

# MINUTES

## BOARD MEETING

Meeting #11 – Wednesday, May 25, 2011

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1. **CALL TO ORDER**

The Meeting was called to order at 7:34 p.m. by Clayton Ferguson, Board Chair, in the Board Room at the Catholic Education Centre, 46 Alliance Boulevard, Barrie.

2. **OPENING PRAYER & REFLECTION**

A reading, reflection, and prayer focusing on “*The Spirit of Wisdom*”, was led by Trustees Shawn Cooper and Carol Corriveau-Truchon, keeping in mind:

**Remembrances for the Deceased:**

The late **Mirette Brammell**, mother of Mike Brammell, teacher.

The late **Norene Whelan**, mother-in-law of Jaynee Whelan, Educational Assistant.

The late **Hugh McShane**, father of Trish Torrance, teacher and grandfather of Breanne, Connor, Ciara and Chelsey, students.

The late **Jack Everet Scott**, father-in-law of Trish Scott, teacher and grandfather of Keith, Jack and Craig, students.

The late **Beth Cascagnette**, mother of Debra Slingerland, retired principal, mother-in-law of Robert Slingerland, retired teacher.

The late **Lionel Quesnelle**, father of Anita Stahl, Educational Assistant.

3. **ROLL CALL**

Brian Beal, Director of Education, conducted the Roll Call of the Board of Trustees to establish quorum for the Meeting.

Present: **Clayton Ferguson – Board Chair**, Jessica Bews, Shawn Cooper, Carol Corriveau-Truchon, Maria Hardie, Catherine MacDonald, Sergio Morales, Connie Positano, and Francis Smith

Regrets: Jeanny Salmon

Resource: Brian Beal – Director of Education, Glenn Clarke, Peter Derochie, Delio Di Giovanni, Jane Dillon-Leitch, Diane Legg, Mary Puopolo, Darren Schmidt, and Enda Soostar

Recorder: Sue Piché

4. **AGENDA APPROVAL**

*Consensus of the Board of Trustees was obtained for approval of the Meeting Agenda.*

5. **DECLARATIONS OF CONFLICT OF INTEREST**

Nil.

6. **PRESENTATIONS**

*Celebrating God’s Gift of Life and the Wonder of Life in our Community*

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## 1) **Specialist High Skills Major**

Brian Beal, Director of Education, introduced the presenters Denise Tinney, Principal, Student Success Program, and Tina Pedersen, Secondary Curriculum Consultant, who provided an overview and PowerPoint presentation of this program that is supported and funded by the provincial government to enable Grade 11 and Grade 12 students to focus on their career path through various industry sectors, while working towards their Ontario Secondary School Diploma. The PowerPoint presentation also included a testimonial by a student from Patrick Fogarty Catholic Secondary School who has been participating in the program. The tag line “*Don’t just graduate with a diploma, graduate with a résumé*” is an indication of the benefits of the program for students who participate, which may include advanced standing and pre-requisite completion for various post-secondary courses. There are three key components to the program: experience, knowledge, and certifications. To mark the successful completion of the required course work, a red seal is affixed to the student’s diploma along with any industry certifications gained throughout the program.

Currently, there are nine programs that are being offered at our designated secondary schools. The Board has applied for additional sector programs for the 2011-2012 school year, which is pending final approval by the Ministry of Education.

Board Chair, Clayton Ferguson, commended Mrs. Tinney and Ms. Pedersen for their ongoing efforts in providing opportunities for success to secondary students throughout the Board.

## 2) **Coalition for Children and Youth Mental Health**

Delio Di Giovanni, Supervising Principal-Programme & Services introduced Dr. Patrick Carney, Senior Psychologist with the Board. Dr. Carney provided background information about the Coalition, its purpose and focus in helping students who struggle with mental health issues to succeed. Statistics indicate that a large percentage of students do not receive treatment.

A number of agencies are involved with the Coalition, who endeavour to work in a collaborative, fiscally efficient and integrated manner to assist students. A video presentation highlighted the importance of training for educators and administrators in partnership with mental health care professionals, to create a conducive learning environment for students to succeed. By bringing awareness and enhancing knowledge, teachers and administrators would have a better understanding of their role in helping students with mental health issues. Dr. Carney suggested that the Board reflect and discuss the best approach on a go-forward basis. There are two recommendations under Action Items for Trustees to consider.

On June 2<sup>nd</sup>, 2011, the Coalition for Children and Youth Mental Health will host the *Summit on Youth and Children Mental Health* at the Sheraton Centre Hotel in Toronto. The Summit will highlight keynote speakers, presentations, practices, and resources, in an effort to advocate for positive change for children and youth mental health services in Ontario. Student Trustee Sergio Morales indicated that he will be attending the Summit.

Board Chair, Clayton Ferguson, expressed appreciation to Delio Di Giovanni and Dr. Patrick Carney for providing this vital information to the Trustees.

## 7. **ACTION ITEMS**

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1) **Report 7. 1) 11-2011: Coalition for Children and Youth Mental Health**

*Recommendation #01: That the Board support in principle, the Coalition for Children and Youth Mental Health Statement of Intent.*

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

*Recommendation #02: That the Board formally join the Coalition for Children and Youth Mental Health.*

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

2) **Report 7. 2) 11-2011: Release Easement - St. Peter the Apostle Catholic Elementary School**

*Recommendation: That the Board approve the release of the easement for the right of way over **Pt Lot 26, Con 3 McDougall Being Pt. 1 42R19318 Parry Sound**, that provides access to St. Peter the Apostle and authorize staff to confirm with the Town of Parry Sound and execute the necessary documents.*

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

3) **Report 7. 3) 11-2011: Ontario School Boards' Insurance Exchange (OSBIE) Subscription Period Renewal**

*Recommendation: That the Board approve the extension of the Board's membership subscription with OSBIE for another five year period.*

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

4) **Board Policy Review Committee**

**i) Minutes – Board Policy Review Committee Meeting #03 – Wednesday, April 06, 2011**

Prior to the passage of the recommendations being brought forward to the Board, Trustees Maria Hardie and Catherine MacDonald sought clarification on the consultation process related to *PS-02 Professional Appearance*, and the status of feedback that was requested during this meeting.

*Recommendation #01: That Board Policy Review Committee recommend to the Board approval of Board Policy Statement LE-14 as presented and in compliance with Ministry of Education guidelines of June 26, 2009.*

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

*Recommendation #02:*

*That the Board Policy Review Committee recommend to the Board approval of the revisions to Policy EP-05 Supervised Alternative Learning Committee.*

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

## 8. INFORMATION ITEMS

### 1) **Report 8. 1) 11-2011: Operational Review Information**

Brian Beal, Director of Education, provided a preamble for Trustees' information regarding the overall review process conducted by the Operational Review Team comprised of personnel from the Ministry of Education along with Ministry-appointed consultants. A number of recommendations for improvement were made to the Board by the Review Team which administration is either considering, in the process of addressing, or has been addressed to date, where appropriate. Peter Derochie, Associate Director of Education (Business and Finance), provided a synopsis of the four key areas that were reviewed which included: Governance & School Board Administration; Human Resources Management & School Staffing/Allocation; Financial Management; and School Operations & Facilities. A summary of recommendations and responses to date was compiled by Board personnel and included with the electronic Agenda package.

Trustees had an opportunity to bring forward their questions for clarification. To facilitate a thorough review and to understand the context of the recommendations, the Trustees concurred that they wish to obtain a paper copy of the summary in order to bring forward any questions they may have to the next meeting of the Board of Trustees.

Brian Beal, Director of Education indicated that once the complete Operational Review Report has been translated to French, the document will be posted to the Ministry's website for public consumption.

Brian Beal, Director of Education, along with Board Chair, Clayton Ferguson, extended their appreciation to Peter Derochie for his insight.

### 2) **Report 8. 2) 11-2011: Budget Update**

Peter Derochie, Associate Director of Education (Business and Finance) provided an overview of the report and corresponding appendices in order to obtain feedback from the Trustees at this time only. It is anticipated that administration will be successful in bringing forward a balanced budget for Trustees to consider and approve within the timeline previously presented. Analysis by Finance personnel is ongoing as new information is received, i.e., Phase 2 enrolment projections, which indicates an increase of 178 students projected since the last report to the Trustees. The projected increase will inevitably have an impact on staffing levels. Highlights of the anticipated pressures that the Board may face were also presented. The Education Leadership Council has been considering areas and various efficiencies for the balancing plan. Pia Elston, Controller of Finance, provided an overview of the assumptions. In most cases, the base budget levels for the 2010-2011 school year were utilized as a starting point for the 2011-2012 budget.

Trustees had an opportunity to bring forward their comments and questions for clarification.

Board Chair, Clayton Ferguson, commended Peter Derochie and Pia Elston for their ongoing efforts to keep the Trustees fully informed of the deliberations needed to finalize the budget. Trustees who require further information or clarification were requested to direct their inquiries to Brian Beal and Peter Derochie.

**3) Report 8. 3) 11-2011: Terry Fox Foundation**

Board Chair, Clayton Ferguson, extended thanks on behalf of the Board of Trustees to Delio Di Giovanni, Supervising Principal-Programme & Services for providing the information regarding the schools' efforts to help patients who are inflicted with cancer and their families who are impacted by the affects of the disease.

**4) Special Education Advisory Committee**

**i) Minutes – Meeting #04 – Wednesday, April 20, 2011**

**9. ROUTINE**

**1) Approval of Minutes – Board Meetings**

**i) Minutes – Meeting #10 – Wednesday, May 04, 2011**

*Consensus of the Board of Trustees was obtained for approval of the Minutes.*

**10. TRUSTEE ENQUIRIES**

Nil.

**11. ITEMS OF INTEREST**

**St. Theresa's Catholic High School, Midland**

Trustee Catherine MacDonald was recently invited to and attended the theatre production “*Godspell*” which was performed by the students at the school. Trustee MacDonald commended teacher Ms. Clancy and the students for an incredible and wonderful performance.

**Parent Involvement Committee**

Trustee Carol Corriveau-Truchon provided a brief overview of the suggestions brought forward at recent meetings to enhance awareness about and participation in the Committee. The Committee endeavours to have information posted to the Board's website in the future. Trustee Catherine MacDonald expressed interest in obtaining the Minutes of meetings for information. Brian Beal, Director of Education, noted the request and will provide the Minutes.

**Student Trustees**

Student Trustee Sergio Morales advised that he, along with Student Trustee Jessica Bews, recently attended the Ontario Student Trustees' Association (OSTA) Annual General Meeting. Further information will be provided in a report at a later date. The meeting was a great opportunity for leadership to come together. OSTA is now in incorporated entity with a Board of Directors. Former Student Trustees Nathan Caldwell and Jacob Brodka are on the Executive. Jessica Bews will be the Faith Ambassador on the Catholic OSTA. It is intended that all initiatives from the past year will be carried on.

Student Trustee Jessica Bews indicated that Sergio Morales has been elected to sit on the OSTA Board of Directors.

**10<sup>th</sup> Anniversary Celebration-Monsignor J. E. Ronan Catholic School**

Board Chair, Clayton Ferguson, along with Brian Beal, Director of Education, recently attended the anniversary celebration held at the school. The event was great, and well attended.

**Our Catholic Trustees *Stewards of Faith* Booklets**

Brian Beal, Director of Education, indicated that at a previous meeting, the Trustees viewed the script of the draft booklet, which provides good information to raise public awareness about the roles and responsibilities of our Catholic Trustees. A bundle of the booklets were given to the Trustees at their places, who were encouraged to distribute them when invited to school community events. A distribution plan is currently under development for wider distribution in near future.

**12. CORRESPONDENCE**

- 1) Ontario Catholic School Trustees' Association (OCSTA)
  - i) May 5, 2011 – Sharon McMillan, Coordinator, Communications and Media Relations  
News release: Catholic School Trustees Honour Service, Elect New Leaders
  - ii) May 9, 2011 – Paul C. Whitehead, Senior Policy Advisor, Finance  
2009-10 Financials and 2010-11 Revised Estimates Data
  - iii) May 9, 2011 - Sharon McMillan, Coordinator, Communications and Media Relations  
Catholic Education Week Video – Durham CDSB
  - iv) May 10, 2011 – Noel P. Martin, Director of Catholic Education  
White Paper on Pastor-Principal Relationships
  - v) May 11, 2011 – Noel P. Martin, Director of Catholic Education  
Adult Faith Formation Conference
  - vi) May 11, 2011 – Carol Devine, Director, Legislative and Political Affairs  
Current Status of Full Day Kindergarten and Extended Day Program Implementation
  - vii) May 11, 2011 – Nancy Kirby, President  
Letter from Archbishop Thomas Collins
  - viii) May 13, 2011 - Sharon McMillan, Coordinator, Communications and Media Relations  
OCSTA Newswire
  - ix) May 13, 2011 - Sharon McMillan, Coordinator, Communications and Media Relations  
OSTA-AECO News Release re: Catholic School Student Support
  - x) May 20, 2011 – Carol Devine, Director, legislative and Political Affairs  
School board liaison with Local MPP's

**13. MEETING SCHEDULE**

Wednesday, June 1, 2011	Supervised Alternative Learning Committee	5:30 p.m.
Wednesday, June 1, 2011	Board Policy Review Committee	7:30 p.m.
Tuesday, June 7, 2011	Discipline Committee	7:00 p.m.
Wednesday, June 8, 2011	SEAC Meeting	5:30 p.m.
Wednesday, June 8, 2011	Board Meeting #12	7:30 p.m.
Wednesday, June 15, 2011	Annual Employee Retirement and Years of Service Recognition	5:00 p.m.

- 1) **Report 13. 1) 11-2011** **Date change for Board Meeting #13 – Wednesday, June 29, 2011**

*Recommendation:*

*That the Board reschedule Board Meeting #13, from Wednesday, June 29 to Tuesday, June 21<sup>st</sup>, 2011, to provide trustees with the opportunity to attend graduation ceremonies in their communities.*

*Consensus of the Board of Trustees was obtained for approval of the recommendation.*

14. **PRIVATE SESSION – PART I**

- 1) **Move into Private Session - Contract, Personnel, Legal, or Property Matters**

*Consensus of the Board of Trustees was obtained to move into Private Session to consider Contract, Personnel, Legal, or Property Matters at 9:45 p.m.*

- 2) **Rise #1 from Private Session**

At 10:25 p.m., it was determined that additional time was required in order to complete the discussions in Private Session. In order to properly reflect this requirement in the public record, a motion to Rise from Private Session was brought forward.

*Consensus of the Board of Trustees was obtained to rise from Private Session at 10:25 p.m.*

**MOTION TO EXTEND THE MEETING:**

**Board Procedural Bylaw**

**9:06** The Board shall adjourn at 10:30 p.m. unless majority consent is obtained to continue beyond that hour.

**Motion 01-11-2011**

Moved by: Catherine MacDonald

Seconded by: Francis Smith

That the Board approve the extension of the meeting to 10:45 p.m. **Carried.**

**PRIVATE SESSION – PART II**

**Return into Private Session - Contract, Personnel, Legal, or Property Matters**

*Consensus of the Board of Trustees was obtained to return into Private Session to conclude the discussions regarding Contract, Personnel, Legal, or Property Matters at 10:26 p.m.*

**2) Rise #2 from Private Session**

*Consensus of the Board of Trustees was obtained to rise from Private Session at 10:46 p.m.*

**15. REPORT FROM COMMITTEE OF THE WHOLE**

Nil.

**16. NEXT MEETING**

Board Meeting #11: Wednesday, June 08, 2011 7:30 p.m.

Agenda Deadline Date: Wednesday, June 01, 2011 4:30 p.m.

**17. ADJOURNMENT**

*Consensus of the Board of Trustees was obtained to adjourn the Board Meeting at 10:46 p.m.*

**18. CLOSING PRAYER**

*The Closing Prayer "Hail Mary" was led by Trustee Maria Hardie and recited together by all attendees.*

**CLAYTON FERGUSON**  
**Board Chair**

CF/BB/sap

Board/2011/Minutes/#11/May2511

Tuesday, May 31<sup>st</sup>, 2011