

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
Regular Meeting - October 17, 2022 at 7:30 p.m.  
Clinton Township Middle School Auditorium  
34 Grayrock Rd, Clinton, NJ 08809**



**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_ p.m.

**PUBLICATION OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 6, 2022.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

**PUBLIC COMMENT PROCESS:**

During the public comment portions of the meeting, any member of the public who is participating virtually that wishes to comment may press the “raise hand” icon on Zoom video. This can be found by clicking the Participants button at the bottom of the Zoom window, then the Blue Hand at the bottom of the Participant window. Until recognized, the members of the public will be kept muted.

**ROLL CALL:**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Time of arrival after meeting called to order:</b>
Dr. Michael Blumenfeld			
Ms. Stacie-Ann Creighton			
Ms. Catherine Mary Emery			
Mr. Scott Hornick			
Ms. Jennifer Kaltenbach			
Ms. Alyssa Oliver			
Mr. Daniel Rosa			
Dr. Catherine Riihimaki			
Ms. Lana Brennan			

**PLEDGE OF ALLEGIANCE:** \_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PRESENTATION:**

- Student - Matthew Totaro
- NJSLA Scores
- HIB Self-Assessment Presentation - Melissa Goad

**BOARD PRESIDENT'S COMMENTS/REPORT**

**SUPERINTENDENT'S REPORT**

- Mission Statement
  - a. *The Clinton Township School District, in partnership with the community, achieves excellence for each child by ensuring a meaningful and challenging educational experience in a supportive environment; developing life-long learners who are responsible and productive citizens.*
- Acknowledgements
- PTA, Ed Foundation, and School Events
- Strategic Planning and the Future
- District Information

**SUPERINTENDENT'S ACTION ITEMS:**

**23-SU-008 APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**

**23-SU-009 APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS**

**Action Item 23-SU-008**

**APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**

**BE IT RESOLVED**, that the Board of Education accepts the September 2022 enrollment and suspension reports presented by Superintendent of Schools, Dr. Melissa Stager.

<b>Building</b>	<b>Enrollment As of 9/30/2022</b>	<b>September 2022 Suspensions</b>
PMG	376	0
RVS	366	0
CTMS	427	2
<b>District Total</b>	1169	2

**Action Item 23-SU-009**  
**APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS**

**BE IT RESOLVED**, that the Clinton Township Board of Education adopts the 2019 Revision of “A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials;”

**WHEREAS**, pursuant to NJAC 6A:16-6.1 and 6A:16-6.2(b)14, the Superintendent and local law enforcement officials must meet annually to discuss the implementation of the “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials” and update as necessary.

**BE IT FURTHER RESOLVED**, that the Board of Education approves the Memorandum of Agreement and recognizes that the Memorandum of Agreement continues to be in effect between the Clinton Township Police Department and the Clinton Township Board of Education.

**Board of Education Roll Call Vote on Action Items 23-SU-008 through 23-SU-009**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**FIRST RECOGNITION OF THE PUBLIC:**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**BOARD ACTION:**

- 23-BA-018 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**
- 23-BA-019 APPROVAL OF DONATION OF MUSIC EQUIPMENT**
- 23-BA-020 APPOINTMENT FOR LEGAL SERVICES FOR THE 2022/2023 FISCAL YEAR**

**Action Item 23-BA-018****APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**

**BE IT RESOLVED**, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- September 19, 2022 - Regular Meeting

**Action Item 23-BA-019****APPROVAL OF DONATION OF MUSIC EQUIPMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education, with gratitude, approves the donation of a Pearl PK 800 Bell Kit from John and Barbara Piwinski with an approximate value of \$550.00 to the Round Valley School.

**Action Item 23-BA-020****APPOINTMENT FOR LEGAL SERVICES FOR THE 2022/2023 FISCAL YEAR**

**WHEREAS**, there exists a need in the Clinton Township School District to have legal services provided to the district as board council; and

**WHEREAS**, contracts for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**NOW THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education appoints John Comegno Law Group PC, an additional legal firm at an hourly rate of \$175.00 to provide general legal services to the board and administration effective October 1, 2022 through June 30, 2023:

**BE IT FURTHER RESOLVED**, the Board President, School Business Administrator/ Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of a professional services agreement consistent with this resolution; and

**BE IT FURTHER RESOLVED**, the Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A.

**Board of Education Roll Call Vote on Action Items 23-BA-018 through 23-BA-020**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**FACILITIES/FINANCE:**

**Ms. Brennan - Chair; Dr. Blumenfeld, Mr. Rosa**

- 23-FF-016 APPROVAL OF BILL LISTS**
- 23-FF-017 ACCEPTANCE OF THE SEPTEMBER 2022 FINANCIAL REPORTS**
- 23-FF-018 APPROVAL OF TRANSFERS THROUGH SEPTEMBER 30, 2022**
- 23-FF-019 ACKNOWLEDGMENT OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL STATEMENT AS STIPULATED BY 6A:27-11.2**
- 23-FF-020 APPROVAL OF THE COMPREHENSIVE MAINTENANCE PLAN**

**Action Item 23-FF-016**  
**APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills dating September 19, 2022 through October 17, 2022 are being presented to the board with the recommendation that they be ratified, approved and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW, THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$2,439,121.18; and

**BE IT FURTHER RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

<b>OCTOBER 17, 2022 BILL LIST</b>	
General Account	\$2,433,861.59
Food Service Account	\$5,259.59
<b>TOTAL</b>	<b>\$2,439,121.18</b>

**Action Item 23-FF-017**

**ACCEPTANCE OF THE SEPTEMBER 2022 FINANCIAL REPORTS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation, and

**WHEREAS**, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary’s, and the Cash Reconciler’s reports; and

**WHEREAS**, the Board Secretary’s and Cash Reconciler reports for the month ending September 30, 2022 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary’s and Cash Reconciler Reports for the month ending September 30, 2022; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation.

**Action Item 23-FF-018**

**APPROVAL OF TRANSFERS THROUGH SEPTEMBER 2022**

**WHEREAS**, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

**WHEREAS**, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW, THEREFORE BE IT RESOLVED**, that Clinton Township Board of Education ratifies and approves the transfers in the report “Transfers Before/After” for fiscal year 2022-2023 through September 30, 2022, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

**Action Item 23-FF-019**

**ACKNOWLEDGMENT OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL  
STATEMENT AS STIPULATED BY 6A:27-11.2**

**WHEREAS**, on October 13 and October 14, 2022, the Clinton Township School District Principals for each school oversaw the school bus emergency evacuation drill for all routes and non-riders; and

**WHEREAS**, the Bus Emergency Evacuation Drill was held at the respective school’s loading area during Patrick McGaheran, Round Valley and Clinton Township Middle Schools’ morning drop off times; and,

**WHEREAS**, the safety and security of our students is of the highest priority for the Clinton Township Board of Education; and

**WHEREAS**, N.J.A.C. 6A:27-11.2 requires emergency exit drills at least twice within the school year for all students who are transported to and from school; and

**WHEREAS**, the Principals at each of the Clinton Township schools have conducted an emergency exit drill as indicated in the table below;

**THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education acknowledges the building Principal’s adherence to district policy and procedure concerning the performance of the required emergency exit drills on the dates and at the times indicated below:

School Location	Principal / Who Supervised the Drill	Date	Time	Route #
CTMS	Chris Steffner & Monitors	10/13/2022	7:35 - 7:55 a.m. & 9:30 - 9:50 a.m.	All CTMS Routes M01-M14 All Non-Riders

RVS	Mary Postma & Monitors	10/13/2022	8:30 - 9:00 a.m.	R01-R10 All Non-Riders
PMG	Melissa Goad & Monitors	10/13/2022 10/14/2022	8:35 - 9:10 a.m Pre-K 9:00-9:10 a.m. Pre-K 12:45-12:55 p.m	P01-P10 Pre-K a.m. Pre-K p.m. All Non-Riders

**Action Item 23-FF-020**  
**APPROVAL OF THE COMPREHENSIVE MAINTENANCE PLAN**

**WHEREAS**, the Department of Education requires New Jersey School Districts to annually submit a three year maintenance plan documenting the required maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed on the November 15, 2022 Three Year Maintenance Plan and worksheet for the various school facilities of the Clinton Township School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, and

**WHEREAS**, specific proposed expenditures will be subject to the compliance of New Jersey’s purchasing requirements prior to the commitment of any funds, and

**NOW THEREFORE BE IT RESOLVED** that, the Clinton Township School District hereby authorizes the School Business Administrator/Board Secretary to submit the Three-Year Comprehensive Maintenance Plan and worksheet for the Clinton Township Board of Education in compliance with Department of Education requirements.

**Board of Education Roll Call Vote on Action Items 23-FF-016 through 23-FF-020**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									



**PERSONNEL:****Mr. Hornick - Chair; Ms. Creighton, Ms. Emery**

- 23-P-051      **APPROVAL OF RESIGNATION**  
 23-P-052      **APPROVAL OF EMPLOYMENT**  
 23-P-053      **RESCINDS APPROVAL**  
 23-P-054      **APPROVAL OF CURRICULUM CHAIR**  
 23-P-055      **APPROVAL OF SUBSTITUTE(S)**  
 23-P-056      **APPROVAL OF AMENDMENT OF SALARY FOR MOVEMENT  
ACROSS THE GUIDE**  
 23-P-057      **APPROVAL OF AMENDMENT OF EMPLOYMENT START DATE**  
 23-P-058      **APPROVAL OF LEAVE OF ABSENCE**  
 23-P-059      **APPROVAL OF AMENDMENT OF LEAVE OF ABSENCE**  
 23-P-060      **APPROVAL OF TEACHERS IN CHARGE**  
 23-P-061      **APPROVAL OF RVS CHAPERONES**  
 23-P-062      **APPROVAL OF ADDITIONAL COMPENSATION**  
 23-P-063      **APPROVAL OF CHANGE OF ASSIGNMENT**

**Action Item 23-P-051****APPROVAL OF RESIGNATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves, with regret, resignation of the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>PCR#</b>
Virginia Aguilar	Custodian	PMG	9/20/22	000098
Jessica Comerford	Science Teacher	CTMS	10/13/22	000029
Jacquelyn Gritz	Lunch Aide	CTMS	10/1/22	000073

**Action Item 23-P-052****APPROVAL OF EMPLOYMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves employment for the 2022-2023 school year to the following at the recommendation of Superintendent of Schools:

<b>Name / Account Number</b>	<b>Position</b>	<b>Location</b>	<b>Guide / Step / Salary</b>	<b>FTE</b>	<b>Effective Dates</b>	<b>PCR#</b>
Paul Hitzel 11-000-262-100-900-035	Custodian	PMG	Step 11 \$54,295 (prorated)	1.0	10/31/22 to 6/30/23	0000098
Louis Pagotto 11-000-262-100-900-040	Custodian	RVS	Step 5 \$49,780 (prorated)	1.0	10/31/22 to 6/30/23	0000099

*\*Final employment status approved pending successful completion of criminal history background check and requested employment information pursuant to PL 2018, c.5 for all new staff.*

*\*\*As per Action Item 22-P-161*

### **Action Item 23-P-053**

#### **RESCINDS APPROVAL**

**BE IT RESOLVED**, the Clinton Township Board of Education rescinds approval of the following:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Cost</b>
Joanne Fleming Filus	Curriculum Chair	RVS	2022-2023 School Year	\$500 Stipend

### **Action Item 23-P-054**

#### **APPROVAL OF CURRICULUM CHAIR**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following teacher(s) to serve as Curriculum Chair(s) for a stipend of \$500.00 for the 2022-2023 school year:

<b>RVS</b>	<b>Account Number</b>
Ronda Ferri	11-000-221-104-990-040

### **Action Item 23-P-055**

#### **APPROVAL OF SUBSTITUTE(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following substitute(s) for the 2022-2023 school year:

<b>Substitute Teacher(s)</b>	<b>Daily Rate</b>	<b>Half-Day Rate</b>	<b>Effective Date</b>
Megan Cotrone	\$140.00	\$ 70.00	10/18/22
Elizabeth Holl-Zusman	\$140.00	\$ 70.00	11/1/22
Amy Horensky	\$140.00	\$ 70.00	10/18/22
Leslie Hyman	\$140.00	\$ 70.00	11/1/22
Karen Prask	\$140.00	\$ 70.00	11/1/22
Jenifer Santoro	\$140.00	\$ 70.00	11/1/22
Kristie Wallace	\$140.00	\$ 70.00	11/1/22
Deena Williams	\$140.00	\$ 70.00	10/18/22

Account Numbers to be used pending on assignment:

Regular Ed. - 11-120-100-101-989-035    11-120-100-101-989-040    11-130-100-101-989-050  
 Special Ed. - 11-213-100-101-989-035    11-213-100-101-989-040    11-213-100-101-989-050

<b>Substitute Teaching Assistant(s)</b>	<b>Daily Rate</b>	<b>Half-Day Rate</b>	<b>Effective Date</b>
Megan Cotrone	\$140.00	\$ 70.00	10/18/22
Elizabeth Holl-Zusman	\$140.00	\$ 70.00	11/1/22

Amy Horensky	\$140.00	\$ 70.00	10/18/22
Leslie Hyman	\$140.00	\$ 70.00	11/1/22
Karen Prask	\$140.00	\$ 70.00	11/1/22
Jenifer Santoro	\$140.00	\$ 70.00	11/1/22
Kristie Wallace	\$140.00	\$ 70.00	11/1/22
Deena Williams	\$140.00	\$ 70.00	10/18/22

Account Numbers to be used pending on assignment:

PMG Kindergarten - 11-190-100-106-989-035

Special Education - 11-000-217-100-989-035 11-000-217-100-989-040 11-000-217-100-989-050

Substitute Nurse(s)	Daily Rate	Half-Day Rate	Effective Date
Alyssa Buck	\$200.00	\$ 100.00	10/18/22

Account Numbers to be used pending on assignment:

Health Office - 11-000-213-100-989-035 11-000-213-100-989-040 11-000-213-100-989-050

### **Action Item 23-P-056**

#### **APPROVAL OF AMENDMENT OF SALARY FOR MOVEMENT ACROSS THE GUIDE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves amending the salary for the following certificated employee's horizontal movement across the salary guide:

Name / Account Number	From	To	Effective Date
Malabika Chakraborty 11-214-100-101-900-035 (.6) 11-216-100-101-900-035 (.4)	MA in F Step E \$66,235	MA+30 in F Step E \$69,985	9/15/22

### **Action Item 23-P-057**

#### **APPROVAL OF AMENDMENT OF EMPLOYMENT START DATE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves amending the start date for the following new hires:

Employee / Account Number	Original Start Date	New Start Date	PCR#
Erin Allen 11-120-100-101-900-035	10/15/22	10/17/22	0000272
Sandra Huntley 11-000-262-107-900-050	10/5/22	10/11/22	0000265
Staci Kane 11-000-213-100-900-040	10/25/22	10/24/22	0000235
Lawrence Kursar 11-120-100-101-992-040	9/23/22	9/21/22	0000196
Sarah Martowicz 11-000-217-106-900-050	9/19/22	9/23/22	0000245

Carol Sondhi 11-000-262-107-900-040	10/5/22	10/6/22	0000230
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**Action Item 23-P-058**

**APPROVAL OF LEAVE OF ABSENCE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following leaves of absence:

Employee ID	Paid Leave With Benefits	Unpaid Leave With Benefits	Unpaid Leave Without Benefits	Return to Work Date
92499771	12/5/22 to 12/23/22	Unpaid leave: 1/3/23 to 1/13/23 FMLA/NJFLI: 1/16/23 to 4/6/23	N/A	4/17/23

**Action Item 23-P-059**

**APPROVAL OF AMENDMENT OF LEAVE OF ABSENCE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves amending the leave of absence for the following employee(s):

Employee ID#	Original LOA Dates	Revised LOA Dates	Return to Work Date
14206528	8/20/22 to 9/9/22 unpaid leave	8/20/22 to 8/26/22 unpaid leave	8/29/22

**Action Item 23-P-060**

**APPROVAL OF TEACHERS IN CHARGE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff to serve as acting principal in the absence of building principal:

PMG	RVS
Elise Pozensky-Cohen Erin Evan Kerri Harbison	Jennifer Desjadon

**Action Item 23-P-061**

**APPROVAL OF RVS CHAPERONES**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following RVS staff to serve as chaperones for the 2022-2023 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

Barton, Tim	Johnson, Judy	Nugent, Danielle
Beatrice, Lisa	Jordan, Jill	Pfenning, Aly
Black, Eileen	Kane, Staci	Philips, Margaret
Correia, Susanna	Kilroy, Kim	Powell, Jennifer
Desjadon, Jen	Kirk, Ana	Rockafellow, Tina
Dmuchowski, Angela	Kramer, Miriam	Rolak, Shannon
Evans, Erin	Lovering, Rob	Ruge, Brent
Ferri, Ronda	Major, Michelle	Ruttenberg, Alex
Forman, Jennie	Mann, Caroline	Shea, Katie
Frey, Carole	Mastrobattista, Kaitlin	Shearer, Amy
Friedel, Chuck	McCormick, Noel	Simonelli, Susan
Gasalberti, Marisa	McFadden, Penny	Squindo, Kendra
Giordano, Christina	McGregor, Megan	Stiansen, Kari
Gugliandolo, Pat	McRae, Kristin	Topping, Jen
Hill, Chelsea	Menzie, Tracy	Welch, Lauren
Hill, Jayson	Mooney, Julie	Yager, Stephanie
Hill, Kelly	Murphy, Amanda	Zockoff, Lori
Hoffman, Melissa	Nish, Laura	

**Action Item 23-P-062****APPROVAL OF ADDITIONAL COMPENSATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff for additional compensation for time worked, as set forth below:

<b>Name/ Account Number(s)</b>	<b>School / Dept</b>	<b>Type of Work</b>	<b>Dates</b>	<b>Presentation Preparation</b>	<b>Total pay not to exceed</b>
Ronda Ferri 11-000-223-104-997-040	RVS	Leveled Literacy presentation	10/10/22	\$32.00	\$16.00*
Lori Zockoff 11-000-223-104-997-040	RVS	Leveled Literacy presentation	10/10/22	\$32.00	\$16.00*
Anne Alley 11-000-223-104-997-035	PMG	Tier I Foundation presentation	10/10/22	\$32.00	\$16.00*
Kathleen Pilla 11-000-223-104-997-035	PMG	Tier I Foundation presentation	10/10/22	\$32.00	\$16.00*
Stephanie Yager 11-000-223-104-997-040	RVS	Math Talk/Games presentation	10/10/22	\$32.00	\$32.00
Melissa Hoffman 11-000-223-104-997-040	RVS	Tier 1 Math Strategies presentation	10/10/22	\$32.00	\$32.00
Danielle Nugent	PMG /	Accelerating Acceptance	10/10/22	\$32.00	\$32.00

11-000-223-104-997-035 11-000-223-104-997-040 11-000-223-104-997-050	RVS / CTMS	presentation			
Laura Greenstein 11-000-223-104-997-035	PMG	Dyslexia presentation	10/10/22	\$32.00	\$32.00

*\*split compensation*

**Action Item 23-P-063**

**APPROVAL OF CHANGE OF ASSIGNMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following change in assignments for the 22-23 school year, effective on or about October 18, 2022:

<b>Name</b>	<b>From Location/Position/PCR</b>	<b>To Location/Position/PCR</b>
Danielle Nugent	RVS/PMG/CTMS/Autism Teacher/0000218	RVS/ MD Teacher/0000266 11-212-100-101-900-040

**Board of Education Roll Call Vote on Action Items 23-P-051 through 23-P-063**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**POLICY:**

**Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver**

**23-PR-007 APPROVAL OF FIRST READING**

**23-PR-008 APPROVAL OF SECOND READING**

**Action Item 23-PR-007**

**APPROVAL OF FIRST READING**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on October 17, 2022:

- Policy 0172 Duties of Treasurer of School Moneys
- Policy 5512 Harassment, Intimidation and Bullying
- Policy 9241 Classroom Observations

**FURTHERMORE, BE IT RESOLVED**, these policies and regulations shall be presented to the Board for adoption after a second reading at the December 12, 2022 Board Meeting.

**Action Item 23-PR-008**

**APPROVAL OF SECOND READING**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**WHEREAS**, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on September 19, 2022:

- Bylaw 0163 Quorum
- Policy 3270 Professional Responsibilities
- Regulation 3270 Lesson Plans and Plan Books
- Policy 5513 Care of School Property (M)
- Regulation 5513 Care of School Property (M)

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on October 17, 2022.

**Board of Education Roll Call Vote on Action Items 23-PR-007 through 23-PR-008**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**CURRICULUM:**

**Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach**

- 23-CUR-026 APPROVAL OF TRAVEL EXPENDITURES**
- 23-CUR-027 APPROVAL OF PRACTICUM REQUESTS**
- 23-CUR-028 APPROVAL OF CPR TRAINING FOR STAFF**
- 23-CUR-029 APPROVAL OF SERVICES**
- 23-CUR-030 APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION**
- 23-CUR-031 APPROVAL OF SCHOOL SAFETY & SECURITY PLAN**
- 23-CUR-032 APPROVAL OF SCHOOL CALENDAR(S)**
- 23-CUR-033 APPROVAL OF APPROVAL OF MD CLASSROOM**
- 23-CUR-034 APPROVAL OF A SEND/RECEIVE TUITION AGREEMENT WITH ALEXANDRIA TOWNSHIP BOARD OF EDUCATION IN THE DISTRICT PRESCHOOL DISABLED PROGRAM**
- 23-CUR-035 APPROVAL OF SERVICE AGREEMENT WITH NJ TUTORING CORP**

**Action Item 23-CUR-026**

**APPROVAL OF TRAVEL EXPENDITURES**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following travel expenditures:

<b>Employee / Account Number</b>	<b>Program Title / Location</b>	<b>Date(s)</b>	<b>Cost</b>	<b>Mileage</b>	<b>Lodging/ Meals</b>
Allison Lefebvre 11-000-219-500-084-035	Emotional Regulation Support for Today's World Cornerstone Day School Somerset, NJ	10/11/22	NA	\$28.20	NA
Elise Pozensky-Cohen 11-000-219-500-084-035	Emotional Regulation Support for Today's World Cornerstone Day School Somerset, NJ	10/11/22	NA	\$28.20	NA
Elise Pozensky - Cohen 11-000-223-500-082-040	Community of Practice for Autism Trenton, NJ	10/12/22,12/14/22, 2/22/23, 4/12/23	NA	\$104.34	NA
Danielle Nugent 11-000-223-500-082-040	Community of Practice for Autism Trenton, NJ	10/12/22,12/14/22, 2/22/23, 4/12/23	NA	\$104.34	NA
Melissa Torrey 11-000-219-500-084-050	Suicide Prevention in School Setting: Identification and Intervention (virtual)	10/19/22	\$60.00	NA	NA
Danielle Nugent 11-000-223-500-082-040	Autism NJ Annual Conference Atlantic City, NJ	10/20/22 -10/21/22	\$400.00	\$123.14	\$88.50



Tracy Menzie 11-000-219-500-084-050	NJ Psychological Association Fall Conference: Brain & Behavior Neuroscience & Psychotherapy Throughout the Lifespan Edison, NJ	10/21/22	\$250.00	\$28.48	NA
Melissa Torrey 11-000-219-500-084-050	Child Study Team Training Series New Providence, NJ	10/27/22,11/1/22 11/14/22	\$270.00	\$85.16	NA
Patricia Trattner 11-000-230-590-080-000	Executive Administrative Assistant: A Critical Professional Role (virtual)	11/2/22	\$95.00	NA	NA
Marisa Gasalberti 11-000-223-500-082-040	New Teacher Symposium Centenary University	11/2/22	\$95.00	\$35.47	NA
Joy Mitariten 11-000-223-500-082-050	Help Your Students Master the Next Generation Science (virtual)	11/4/22	\$279.00	NA	NA
Tina Rockafellow 11-000-223-500-082-040	Google Educator Level 2 Certification Boot Camp MUJC, New Providence, NJ	11/7/22	\$150.00	\$25.38	NA
Carolyn Butler 11-000-223-500-082-050	Implementing the Middle School Civics Mandate Rutgers University, Piscataway, NJ	11/08/22	NA	\$27.63	NA
Joanne Filus 11-000-221-500-082-040	Memorandum of Agreement, School Security and Gang Awareness Flemington, NJ	11/29/22	NA	\$16.35	NA
Kathryn Spann 11-000-223-500-082-035	NJ Association of School Librarians Atlantic City, NJ	12/4/22 - 5/22/23	\$327.00	\$120.92	\$314.50
Chelsea Hill 11-000-223-500-082-040	You, Too Can Do ABA Topic 1 MUJC	12/6/22	\$90.00	\$24.00	NA
Chelsea Hill 11-000-223-500-082-040	You, Too Can Do ABA Topic 2 MUJC	12/13/22	\$90.00	\$24.00	NA
Chelsea Hill 11-000-223-500-082-040	You, Too Can Do ABA Topic 3 MUJC	12/20/22	\$90.00	\$24.00	NA
Chelsea Hill 11-000-223-500-082-040	Improving Social Skills for Students with Autism Spectrum	1/17/23	\$90.00	NA	NA

**Action Item 23-CUR-027****APPROVAL OF PRACTICUM REQUESTS**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following practicum requests:

Name	Program/University	Date(s)	Placement	Number of Hours
Wendy Lertola	Ramapo College MUJC "TA to Teacher" Program	Fall through June 30, 2023	Grade 3 Kaitlin Mastrobattista RVS	NA

**Action Item 23-CUR-028**

**APPROVAL OF CPR TRAINING FOR STAFF**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff to attend CPR Training, provided by First Aid & CPR, LLC at a rate of \$50 per staff member and \$70 for nurses, on October 10, 2022:

CTMS
Rose Mastroianni

Teachers      11-000-223-500-082-035      11-000-223-500-082-040      11-000-223-500-082-050  
 Nurses:      11-000-213-500-083-035      11-000-213-500-083-050  
 Vice Principal   11-000-240-500-050-050

**Action Item 23-CUR-029**

**APPROVAL OF SERVICES**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following services for the 2022-2023 school year:

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Contracted Neurodevelopmental Assessment; Local ID #21083	Hunterdon Medical Center 11-000-219-320-084-035	\$955.00
Contracted Neurodevelopmental Assessment; SID #7003126349	Hunterdon Medical Center 11-000-219-320-084-035	\$955.00
Educational Consulting	Alexa Thomas 11-000-219-320-084-040 11-000-219-320-084-050	\$75.00 / Hourly Rate, Not to exceed \$2,200.00

**Action Item 23-CUR-030**

**APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following field trip transportation:

Trip Dates	Description	Class / Group	Trip Coordinator
5/18/2023	Hershey Park, PA	Participating Music Ensemble 7th & 8th Grade	Rich Tarriff Steve Schaefer
5/30/2023	Gettysburg National Park, PA	Participating Enrichment 8th Grade	Diane Cormican
1/5/2023 1/12/2023 1/19/2023 1/26/2023 2/2/2023	Shawnee Mountain, Stroudsburg, PA	CTMS Ski Club	Rich Tarriff

1/11/2023	North Hunterdon High School	All 8th Grade	Kerry Mueller Greg James
2/23/2023	Liberty Science Center Jersey City, NJ	All 4th Grade	Jill Jordan
11/16/2022	Miller Symphony Hall, Allentown, PA	Participating 5th Grade Band, Orchestra & Choir Students	Noel McCormick
6/5/2023	Camp Bernie Port Murray, NJ	All 5th Grade	Michelle Major
12/13/22	Artline - Hunterdon Art Museum Clinton, NJ	Participating 6th Grade	Diane Cormican

**Action Item 23-CUR-031**

**APPROVAL OF SCHOOL SAFETY & SECURITY PLAN**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the School Safety and Security Plan for the 2022-2023 school year.

**Action Item 23-CUR-032**

**APPROVAL OF SCHOOL CALENDAR(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the school calendars for the 2023-2024 and 2024-2025 school years.

**Action Item 23-CUR-033**

**APPROVAL OF MD CLASSROOM**

**WHEREAS**, the Clinton Township School District evaluates each student's needs on an ongoing basis

**WHEREAS**, sometimes the academic, behavioral, and placement needs of students require creation of unique programs and classrooms

**WHEREAS**, the New Jersey Department of Education gives Local Education Agencies the ability with approval to create new programs and classrooms

**NOW THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education approves the development of a Multiple Disabled (MD) Classroom at RVS to serve students in grades 3-5 for the 2022-2023 school year

**Action Item 23-CUR-034**

**APPROVAL OF A SEND/RECEIVE TUITION AGREEMENT WITH ALEXANDRIA TOWNSHIP BOARD OF EDUCATION IN THE DISTRICT'S PRESCHOOL DISABLED PROGRAM**

**BE IT RESOLVED**, that the Clinton Township Board of Education ratify a tuition contract between Alexandria Township Board of Education and Clinton Township Board of Education for one student to participate in the district’s Preschool Disabled Program commencing November 14, 2022 through June 30, 2023 at an estimated annual rate of \$59,275 to be prorated at a daily rate and extraordinary services for a 1:1 aide to be billed at the actual cost to the district inclusive of any administrative costs.

**Action Item 23-CUR-035**

**APPROVAL OF SERVICE AGREEMENT WITH NJ TUTORING CORP**

**WHEREAS**, the Clinton Township School District seeks to support all students in their academic growth through providing multi-tiered systems of support provided by trained professional staff; and

**WHEREAS**, The New Jersey Tutoring Corp in partnership with the New Jersey Department of Education provides multi-tiered systems of support during the school day and provides trained professionals; and

**WHEREAS**, all planned activities of the NJ Tutoring Corps meet the needs of CTSD students who are designated to receive needed extra support; and

**WHEREAS**, specific proposed expenditures will be subject to the compliance of New Jersey’s purchasing requirements prior to the commitment of any funds, and

**NOW THEREFORE BE IT RESOLVED** that, the Clinton Township School District hereby recommends approval of the NJ Tutoring Corp to serve as math support professionals during the school day at a cost not to exceed \$35,000.00 funded through the Federal ESSER Grant; and

**BE IT FURTHER RESOLVED** that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

**Board of Education Roll Call Vote on Action Items 23-CUR-026 through 23-CUR-035**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**OLD BUSINESS:****NEW BUSINESS:****SECOND RECOGNITION OF THE PUBLIC:**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**EXECUTIVE SESSION:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

**WHEREAS**, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigations(s) and a legal matter; and

**WHEREAS**, the length of the executive session is expected to be approximately 20 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

**NOW, THEREFORE, BE IT RESOLVED**, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

**ADJOURN TO EXECUTIVE SESSION:**

**Motion to approve** the above executive session resolution for the board adjourning to closed session to discuss HIB investigations and a legal matter, wherein the length of time for the executive session is expected to be approximately 20 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

**Action 23-AJ-011**

**Motion made** by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting of the Clinton Township Board of Education to executive session at \_\_\_\_\_(time).

( \_\_\_All\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)

**RECONVENE TO PUBLIC SESSION:**

**Action 23-AJ-012**

**Motion made** by \_\_\_\_\_, seconded by \_\_\_\_\_, to reconvene the meeting of the Clinton Township Board of Education to public session at \_\_\_\_\_(time).

( \_\_\_All\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)

**Action Item 23-SU-010**

**BE IT RESOLVED**, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Melissa Stager’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 234387
- HIB Report Tracking Number 234488
- HIB Report Tracking Number 234549
- HIB Report Tracking Number 234661
- HIB Report Tracking Number 235192
- HIB Report Tracking Number 235343

**Board of Education Roll Call Vote on Action Items 23-SU-010**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**ADJOURNMENT:**

**Action 23-AJ-013**

**Motion made** by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting of the Clinton Township Board of Education at \_\_\_\_\_(time).

( \_\_\_All\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)

**NEXT MEETING DATES:**

December 12, 2022

January 4, 2023 (Organization Meeting)