

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA
Regular Meeting - September 19, 2022 at 6:30 p.m.
Clinton Township Middle School Auditorium
34 Grayrock Rd, Clinton, NJ 08809**



CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 6, 2022. Notification of a time change was provided through public notice on September 8, 2022.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

PUBLIC COMMENT PROCESS:

During the public comment portions of the meeting, any member of the public who is participating virtually that wishes to comment may press the “raise hand” icon on Zoom video. This can be found by clicking the Participants button at the bottom of the Zoom window, then the Blue Hand at the bottom of the Participant window. Until recognized, the members of the public will be kept muted.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld			
Ms. Stacie-Ann Creighton			
Ms. Catherine Mary Emery			
Mr. Scott Hornick			
Ms. Jennifer Kaltenbach			
Ms. Alyssa Oliver			
Mr. Daniel Rosa			
Dr. Catherine Riihimaki			
Ms. Lana Brennan			

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PRESENTATION:

- Start of the School Year at CTMS - Andrew Mickens (6th Grade)
- Harassment, Intimidation, and Bullying (HIB) - David Nash, New Jersey Principal and Supervisor Association

BOARD PRESIDENT’S COMMENTS/REPORT

SUPERINTENDENT’S REPORT

- Mission Statement
 - a. *The Clinton Township School District, in partnership with the community, achieves excellence for each child by ensuring a meaningful and challenging educational experience in a supportive environment; developing life-long learners who are responsible and productive citizens.*
- Acknowledgements
- Student Safety Data System
- School Safety
- Back-to-School Events
- District Information

SUPERINTENDENT’S ACTION ITEMS:

Action Item 23-SU-005

BE IT RESOLVED, that the Board of Education accepts the August 2022 enrollment and suspension reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	Enrollment As of 8/30/2022	August 2022 Suspensions
PMG	378	0
RVS	366	0
CTMS	424	0
District Total	1168	0

Action Item 23-SU-006

BE IT RESOLVED, that the Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Melissa Stager’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 233781

Action Item 23-SU-007

BE IT RESOLVED, that the Board of Education accepts the September 2022 drill reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	Fire Drill Date	Security Drill Date(s)
PMG	9/9/2022	9/14/2022
RVS	9/8/2022	9/14/2022
CTMS	9/9/2022	9/14/2022

Board of Education Roll Call Vote on Action Items 23-SU-005 through 23-SU-007

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

BOARD ACTION:

- 23-BA-013 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**
- 23-BA-014 APPROVAL TO ACCEPT DONATION OF MUMS, PLANTS FROM SHOPRITE**
- 23-BA-015 APPROVAL OF SIDEBAR TO CTAA COLLECTIVE BARGAINING AGREEMENT**
- 23-BA-016 APPROVAL OF SERVICES BY THE MADISON INSTITUTE, LLC (TMI) FOR STRATEGIC PLANNING**
- 23-BA-017 APPROVAL OF LEGAL SERVICES TIMOTHY DOWNS, ESQ.**

Action Item 23-BA-013

APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- August 22, 2022 - Regular Meeting
- August 22, 2022 - Executive Session

Action Item 23-BA-014

APPROVAL TO ACCEPT DONATION OF MUMS, PLANTS FROM SHOPRITE

BE IT RESOLVED, the Clinton Township Board of Education with gratitude, the donation of twenty-four (24) mums and ten (10) plants for the District Opening from the ShopRite of Clinton (Hunterdon County), worth an approximate value of \$217.15.

Action Item 23-BA-015

APPROVAL OF SIDEBAR TO CTAA COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the Clinton Township Board of Education (“Board”) and the Clinton Township Administrators Association (“Association”) are parties to a collective negotiations agreement (“Agreement”) in effect for the period July 1, 2022 through June 30, 2025; and

WHEREAS, Article XV of the Agreement states that it can only be modified by an instrument in writing duly executed by both parties; and

WHEREAS, the Board and the Association wish to amend the Agreement to account for a potential 11-month administrator position which was not addressed during negotiations.

NOW, THEREFORE BE IT RESOLVED, that the Sidebar Agreement relating to Section A(1) of Article IV, “Vacation” dated September 19, 2022 between the Clinton Township Administrators Association and the Board of Education of Clinton Township is hereby approved; and

BE IT FURTHER RESOLVED, that all other terms and conditions of the Agreement shall remain unchanged; and

BE IT FURTHER RESOLVED, this Sidebar agreement shall remain in full force and effect throughout the life of the existing Agreement and until a successor Agreement is reached by the Board and the Association, at which time the modifications set forth herein shall be continued and made part of the successor Agreement as if originally negotiated therein, subject to any additional modifications that may be mutually agreed to during the negotiation period.

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute said Sidebar Agreement in the name, and on behalf of this Board; and

BE IT FURTHER RESOLVED, that the School Business Administrator of this Board of Education is hereby authorized to take the necessary action to implement the terms of this Agreement and that this foregoing resolution shall be effective immediately.

Action Item 23-BA-016

APPROVAL OF SERVICES BY THE MADISON INSTITUTE, LLC (TMI) FOR STRATEGIC PLANNING

BE IT RESOLVED, the Clinton Township Board of Education approves the contract with The Madison Institute, LLC (TMI) Education for consultation services relating to the district strategic plan “Realizing That Clinton Township Schools’ Vision: Strategic Planning for Modern Learning” for eight (8) sessions at a rate of \$2,500.00 per session not to exceed \$20,000.

Action Item 23-BA-017

APPROVAL OF LEGAL SERVICES TIMOTHY DOWNS, ESQ.

BE IT RESOLVED, the Clinton Township Board of Education approves the use of services of Timothy Downs, Esq. to conduct an HIB investigation for the District at the hourly rate of \$185.00, effective September 15, 2022.

Board of Education Roll Call Vote on Action Items 23-BA-013 through 23-BA-017

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

FACILITIES/FINANCE:

Ms. Brennan - Chair; Dr. Blumenfeld, Mr. Rosa

- 23-FF-010 APPROVAL OF BILL LISTS**
- 23-FF-011 ACCEPTANCE OF THE JULY AND AUGUST 2022 FINANCIAL REPORTS**
- 23-FF-012 APPROVAL OF TRANSFERS FOR JULY AND AUGUST 2022**
- 23-FF-013 APPROVAL OF CHANGE ORDERS #PCO2, #PCO3, #PCO5, – ROUND VALLEY SCHOOL - GYM & CAFETERIA HVAC**
- 23-FF-014 APPROVAL OF CHANGE ORDER #CO1 EXTENSION OF TIME – ROUND VALLEY SCHOOL - GYM & CAFETERIA HVAC**
- 23-FF-015 APPROVE USE OF 2021-2022 EXTRAORDINARY STATE AID FOR 2022-2023 APPROPRIATIONS**

Action Item 23-FF-010
APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating August 22, 2022 through September 19, 2022 are being presented to the board with the recommendation that they be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$1,201,301.24; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

SEPTEMBER 19, 2022 BILL LIST	
General Account	\$1,037,871.65
General Account	\$155,081.34
Food Service Account	\$8,348.25
TOTAL	\$1,201,301.24

Action Item 23-FF-011
ACCEPTANCE OF THE JULY AND AUGUST 2022 FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and the Cash Reconciler's reports; and

WHEREAS, the Board Secretary's and Cash Reconciler reports for the months ending July 31, 2022 and August 31, 2022 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Cash Reconciler Reports for the months ending July 31, 2022 and August 31, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 23-FF-012

APPROVAL OF TRANSFERS THROUGH JULY 2022 AND AUGUST 2022

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports "Transfers Before/After" for fiscal year 2022-2023 through July 31, 2022 and August 31, 2022, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

Action Item 23-FF-013

APPROVAL OF CHANGE ORDERS #PCO2, #PCO3, #PCO5, – ROUND VALLEY SCHOOL - GYM & CAFETERIA HVAC

WHEREAS, on February 17, 2022 the Clinton Township Board of Education awarded a contract to WHL Enterprise Inc. for HVAC upgrades for the gym and cafeteria at the Round Valley School in the total contract lump sum of \$811,500.00 inclusive of a \$53,000.00 general allowance; and

WHEREAS, the Clinton Township Board of Education’s architect for this project, Parette, Somjen Architects, had previously determined a need for a change order which the board has previously approved:

- PCO #1 in the amount of \$3,709.00 to remove two of the louvers in the gym that need to be removed as it was not clearly identified in the original drawings.

WHEREAS, the Clinton Township Board of Education’s architect for this project, Parette, Somjen Architects, has determined a need for additional change orders and is recommending to the board the following change orders:

- PCO #2 in the amount of \$1,105.00 for the removal and relocation of existing block conduit at the stage wing wall.
- PCO #3 in the amount of \$7,842.00 to patch and repair the stage floor.
- PCO #5 in the amount of \$3,102.00 for the installation of the fire beam detector.

WHEREAS, the Facilities and Finance Committee reviewed and supported these change orders at its September 15, 2022 committee meeting; and

WHEREAS, below is an accounting of the contract and allowances inclusive of change orders:

Original Contract Amount Including Allowances		\$ 811,500.00
Total General Allowances Included in Contract		\$ (53,000.00)
Change Orders Affecting Allowances		
PCO#1 - Remove 2 Louvers in gym	3,709.00	
PCO#2 - Remove/relocate existing block conduit at stage wing wall	1,105.00	
PCO#3 - Patch and repair stage floor	7,842.00	
PCO#5 - Install fire beam detector	3,102.00	
Unused Allowances		(37,242.00)
Adjusted Contract Balance		\$ 774,258.00

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of Parette, Somjen Architects, that the Clinton Board of Education approves the following change order:

- PCO #2 in the amount of \$1,105.00 for the removal and relocation of existing block conduit at the stage wing wall.
- PCO #3 in the amount of \$7,842.00 to patch and repair the stage floor.
- PCO #5 in the amount of \$3,102.00 for the installation of the fire beam detector.

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and

School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 23-FF-014

APPROVAL OF CHANGE ORDER #CO1 EXTENSION OF TIME – ROUND VALLEY SCHOOL - GYM & CAFETERIA HVAC

WHEREAS, on February 17, 2022 the Clinton Township Board of Education awarded a contract to WHL Enterprise Inc. for HVAC upgrades for the gym and cafeteria at the Round Valley School with a contracted substantial completion date of August 26, 2022; and

WHEREAS, the Clinton Township Board of Education’s architect for this project, Parette, Somjen Architects, is recommending the substantial completion date be modified to October 5, 2022 due to supply chain and material shortages beyond the control of the contractor with no penalties or damages; and

WHEREAS, the Facilities and Finance Committee reviewed and supported change order #1 for the extension of time with no penalties or damages at its September 15, 2022 committee meeting; and

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of Parette, Somjen Architects, that the Clinton Board of Education approves WHL Enterprise Inc. change order #1 extending the time of substantial completion to October 5, 2022 with no penalties or damages; and

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 23-FF-015

APPROVE USE OF 2021-2022 EXTRAORDINARY STATE AID FOR 2022-2023 APPROPRIATIONS

WHEREAS, the Clinton Township Board of Education has received Extraordinary Aid revenues for the 2021-2022 fiscal year in the amount of \$1,291,400; and

WHEREAS, the Department of Education allows districts to appropriate these funds in the next fiscal year (2022-2023) without Commissioner approval; and

WHEREAS, the district has determined that there is a need for the use of these funds for unfunded/underfunded/unexpected expenditures which developed after the 2022-2023 budget process was completed.

BE IT RESOLVED, that the Clinton Township Board of Education hereby approves the a portion of the revenues that are available from the 2021-2022 Extraordinary Aid in the amount of \$410,411 and to appropriate said funds in the 2022-2023 budget for the varies anticipated expenditures listed below which needs were determined after the 2022-2023 budget process was completed, and

Account Description	Amount
Transportation Services and Related Costs	\$157,611
Special Education Services and Related Costs	64,000
Strategic Planning	20,000
Central Administration Support Services	22,000
Technology Support Services	100,000
Curricular Support Services	38,300
Employee Benefits	8,500
Total:	<u>\$410,411</u>

BE IT FURTHER RESOLVED, such appropriation shall be consistent with guidance and direction as provided by the Commissioner of Education and the Department of Finance.

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to process this action on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Board of Education Roll Call Vote on Action Items 23-FF-010 through 23-FF-015

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Action Item 23-P-036

BE IT RESOLVED that the Board of Education hereby approves Joanne Fleming-Filus to serve as the Supervisor of Instruction, Data & Assessment (PK-3 Expertise) for the Clinton Township School District from October 16, 2022 to June 30, 2023 at an annual salary rate of \$107,000 (prorated).

Account Number(s): 11-000-223-102-900-050, 11-000-223-102-900-040, 11-000-223-102-900-035,
11-000-221-102-900-050, 11-000-221-102-900-040, 11-000-221-102-900-035

Action Item 23-P-037

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves professional services to be provided by Johanna Ruberto to perform Curriculum Oversight services on or about September 20, 2022 at a daily rate of five hundred dollars (\$500.00) not to exceed 70 Days.

Account Number(s): 11-000-221-320-080-050, 11-000-221-320-080-035, 11-000-221-320-080-040,

Action Item 23-P-038

Motion to rescind the following:

Name	Position	Location	Guide/Step/Salary	FTE	Effective Date	PCR#
Mallory Bartow	Teaching Assistant	PMG	BA/Step 5 \$28,720 (prorated)	1.0	9/6/22 to 6/30/23	0000246
Kaitlyn Smith	Teaching Assistant	CTMS	AA/Step 6 \$25,265	1.0	8/29/22 to 6/30/23	0000245

Action Item 23-P-039

Motion to approve employment for the 2022-2023 school year to the following at the recommendation of Superintendent of Schools:

Name / Account Number	Position	Location	Guide/ Step/ Salary	FTE	Effective Dates	PCR#
Sandra Huntley 11-000-262-107-900-050	Lunch/Recess Aide	CTMS	\$8,100 (prorated)	0.43	10/5/22 or sooner to 6/16/23	0000265
Lawrence Kursar 11-120-100-101-992-040	Instrumental Music Leave Replacement Teacher	RVS	MA+45 in F Step T \$94,885 (prorated)	1.0	9/23/22 to 11/23/22	0000196
Sarah Martowicz 11-213-100-106-900-050	Teaching Assistant Resource Room	CTMS	AA/Step 3 \$23,775 (prorated)	1.0	9/19/22 to 6/30/23	0000245
Patrick Shea 11-216-100-106-900-035	Teaching Assistant PreSchool Disabled	PMG	BA/Step 7 \$29,375 (prorated)	1.0	9/12/22 to 6/30/23	0000246
Carol Sondhi 11-000-262-107-900-040	Lunch/Recess Aide	RVS	\$8,100 (prorated)	0.43	10/5/22 or sooner to 6/16/23	0000230

*Final employment status approved pending successful completion of criminal history background check and requested employment information pursuant to PL 2018, c.5 for all new staff.

**As per Action Item 22-P-161

Action Item 23-P-040

Motion to amend the start date for the following new hires:

Employee	Original Start Date	New Start Date	PCR#
Staci Kane	10/18/22	10/25/22	0000235

Action Item 23-P-041

Motion to amend and approve, as noted in Action Item 23-P-22, the following staff to serve as mentors during the 2022-2023 school year as per negotiated agreement:

Mentor Teacher	Novice Teacher	Certificate Type	Duration
Tracy Carew	Rhonda Fishburn	CE	30 weeks
Ellen Layton (revised)	Hannah Chiulli	CEAS	30 weeks
Katie Pill (revised)	Jennifer Graham	CEAS	13 weeks

Action Item 23-P-042

Motion to amend and approve, as noted in Action Item 23-P-23, the following club advisors/coach at the following school(s) for the 2022-2023 school year, as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS		
Sport/Club	Advisor/Coach	Account Number
Girls Soccer-Head	Caitlin Sim (revised)	11-402-100-100-990-050
Girls Soccer-Asst.	Kathy Fulse (revised)	11-402-100-100-990-050
Volleyball-Asst.	Don Helmstetter	11-402-100-100-990-050

Action Item 23-P-043

Motion to approve the following club advisors/coach at the following school(s) for the 2022-2023 school year, as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

RVS		
Sport/Club	Advisor/Coach	Account Number
Co-Advisor(s) Memory Book	Lisa Beatrice and Susanna Correia*	11-401-100-100-990-040
Golden Eagle Singers	Noel McCormick	11-401-100-100-990-040

**split stipend*

Action Item 23-P-044

Motion to approve the following leaves of absence:

Employee ID	Paid Leave With Benefits	Unpaid Leave With Benefits	Unpaid Leave Without Benefits	Return to Work Date
48837900	12/5/22 to 1/20/22	FMLA/NJFLA: 1/23/22 to 4/21/22	N/A	4/24/23

91822791	N/A	FMLA/NJFLA: 9/27/22 to 11/23/22	N/A	11/28/22
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Action Item 23-P-045

Motion to rescind the following:

Name	Position	Location	Effective Date	Cost
Stephanie Rosa	Curriculum Chair	PMG	2022-2023 School Year	\$500 Stipend

Action Item 23-P-046

Motion to approve the following teachers to serve as Curriculum Chairs for a stipend of \$500.00 each for the 2022-2023 school year:

PMG	Account Number
Megan Rohmann	11-000-221-104-990-035
Julia Mueller	11-000-221-104-990-035

Action Item 23-P-047

Motion to approve the following substitute(s) for the 2022-2023 school year.

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Heidi Bavaro	\$140.00	\$ 70.00	9/20/22
Joy Boisclair	\$140.00	\$ 70.00	9/20/22
Sarah Carlon	\$140.00	\$ 70.00	9/20/22
Jennifer Feeley	\$140.00	\$ 70.00	9/20/22
Patricia Horensky	\$140.00	\$ 70.00	9/20/22
Caroline Petrusky	\$140.00	\$ 70.00	9/20/22
Jenifer Santoro	\$140.00	\$ 70.00	9/20/22
Kate Schultz	\$140.00	\$ 70.00	9/20/22
Jacob Turner	\$140.00	\$ 70.00	9/20/22

Account Numbers to be used pending on assignment:

Regular Ed. - 11-120-100-101-989-035 11-120-100-101-989-040 11-130-100-101-989-050
 Special Ed. - 11-213-100-101-989-035 11-213-100-101-989-040 11-213-100-101-989-050

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Heidi Bavaro	\$140.00	\$ 70.00	9/20/22
Joy Boisclair	\$140.00	\$ 70.00	9/20/22
Sarah Carlon	\$140.00	\$ 70.00	9/20/22
Jennifer Feeley	\$140.00	\$ 70.00	9/20/22
Patricia Horensky	\$140.00	\$ 70.00	9/20/22
Caroline Petrusky	\$140.00	\$ 70.00	9/20/22
Jenifer Santoro	\$140.00	\$ 70.00	9/20/22
Kate Schultz	\$140.00	\$ 70.00	9/20/22

Jacob Turner	\$140.00	\$ 70.00	9/20/22
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Account Numbers to be used pending on assignment:

PMG Kindergarten - 11-190-100-106-989-035

Special Education - 11-213-100-106-989-035 11-213-100-106-989-040 11-213-100-106-989-050

Substitute Lunch/Recess or Substitute Health Office Aides	Hourly Rate	Effective Date
Susan Demeo	\$15.00	9/6/22

Account Numbers to be used pending on assignment:

Lunch/Recess 11-000-262-107-989-035 11-000-262-107-989-040 11-000-262-107-989-050

Health Office 11-000-213-100-989-035 11-000-213-100-989-040 11-000-213-100-989-050

Action Item 23-P-048

BE IT RESOLVED, that the Clinton Township Board of Education adopts the following job description, in accordance with board policy 1400, Job Descriptions:

- Supervisor of Special Services and Instruction

Action Item 23-P-049

Motion to approve the following staff for additional compensation for time worked, as set forth below:

Name / Account Number(s)	School/ Dept	Type of Work	Dates	Rate	Maximum Hours	Total pay not to exceed
Catherine Kane 11-000-213-100-996-000	PMG	2022 Summer Hours	Summer 2022	\$62.95	35	\$2,203.25
Priscilla Karalevich 11-000-213-100-996-000	CTMS	2022 Summer Hours	Summer 2022	\$50.78	33	\$1,675.74
Diane Cormican 11-000-223-104-997-050	CTMS	New Teacher Academy	10/5/2022	\$32.00	2	\$64.00
Lori Jentsch 11-000-213-100-900-050	CTMS	Part-Time Nurse	9/1/22 and 9/7/2022	\$47.20	15.5	\$731.60
Lori Zockoff 11-000-223-104-997-040	RVS	New Teacher Academy	10/5/2022	\$32.00	2	\$64.00
Karen Stavac 11-000-222-104-990-040	RVS	School Website Lead	22/23 School Year	Stipend	N/A	\$500.00
MaryBeth Guidi 11-000-219-104-997-050	CTMS	RBT Training	Once per month	\$52.70	10	\$527.00
Deborah Seguine 11-000-219-104-997-040	RVS	RBT Training	Once per month	\$27.10	10	\$271.00
Mary Junge 11-000-219-104-997-050	CTMS	RBT Training	Once per month	\$27.10	10	\$271.00
Christina Giordano 11-000-223-104-997-040	RVS	CPI Training	22/23 School Year	Stipend	N/A	\$2,000.00
Elise Cohen-Pozensky 11-000-223-104-997-050	CTMS	CPI Training	22/23 School Year	Stipend	N/A	\$2,000.00

Action Item 23-P-050

Motion to approve the following staff to serve as acting principal in the absence of building principal:

RVS	
Angela Dmuchowski	Brent Ruge

Board of Education Roll Call Vote on Action Items 23-P-036 through 23-P-050

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY:

Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver

Action Item 23-PR-004

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on September 19, 2022:

- Bylaw 0163 Quorum
- Policy 3270 Professional Responsibilities
- Regulation 3270 Lesson Plans and Plan Books
- Policy 5513 Care of School Property (M)
- Regulation 5513 Care of School Property (M)

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the October 17, 2022 Board Meeting.

Action Item 23-PR-005

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on August 22, 2022:

- Policy 1511 – Board of Education Website Accessibility (M)
- Policy 1648.11 The Road Forward COVID-19 - Health and Safety (M)
- Policy 3216 Dress and Grooming
- Policy 4216 Dress and Grooming
- Policy 2415 Every Student Succeeds Act (M)
- Policy 2415.04 Title I – District – Wide Parent and Family Engagement (M)
- Policy 2415.50 Title I – School Parent and Family Engagement (M)
- Policy 5512 Harassment, Intimidation, and Bullying (M)
- Policy 5722 Student Journalism (M)
- Policy 8420 Emergency and Crisis Situations (M)

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on September 19, 2022.

Action Item 23-PR-006

Motion to abolish the following policy and regulation:

- Policy 2432 School Sponsored Publications
- Regulation 2432 School Sponsored Publications

Board of Education Roll Call Vote on Action Items 23-PR-004 through 23-PR-006

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Action Item 23-CUR-011

Motion to rescind Action Item 22-CUR-073, the approval of Mary Culcasi, Independent Contractor, to provide 30 hours a week of Speech/Language therapy services for a fee of \$90.00 per hour, with cost not to exceed \$91,000.00 during the 2022-2023 school year.

Action Item 23-CUR-012

Motion to approve Mary Culcasi, Independent Contractor, to provide 30 hours a week of Speech/Language therapy services for a fee of \$90.00 per hour, with cost not to exceed \$100,440.00 during the 2022-2023 school year.

Account number: 11-000-216-320-084-050

Action Item 23-CUR-013

Motion to approve the following services for the 2022-2023 school year:

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Home Instruction for SID #3760740199	Sara Arthurs: \$30.05 per hour, up to 10 hours a week 11-150-100-101-995-035	Not to exceed \$1,202.00
Teacher Consultation with Teacher of the Deaf for SID #1509717279	Summit Speech School; \$195.00 per hour; 1 hour a month during the 2022/2023 School Year 11-000-216-320-084-035	Not to exceed \$1,950.00

Action Item 23-CUR-014

Motion to approve the following Nonpublic Security Initiative purchases for Immaculate Conception School for the 2022-2023 school year:

VENDOR	AMOUNT	ACCOUNT
Hogan Security Group	\$3,099.36	20-511-200-600-084-499
Hogan Security Group	\$25,781.31	20-511-200-600-084-499
Sonitrol Security Systems	\$22,611.90	20-511-200-600-084-499

Action Item 23-CUR-015

Motion to approve the following Nonpublic Technology Initiative purchase for Immaculate Conception School for the 2022-2023 school year:

VENDOR	AMOUNT	ACCOUNT
Bluum USA	\$2,598.00	20-510-100-610-084-499
Bluum USA	\$2,048.60	20-510-100-610-084-499
CDW-G	\$5,310.06	20-510-100-610-084-499

Action Item 23-CUR-016

Motion to approve the following Nonpublic Security Initiative purchases for Acorn Montessori School for the 2022-2023 school year

VENDOR	AMOUNT	ACCOUNT
Generations Services	\$8,195.00	20-511-200-600-084-497

Action Item 23-CUR-017

Motion to approve the following Nonpublic Technology Initiative purchase for Acorn Montessori School for the 2022-2023 school year

VENDOR	AMOUNT	ACCOUNT
e-plus	\$1,755.60	20-510-100-610-084-497

Action Item 23-CUR-018

Motion to approve the following travel expenditures:

Employee/ Account Number	Program Title/Location	Date(s)	Cost	Mileage	Lodging/ Meals
Elise Pozensky-Cohen 11-000-223-500-082-035	NJ Annual Autism Conference, Atlantic City, NJ	10/20/22-10/21/22	\$400.00	\$238.90	\$88.50
Melissa Goad 11-000-230-590-080-000	Strauss Esmay Associates, HIB Training Program, Toms River, NJ	9/27/22	\$145.00	\$77.08	NA
Melissa Goad 11-000-240-500-035-035	I&RS to MTSS (virtual)	10/19/22	\$75.00	NA	NA
Melissa Goad 11-000-240-500-035-035	Understanding HIB Characteristics (In-Person)	10/6/22	NA	\$33.84	NA
Mary Postma 11-000-240-500-040-040	Understanding HIB Characteristics (In-Person)	10/6/22	NA	\$33.84	NA
Jennifer Paccione 11-000-219-500-084-050	Legal One Special Education Litigation Certificate Program (virtual)	9/28/22, 10/20/22, 12/15/22, 4/25/23	\$435.00	NA	NA
Alex Ruttenberg 11-000-223-500-082-040	NJ State Bar Foundation Beyond Bias (virtual)	10/12/22	NA	\$27.26	NA
Dr. Melissa Stager 11-000-230-590-080-000	NJPSA/FEA/NJASCD Conference, Atlantic City, NJ	10/13/22-10/14/22	\$345.00	\$100.58	NA
Anne Alley 11-000-223-500-082-035	NJIDA Dyslexia Conference (virtual)	10/14/22	\$125.00	NA	NA
Julie Snee 11-000-223-500-082-035	NJIDA Dyslexia Conference (virtual)	10/14/22	\$125.00	NA	NA
Kathleen Pill 11-000-223-500-082-035	NJIDA Dyslexia Conference (virtual)	10/14/22	\$125.00	NA	NA
Jennie Forman 11-000-223-500-082-040	NJIDA Dyslexia Conference (virtual)	10/14/22	\$125.00	NA	NA
Erika Yersak 11-000-223-500-082-035	NJIDA Dyslexia Conference (virtual)	10/14/22	\$175.00	NA	NA
Mark Kramer 11-000-251-592-081-000	2023 ESCNJ Vendor Expo, Edison, NJ	5/24/23	NA	\$32.90	NA
Stephanie Rosa 11-000-219-500-084-050	I&RS to MTSS (virtual)	10/18/22	\$75.00	NA	NA

Kelly DiGioia 11-000-223-500-082-050	Art Educators of NJ Annual Conference Long Branch, NJ	10/13/22-10/14/22	\$200.00	\$61.57	NA
Christina Giordano 11-000-223-500-082-040	NJSCA Fall Conference Edison, NJ	10/7/22	\$109.00	\$27.07	NA

Action Item 23-CUR-019

Motion to approve the following staff to attend CPR Training, provided by First Aid & CPR, LLC at a rate of \$50 per staff member and \$70 for nurses, on October 10, 2022:

PMG	RVS	CTMS
Patricia Corral	Angela Dmuchowski	Tracy Carew
Alina Chauvette	Annette Guenther	Patricia Comly
Caitlin Dombrowski (Nurse)	Julie Mooney	Ben Cozin
	Alison Pfenning	Kathleen Fulse
	Brent Ruge	Kelly Gallo
		Ben Cozin
		Donald Helmstetter
		Priscilla Karalevich (Nurse)
		Kristina Knapp
		Luke Mason
		Kerry Mueller
		Kevin Rudolph
		Jeff Shanklin
		Rich Tarriff

Teachers 11-000-223-500-082-035 11-000-223-500-082-040 11-000-223-500-082-050

Nurses: 11-000-213-500-083-035 11-000-213-500-083-050

Vice Principal 11-000-240-500-050-050

Action Item 23-CUR-020

Motion to approve the 2022-2023 Remote Instruction Plan.

Action Item 23-CUR-021

Motion to approve the Road Forward Health and Safety Guidance for the 2022-2023 School Year.

Action Item 23-CUR-022

Motion to approve the following practicum requests:

Name	Program/University	Date(s)	Placement	Number of Hours
Melissa Volturo	Rowan University Practicum in School Nursing	Fall 2022	CTMS/PMG	50

Action Item 23-CUR-023

Motion to approve enrolling SID #6435273130 in an accelerated online math course for the 2022-2023 school year through Johns Hopkins University, for a total cost not to exceed \$1,414.00

to be paid by the district.

Action Item 23-CUR-024

Motion to approve the following content areas for curriculum for the 2022-2023 school year

- Science (K-8)
- Social Studies K-8
- Visual & Performing Arts K-8

Action Item 23-CUR-025

Motion to approve the submission of the Clinton Township School District course list and the diversity resources list for the 2022-2023 school year.

Board of Education Roll Call Vote on Action Items 23-CUR-011 through 23-CUR-025

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

OLD BUSINESS:

NEW BUSINESS:

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

ADJOURNMENT:

Action 23-AJ-10

Motion made by _____, seconded by _____ to adjourn the meeting of the Clinton Township Board of Education at _____(time).

(__ All __ Ayes; _____ Nays; _____ Abstain; _____ Absent)

NEXT MEETING DATES:

October 17, 2022

December 12, 2022

January 4, 2023 (Organization Meeting)