Media release: OCSTA Welcomes Return of Trustee Governance
  - viii) February 01, 2011 – Nancy Kirby, President  
Board Input re: Key Priorities & Goals for OCSTA's Strategic Planning Retreat
  - ix) February 01, 2011 - Sharon McMillan, Coordinator, Communications and Media Relations  
February Newswire
  - x) February 01, 2011 - Sharon McMillan, Coordinator, Communications and Media Relations  
Ontario Catholic Schools Respond to Area Needs

2. January 18, 2011 – Michael Salvatori, Registrar and Chief Executive Officer, Ontario College of Teachers  
Professionally Speaking subscription for Trustees (in Trustees' mail folders)

**14. MEETING SCHEDULE**

Tuesday,	February 15, 2011	Discipline Committee	7:00 p.m.
Tuesday,	February 23, 2011	Mass – St. Joseph's C.H.S.	5:30 p.m.
		Reception– St. Joseph's C.H.S.	6:45 p.m.
		<b>Board Meeting #04– St. Joseph's Catholic High School</b>	<b>7:45 p.m.</b>
Tuesday,	March 01, 2011	Discipline Committee	7:00 p.m.
Wednesday,	March 02, 2011	Supervised Alternative Learning	5:00 p.m.
Wednesday,	March 02, 2011	Audit Committee ( <i>may change to Mar 23</i> )	6:00 p.m.
Wednesday,	March 02, 2011	SEAC #02 ( <i>rescheduled form February 23</i> )	5:30 p.m.
Wednesday	March 02, 2011	Board Policy Review Committee # 02	7:30 p.m.

It was noted that a Board meeting is scheduled for Wednesday, June 29, 2011, which is graduation night at some of the secondary schools. This date will be held in the event of the requirement for a meeting regarding budget.

**16. PRIVATE SESSION**

**17. REPORT FROM COMMITTEE OF THE WHOLE**

Nil.

**18. NEXT MEETING**

Board Meeting #05:	Wednesday, February 23, 2011	7:45 p.m.
	<i>St. Joseph's Catholic High School, Barrie</i>	
	Commissioning Mass	5:30 p.m.
	Reception	6:45 p.m.
Agenda Deadline Date:	Wednesday, February 16, 2011	4:30 p.m.

**19. ADJOURNMENT**

*Consensus of the Board of Trustees was obtained to adjourn the Board Meeting at 8:15 p.m.*

**20. CLOSING PRAYER**

Trustee Francis Smith closed the meeting with a prayer.