

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA
Regular Meeting - January 23, 2023 at 7:00 p.m.
Clinton Township Middle School Auditorium
34 Grayrock Rd, Clinton, NJ 08809**



CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 9, 2023.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld			
Ms. Stacie-Ann Creighton			
Ms. Catherine Mary Emery			
Mr. Scott Hornick			
Ms. Jennifer Kaltenbach			
Ms. Alyssa Oliver			
Mr. Daniel Rosa			
Dr. Catherine Riihimaki			
Ms. Lana Brennan			

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PRESENTATION:

- 2022 Annual Comprehensive Financial Report
Heidi Wohlleb, Partner, Nisivoccia LLP
- Educators of the Year

BOARD PRESIDENT’S COMMENTS/REPORT**SUPERINTENDENT’S REPORT**

- Mission Statement
 - a. *The Clinton Township School District, in partnership with the community, achieves excellence for each child by ensuring a meaningful and challenging educational experience in a supportive environment; developing life-long learners who are responsible and productive citizens.*
- Acknowledgements -
- Teacher of the Year - Invited to the January Board Meeting
- District Happenings
- School Choice Update
- Preschool Update and Kindergarten Registration
- Technology
- Start Strong
- Strategic Planning

SUPERINTENDENT’S ACTION ITEMS:**23-SU-015 APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS****23-SU-016 APPROVAL OF SAFETY AND SECURITY DRILL****23-SU-017 APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)****Action Item 23-SU-015****APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**

BE IT RESOLVED, the Clinton Township Board of Education accepts the December 2022 enrollment and suspension reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	Enrollment As of 12/31/2022	December 2022 Suspensions
PMG	377	0
RVS	361	0
CTMS	426	5
District Total	1164	5

Action Item 23-SU-016
APPROVAL OF SAFETY AND SECURITY DRILL

BE IT RESOLVED, the Clinton Township Board of Education accepts the December 2022 drill reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	December Fire Drill Date(s)	December Security Drill Date(s)
PMG	12/14/2022	12/2/2022
RVS	12/21/2022	12/8/2022
CTMS	12/21/2022	12/13/2022

Action Item 23-SU-017
APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)

BE IT RESOLVED, the Clinton Township Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Melissa Stager’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 236005
- HIB Report Tracking Number 236125
- HIB Report Tracking Number 236197
- HIB Report Tracking Number 236198
- HIB Report Tracking Number 236199
- HIB Report Tracking Number 236953
- HIB Report Tracking Number 237785
- HIB Report Tracking Number 237906
- HIB Report Tracking Number 237993
- HIB Report Tracking Number 238662
- HIB Report Tracking Number 238663
- HIB Report Tracking Number 238850

Board of Education Roll Call Vote on Action Items 23-SU-015 through 23-SU-017

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

BOARD ACTION:

23-BA-024 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES

Action Item 23-BA-024

APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- December 12, 2022 - Regular Meeting
- December 12, 2022 - Executive Session Meeting
- January 4, 2023 - Organization Meeting

Board of Education Roll Call Vote on Action Item 23-BA-024

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

FACILITIES/FINANCE:

Dr. Blumenfeld - Chair; Ms. Brennan, Mr. Rosa

23-FF-032 APPROVAL OF BILL LISTS

23-FF-033 ACCEPTANCE OF THE NOVEMBER AND DECEMBER 2022 FINANCIAL REPORTS

23-FF-034 APPROVAL OF TRANSFERS THROUGH DECEMBER 31, 2022

23-FF-035 DISCUSSION OF THE JUNE 30, 2022 FISCAL YEAR END ANNUAL COMPREHENSIVE FINANCIAL REPORT, ACCEPTANCE OF REPORT, AND APPROVAL OF THE JUNE 30, 2022 FISCAL YEAR END CORRECTIVE ACTION PLAN

23-FF-036 APPROVAL OF 2023/2024 PRESCHOOL TUITION RATE

- 23-FF-037 APPROVAL TO CLOSEOUT PATRICK MCGAHERAN SCHOOL WINDOW REPLACEMENT PROJECT**
- 23-FF-038 APPROVAL OF CHANGE ORDERS #PCO6 AND #PCO7 – ROUND VALLEY SCHOOL – GYM & CAFETERIA HVAC**

Action Item 23-FF-032
APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating December 12, 2022 through January 23, 2023 are being presented to the board with the recommendation that they be ratified, approved and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$6,592,000.30; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

JANUARY 23, 2023 BILL LIST	
General Account	\$5,402,308.56
Capital Projects Account	\$31,359.00
Food Service Account	\$80,245.49
Payroll Agency Account	\$1,078,087.25
TOTAL	\$6,592,000.30

Action Item 23-FF-033
ACCEPTANCE OF THE NOVEMBER AND DECEMBER 2022 FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and the Cash Reconciler's reports; and

WHEREAS, the Board Secretary's and Cash Reconciler reports for the months ending November 30, 2022 and December 31, 2022 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Cash Reconciler Reports for the months ending November 30, 2022 and December 31, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 23-FF-034

APPROVAL OF TRANSFERS THROUGH DECEMBER 2022

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the report "Transfers Before/After" for fiscal year 2022-2023 through December 31, 2022, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

Action Item 22-FF-035

DISCUSSION OF THE JUNE 30, 2022 FISCAL YEAR END ANNUAL COMPREHENSIVE FINANCIAL REPORT, ACCEPTANCE OF REPORT, AND APPROVAL OF THE JUNE 30, 2022 FISCAL YEAR END CORRECTIVE ACTION PLAN

WHEREAS, the Clinton Township Board of Education (the Board) caused an annual audit of the district's accounts and financial transactions to be conducted by a public school accountant for the 2021-2022 fiscal year pursuant to NJSA 18A:23; and

WHEREAS, said "Annual Comprehensive Financial Report" (ACFR) and "Auditor's Management Report" (AMR) for the fiscal year ended June 30, 2022, are required to be filed with the Office of the Commissioner, pursuant to NJSA 18A:23-3; and

WHEREAS, a presentation of the audit with discussion of the district's fiscal status was made to the Board and public by members of the audit firm of Nisivoccia, LLP at the board meeting of January 23, 2023; and

WHEREAS, the presentation allowed for a public discussion of the audit results including the district's overall financial position, reserved, unreserved and excess surplus fund balances, funding of worker's compensation and compensated absences, and food services' operations; and

WHEREAS, the presentation further allowed for a public discussion of the audit results including the district's two (2) audit findings and recommendations, none (0) which were repeat recommendations, none (0) which was of a significant deficiency, none (0) which was of a material deficiency and all are addressed in the Corrective Action Plan (CAP); and

WHEREAS, the synopsis of the ACFR was available to the public at the January 23, 2023 board meeting with copies of the synopsis available at the offices of the School Business Administrator upon request; and

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education accepts the June 30, 2022 audit; and

BE IT FURTHER RESOLVED, that the Board hereby incorporates the Synopsis of the Audit as part of the minutes of this meeting of January 23, 2023, and noting any public discussion of same for the minutes; and

BE IT FURTHER RESOLVED, that the School Business Administrator be directed to forward to the Executive County Superintendent the minutes together with necessary copies of the ACFR, Synopsis, and certified board minutes adopting the above items or as stated in the Department of Education's requirements

BE IT FURTHER RESOLVED, in accordance with the directive from the Department of Education, listed below are the specific board action and the disposition of each audit recommendations:

Recommendation 1

It is recommended that employee health benefits deductions are calculated correctly.

Disposition:

The District will ensure that all employee health benefits deductions are calculated correctly.

Recommendation 2

It is recommended that post travel reports are obtained for all online professional development courses.

Disposition:

The District will ensure that post travel reports are obtained for all professional development courses.

Action Item 23-FF-036

APPROVAL OF 2023/2024 PRESCHOOL TUITION RATE

BE IT RESOLVED, the Clinton Township Board of Education approves the 2023/2024 preschool tuition rate of \$350 per month, not to exceed \$3,500 per year.

Action Item 23-FF-037

APPROVAL TO CLOSEOUT PATRICK MCGAHERAN SCHOOL WINDOW REPLACEMENT PROJECT

WHEREAS, the Clinton Township Board of Education awarded Panoramic Window & Door System, Inc. an original bid for a window replacement project at the Patrick McGaheran School in the total contract lump sum of \$294,400.00; and

WHEREAS, there was one change order to the project providing the district in the total amount of \$5,375.00; and

WHEREAS, below is an accounting of the contract and allowances:

Original Contract Amount Including Allowances		\$ 294,400.00
Total Allowances Included in Contract	\$ (24,000.00)	
Change Orders Affecting Allowances	5,375.00	
Unused Allowance		(18,625.00)
Change Orders Not Affecting Allowances		-
Balance of Contract		275,775.00
Payments to Contractor To Date		(244,416.00)
Balance of Contract to be Paid to Contractor		<u>\$ 31,359.00</u>

WHEREAS, the project was substantially completed as of August 18, 2022; and

WHEREAS, Design Resources Group Architects, the district's Architect of Record for this project, recommends to the Clinton Township Board of Education that the Patrick McGaheran School window replacement project is completed and the contractor be paid the remaining balance of the adjusted contract in the amount of \$31,359.00; and

WHEREAS, Schenck, Price, Smith & King, the district's legal counsel for capital projects, has reviewed the documentation provided by the district's Architect of Record for closeout and confirms that the information provided to the district by the Architect of Record is sufficient for the district to closeout this project;

NOW, THEREFORE BE IT RESOLVED, that the Clinton Board of Education accepts the Design Resources Group Architects, the district's Architect of Record recommendation that the window replacement project at the Patrick McGaheran School is completed and the contractor be paid the remaining balance of the adjusted contract in the amount of \$31,359.00; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 23-FF-038

APPROVAL OF CHANGE ORDERS #PCO6 AND #PCO7 – ROUND VALLEY SCHOOL – GYM & CAFETERIA HVAC

WHEREAS, on February 17, 2022 the Clinton Township Board of Education awarded a contract to WHL Enterprise Inc. for HVAC upgrades for the gym and cafeteria at the Round Valley School in the total contract lump sum of \$811,500.00 inclusive of a \$53,000.00 general allowance; and

WHEREAS, the Clinton Township Board of Education's architect for this project, Parette, Somjen Architects, had previously determined a need for a change order which the board has previously approved:

- PCO #1 in the amount of \$3,709.00 to remove two of the louvers in the gym that need to be removed as it was not clearly identified in the original drawings.
- PCO #2 in the amount of \$1,105.00 for the removal and relocation of existing block conduit at the stage wing wall.
- PCO #3 in the amount of \$7,842.00 to patch and repair the stage floor.
- PCO #5 in the amount of \$3,102.00 for the installation of the fire beam detector.

WHEREAS, the Clinton Township Board of Education's architect for this project, Parette, Somjen Architects, has determined a need for additional change orders and is recommending to the board the following change orders:

- PCO #6 in the amount of \$5,598.00 to install and wire four (4) duct detectors.
- PCO #7 in the amount of \$2,323.00 to install three (3) additional pulleys. One (1) in the Cafeteria, and two (2) in the Gym.

WHEREAS, the Facilities and Finance Committee reviewed and supported these change orders at its January 19, 2023 committee meeting; and

WHEREAS, below is an accounting of the contract and allowances inclusive of change orders:

Original Contract Amount Including Allowances		\$ 811,500.00
Total General Allowances Included in Contract		\$ (53,000.00)
Change Orders Affecting Allowances		
PCO#1 - Remove 2 Louvers in gym	3,079.00	
PCO#2 - Remove/relocate existing block conduit at stage wing wall	1,105.00	
PCO#3 - Patch and repair stage floor	7,842.00	
PCO#5 - Install fire beam detector	3,102.00	
PCO #6 - Install and wire four (4) duct detectors	5,598.00	
PCO #7 - Install three (3) additional pulleys. One (1) in the Cafeteria, and two (2) in the Gym.	2,323.00	
Unused Allowances		(29,951.00)
Adjusted Contract Balance		<u>\$ 781,549.00</u>

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of Parette, Somjen Architects, that the Clinton Board of Education approves the following change order:

- PCO #6 in the amount of \$5,598.00 to install and wire four (4) duct detectors.
- PCO #7 in the amount of \$2,323.00 to install three (3) additional pulleys. One (1) in the Cafeteria, and two (2) in the Gym.

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Board of Education Roll Call Vote on Action Items 23-FF-032 through 23-FF-038

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:**Mr. Hornick - Chair; Ms. Creighton, Ms. Emery**

- 23-P-082 APPROVAL OF RETIREMENT**
23-P-083 APPROVAL OF RESIGNATION
23-P-084 APPROVAL OF EMPLOYMENT
23-P-085 APPROVAL OF CTMS PRINCIPAL
23-P-086 APPROVAL OF JOB POSITION
23-P-087 ACKNOWLEDGEMENT OF JOB DESCRIPTION
23-P-088 APPROVAL OF AMENDMENT OF EMPLOYMENT DATE
23-P-089 APPROVAL OF MENTOR(S)
23-P-090 APPROVAL OF MOVEMENT ACROSS THE GUIDE
23-P-091 APPROVAL OF LEAVE OF ABSENCE
23-P-092 APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)
23-P-093 APPROVAL OF STIPEND
23-P-094 APPROVAL OF ADDITIONAL COMPENSATION
23-P-095 APPROVAL OF SUBSTITUTE(S)

Action Item 23-P-082**APPROVAL OF RETIREMENT**

BE IT RESOLVED, the Clinton Township Board of Education approves the notice of retirement, with regret, for the following employee(s):

Name	Position	Location	Years of Service	Effective Date	PCR#
Marlene Chynoweth	Math Teacher	CTMS	21	7/1/2023	0000027

Action Item 23-P-083**APPROVAL OF RESIGNATION**

BE IT RESOLVED, the Clinton Township Board of Education approves, with regret, resignation of the following employee(s):

Name	Position	Location	Effective Date	PCR#
Melissa Farley	Physical Education Teacher	CTMS	2/18/2023	0000069

Action Item 23-P-084**APPROVAL OF EMPLOYMENT**

BE IT RESOLVED, the Clinton Township Board of Education approves employment for the 2022-2023 school year to the following at the recommendation of Superintendent of Schools:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Patricia Bell 11-000-240-103-900-050 11-000-221-104-900-050	Interim Assistant Principal	CTMS	\$440/per diem 3 days per week	0.6	1/9/23 to 6/30/23	0000057

**Final employment status approved pending successful completion of criminal history background check and requested employment information pursuant to PL 2018, c.5 for all new staff.*

***As per Action Item 23-P-070 and Organization Resolution O.36*

Action Item 23-P-085

APPROVAL OF CTMS PRINCIPAL

BE IT RESOLVED, the Clinton Township Board of Education approves the appointment of Luke Mason as Principal of the Clinton Township Middle School, effective February 1, 2023 at an annual salary \$124,500.00 (prorated) for the 2022-2023 school year.

Action Item 23-P-086

APPROVAL OF JOB POSITION

BE IT RESOLVED, that the Clinton Township Board of Education approves the new job position, effective January 23, 2023:

Position	FTE	Location	Effective Date	PCR#
District Technician	1.0	District	1/23/23	0001001

Action Item 23-P-087

ACKNOWLEDGEMENT OF JOB DESCRIPTION

BE IT RESOLVED, that the Clinton Township Board of Education acknowledges receiving the following job description, in accordance with board policy 1400, Job Descriptions, which requires the superintendent to prepare, approve and disseminate job descriptions to the board, effective January 23, 2023:

- Director of Curriculum, Learning and Grants

Action Item 23-P-088

APPROVAL OF AMENDMENT OF EMPLOYMENT DATE

BE IT RESOLVED, the Clinton Township Board of Education approves amending the start date for the following new hire:

Employee	Original Start Date	New Start Date	PCR#
Carl Blanchard	2/13/2023	2/1/2023	0000010

Action Item 23-P-089**APPROVAL OF MENTOR(S)**

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve as mentor during the 2022-2023 school year as per negotiated agreement:

Mentor Teacher	Novice Teacher	Certificate Type	Duration
Julie Mooney	Caroline McKenna	CEAS	14 weeks

Action Item 23-P-090**APPROVAL OF MOVEMENT ACROSS THE GUIDE**

BE IT RESOLVED, the Clinton Township Board of Education approves the following certificated employee(s) for horizontal movement across the salary guide:

Name / Account Number	From	To	Effective Date
Malabika Chakraborty 11-214-100-101-900-035	MA in F +30 Step E \$69,985	MA in F +45 Step E \$71,235	2/15/2023

Action Item 23-P-091**APPROVAL OF LEAVE OF ABSENCE**

BE IT RESOLVED, the Clinton Township Board of Education approves the following leave of absence:

Employee ID	Paid Leave With Benefits	Unpaid Leave With Benefits	Unpaid Leave Without Benefits	Return to Work Date
50585983	4/17/23 to 4/28/23	FMLA: 5/1/23 to 5/19/23 FMLA/NJFLA: 5/22/23 to 8/11/23	N/A	8/14/23

Action Item 23-P-092**APPROVAL OF CLUB ADVISORS/COACH/CHAPERONE(S)**

BE IT RESOLVED, the Clinton Township Board of Education approves the following club advisors/coach/chaperone(s) at the following school(s) for the 2022-2023 school year, as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS		
Sport/Club	Advisor/Coach	Account
Literary Magazine	Dean Greco	11-401-100-100-990-050

Action Item 23-P-093
APPROVAL OF STIPEND

BE IT RESOLVED, the Clinton Township Board of Education approves the following stipend positions for the 2022-2023 school year, effective on or about March 13, 2023:

Position(s)	Compensation
District Board of Education Meeting Technical Assistant	\$250.00 per meeting

Action Item 23-P-094
APPROVAL OF ADDITIONAL COMPENSATION

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff for additional compensation for time worked, as set forth below:

Name/ Account Number(s)	School / Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Tracey Carew 11-150-100-320-084-050	CTMS	Home Instruction for SID #7237987018; 2 hours a week	1/9/23 - 2/17/23	\$30.05 per hour	\$420.70
Debra Ennes-Schaible 11-150-100-320-084-050	CTMS	Home Instruction for SID #5407304261; 10 hours a week	12/19/23 - 2/3/23	\$30.05 per hour	\$2,704.50
Sara Arthurs 11-150-100-320-084-035	PMG	Home Instruction Extension for SID #3760740199; 10 hours a week	1/3/23- 1/13/23	\$30.05 per hour	\$300.50

Action Item 23-P-095
APPROVAL OF SUBSTITUTE(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the following substitute(s) for the 2022-2023 school year:

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Eriona Husenaj	\$140.00	\$ 70.00	12/13/2022
Sally Warner	\$140.00	\$ 70.00	1/24/2023
Faith Truppi	\$140.00	\$ 70.00	1/24/2023
Alexander Mooney	\$140.00	\$ 70.00	1/24/2023
Sabrina Aydin	\$140.00	\$ 70.00	1/24/2023

Account Numbers to be used pending on assignment:

Regular Ed. - 11-120-100-101-989-035 11-120-100-101-989-040 11-130-100-101-989-050
 Special Ed. - 11-213-100-101-989-035 11-213-100-101-989-040 11-213-100-101-989-050

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Eriona Husenaj	\$140.00	\$ 70.00	12/13/2022
Sally Warner	\$140.00	\$ 70.00	1/24/2023
Faith Truppi	\$140.00	\$ 70.00	1/24/2023
Alexander Mooney	\$140.00	\$ 70.00	1/24/2023
Sabrina Aydin	\$140.00	\$ 70.00	1/24/2023

Account Numbers to be used pending on assignment:

PMG Kindergarten - 11-190-100-106-989-035

Special Education - 11-000-217-100-989-035 11-000-217-100-989-040 11-000-217-100-989-050

Substitute Secretary(ies)	Hourly Rate	Effective Date
Kristie Wallace	\$15.00	1/24/2023

Account Numbers to be used pending on assignment:

Secretary - 11.000.240.105.989.035 11.000.240.105.989.040 11.000.240.105.989.050

Board of Education Roll Call Vote on Action Items 23-P-082 through 23-P-095

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY:

Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver

23-PR-011 APPROVAL OF FIRST READING

23-PR-012 APPROVAL OF SECOND READING

Action Item 23-PR-011

APPROVAL OF FIRST READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on January 23, 2023:

- Policy 0143.2 Middle School Student Representative to the Board of Education
- Policy 5200 Attendance (M)
- Regulation 8420.10 Active Shooter (M)
- Regulation 8420.2 Bomb Threats (M)
- Regulation 8420.7 Lockdown Procedures (M)
- Policy 2431 Athletic Competition (M)
- Policy 9270 Home Schooling And Equivalent Education Outside the Schools (M)
- Regulation 9270 Home Schooling And Equivalent Education Outside the Schools (M)

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the March 13, 2023 Board Meeting.

Action Item 23-PR-012

APPROVAL OF SECOND READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on December 12, 2022:

- Regulation 2330 Homework
- Policy 2340 Field Trips
- Regulation 2340 Field Trips

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on January 23, 2023.

Board of Education Roll Call Vote on Action Items 23-PR-011 through 23-PR-012

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

23-CUR-048 APPROVAL OF TRAVEL EXPENDITURES

23-CUR-049 APPROVAL OF ADDITIONAL TRAVEL EXPENDITURES

23-CUR-050 APPROVAL OF SERVICES

23-CUR-051 APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT

23-CUR-052 APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION

**23-CUR-053 APPROVAL OF SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI)
WAIVER**

Action Item 23-CUR-048

APPROVAL OF TRAVEL EXPENDITURES

BE IT RESOLVED, the Clinton Township Board of Education approves the following travel expenditures:

Employee/ Account Number	Program Title/Location	Date(s)	Cost
Katherine Zaleski 11-000-223-500-082-050	Hunterdon County Librarians Association Winter Workshop	2/16/23	\$75.00
Kathryn Spann 11-000-223-500-082-035	Hunterdon County Librarians Association Winter Workshop Flemington, NJ	2/16/23	\$84.70
Mary Guidi 11-000-223-500-082-050	You Too, Can Do ABA Topic One MUJC	2/22/23	\$118.50
Mary Guidi 11-000-223-500-082-050	You Too, Can Do ABA - ABA and Behavior Management MUJC	2/28/23	\$118.50
Mary Guidi 11-000-223-500-082-050	You Too, Can Do ABA - ABA Strategies that Enhance Skill Development MUJC	3/8/23	\$118.50
Noel McCormick 11-000-223-500-082-040	NJ Music Educators Association Conference Atlantic City, NJ	2/23/23-2/25/23	\$545.00
Kelly Petrucelli 11-000-240-500-035-035	Purposeful Play-Based Learning (virtual)	3/2/23	\$279.00
Tracey Menzie 11-000-219-500-084-050	NJABA Spring Conference	3/3/23	\$322.09
Laura Greenstein 11-000-219-500-084-050	Designing a SEL and Behavior System in NJTSS MUJC	3/10/23	\$115.00
Laura Greenstein 11-000-219-500-084-035	Preparing for Due Process Califon, NJ	5/23/23	\$107.52
Allison Lefebvre 11-000-219-500-084-035	Preparing for Due Process Califon, NJ	5/23/23	\$107.52
Jennifer Paccione 11-000-219-500-084-050	Preparing for Due Process Califon, NJ	5/23/23	\$107.52

Kendra Squindo 11-000-219-500-084-040	Preparing for Due Process Califon, NJ	5/23/23	\$107.52
Tracey Menzie 11-000-219-500-084-040	Preparing for Due Process Califon, NJ	5/23/23	\$107.52
Amy Shearer 11-000-219-500-084-040	Preparing for Due Process Califon, NJ	5/23/23	\$107.52
Kathleen Collins 11-000-219-500-084-050	Preparing for Due Process Califon, NJ	5/23/23	\$107.52
Elizabeth Salazar 11-000-223-500-082-035	Pediatric Functional Outcome Measures (virtual)	1/25/23	\$55.00
Miriam Kramer 11-000-223-500-082-040	Pediatric Functional Outcome Measures (virtual)	1/25/23	\$55.00
Penny Perez-McFadden 11-000-223-500-082-040	Pediatric Functional Outcome Measures (virtual)	1/25/23	\$55.00
Kaitlin Vona 11-000-223-500-082-035	Pediatric Functional Outcome Measures (virtual)	1/25/23	\$55.00
Lauren Besecker 11-000-223-500-082-035	Pediatric Functional Outcome Measures (virtual)	1/25/23	\$55.00
Priscila Karalevich 11-000-223-500-082-050	NJSSNA Spring Conference Princeton, NJ	3/25/23	\$256.00
Andrew Zabiega 11-000-251-592-081-000	NJASBO - Academy Budget Best Practices	2/23/23	\$50.00
Stephanie Rosa 11-000-219-500-084-050	Running Effective I&RS/NJTSS Meetings	2/1/23	\$103.00
Jennifer Cwynar 11-000-223-500-082-035	NJ Association for Gifted Children Conference 2023	3/17/23	\$256.90
Joy Boisclair 11-000-223-500-082-035	NJ Association for Gifted Children Conference 2023	3/17/23	\$256.90
Nicole Spagnuolo 11-000-223-500-082-050	Bureau of Education & Research Outstanding, Innovative Strategies to Maximize Social Studies	2/1/23	\$279.00
Carol Russoniello 11-000-223-500-082-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/16//23	\$34.00
Jennifer Tarnoski 11-000-223-500-082-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/16/23	\$34.00
Erika Klausz 11-000-223-500-082-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/16/23	\$34.00
Melissa Goad 11-000-240-500-035-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/16/23	\$34.00
Allison Kluchinski 11-000-223-500-082-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/15/23	\$34.00
Kelly Petrucelli 11-000-223-500-082-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/15/23	\$34.00
Sandra Fitzpatrick 11-000-223-500-082-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/15/23	\$34.00
Ellen Layton 11-000-223-500-082-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/15/23	\$34.00
Joanne Filus 11-000-221-500-082-040	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/15/23	\$34.00

Laura Greenstein 11-000-223-500-082-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/15/23	\$34.00
Melissa Goad 11-000-240-500-035-035	Onsite visit Kindergarten Literacy Centers, Millburn Township School District	2/15/23	\$34.00
<i>Costs are inclusive of flight, lodging, meals, and mileage, if applicable.</i>			

Action Item 23-CUR-049**APPROVAL OF ADDITIONAL TRAVEL EXPENDITURE**

BE IT RESOLVED, the Clinton Township Board of Education approves the following additional travel expenditure, as noted in Action Item 23-CUR-036:

Employee/ Account Number	Program Title/Location	Date(s)	Flight
Luke Mason 11-000-240-500-050-050	Deloitte Leadership Academy Westlake, Texas	2/17/23-2/19/23	\$500.00
Melissa Goad 11-000-240-500-035-035	Deloitte Leadership Academy Westlake, Texas	2/17/23-2/19/23	\$500.00
Jennifer Paccione 11-000-240-500-050-050	Deloitte Leadership Academy Westlake, Texas	2/17/23-2/19/23	\$500.00
Dr. Melissa Stager 11-000-230-590-080-000	Deloitte Leadership Academy Westlake, Texas	2/17/23-2/19/23	\$500.00

Action Item 23-CUR-050**APPROVAL OF SERVICES**

BE IT RESOLVED, the Clinton Township Board of Education approves the following services for the 2022-2023 school year (unless otherwise specified):

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Educational Assessment for SID #5407304261	HCESC 11-000-219-320-084-050	\$425.00
Educational Assessment for SID #8659470086	HCESC 11-000-219-320-084-040	\$425.00
Educational Assessment for SID #2542388698	HCESC 11-000-219-320-084-050	\$425.00

Action Item 23-CUR-051**APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT**

BE IT RESOLVED, the Clinton Township Board of Education approves the following out of district tuition placements for the 2022-2023 school year:

School	SID(s)	Service	Dates	Cost Not to Exceed / Account Number
Morris Union Jointure	8706158593	Tuition	1/17/2023 - 6/11/2023	\$55,402.32 11-000-100-566-084-000

New Beginnings / Glenview Academy	8945751059	Tuition	1/3/2023 - 6/22/2023	\$47,749.28 11-000-100-566-084-000
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Action Item 23-CUR-052

APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION

BE IT RESOLVED, the Clinton Township Board of Education approves the following field trip transportation:

Trip Dates	Description	Class / Group	Trip Coordinator
2/9/23 and 2/16/23	Shawnee Mt - Possible Snow Dates	Ski Club / 6th, 7th, 8th	Rich Tariff Steve Schaefer

Action Item 23-CUR-053

APPROVAL OF SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) WAIVER

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-2024 year; and

WHEREAS, the Clinton Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2023-2024 school year.

Board of Education Roll Call Vote on Action Items 23-CUR-048 through 23-CUR-053

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

OLD BUSINESS:

NEW BUSINESS:

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigations(s); and

WHEREAS, the length of the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board adjourning to closed session to discuss HIB investigations, wherein the length of time for the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

Action 23-AJ-018

Motion made by _____, seconded by _____, to adjourn the meeting of the Clinton Township Board of Education to executive session at _____ (time).

(___ All ___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

RECONVENE TO PUBLIC SESSION:

Action 23-AJ-019

Motion made by _____, seconded by _____, to reconvene the meeting of the Clinton Township Board of Education to public session at _____ (time).
 (___ All ___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

Action Item 23-SU-018

BE IT RESOLVED, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Melissa Stager’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 239018
- HIB Report Tracking Number 239053
- HIB Report Tracking Number 239195
- HIB Report Tracking Number 239262
- HIB Report Tracking Number 239800
- HIB Report Tracking Number 239994
- HIB Report Tracking Number 240435

Board of Education Roll Call Vote on Action Items 23-SU-018

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

ADJOURNMENT:

Action 23-AJ-020

Motion made by _____, seconded by _____ to adjourn the meeting of the Clinton Township Board of Education at _____ (time).

(___ All ___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

NEXT MEETING DATES:

March 13, 2023

June 26, 2023

October 16, 2023

May 1, 2023

August 14, 2023

December 11, 2023

June 5, 2023

September 11, 2023

January 3, 2024 *

* Organization Meeting