



Wilmette Public Schools, D39  
 Mikaelian Education Center  
 615 Locust Road; Wilmette, IL 60091  
 v 847-512-6000 f 847-256-2959  
 www.wilmette39.org

## REQUEST FOR STUDENT RECORDS

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CHILD'S NAME AND BIRTHDATE

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NAME OF SCHOOL CHILD ATTENDED

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ADDRESS OF SCHOOL CHILD ATTENDED

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PHONE AND FAX NUMBER OF SCHOOL

The above child has enrolled in the Wilmette Public School District 39. Please forward the following records so that the child may complete the transfer to District 39.

- Academic records (including attendance, report cards, standardized testing results)
- Health and medical records
- Psychological testing
- Special services records (including MDC, IEP, and enrichment reports)

Please transfer my child's records to:

- Central School     
  Harper School     
  Highcrest Middle School  
 McKenzie School     
  Romona School     
  Wilmette Junior High School

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Email address where records should be sent or please use the school fax number listed below

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Parent Signature

Date

Central School 910 Central Ave Wilmette, IL 60091 v 847-512-6100 f 847-251-4086	Harper School 1101 Dartmouth Wilmette, IL 60091 v 847-512-6200 f 847-251-4176	McKenzie School 649 Prairie Ave Wilmette, IL 60091 v 847-512-6300 f 847-251-4067	Romona School 600 Romona Rd Wilmette, IL 60091 v 847-512-6400 f 847-251-4153	Highcrest Middle School 569 Hunter Rd Wilmette, IL 60091 v 847-512-6500 f 847-256-0083	Wilmette Junior High School 620 Locust Rd Wilmette, IL 60091 v 847-512-6600 f 847-256-0204
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