

Green Bay Area Public Schools Confidentiality Agreement



I agree to follow the above stated Code of Ethics, Volunteer Guidelines, Confidentiality of Student and Pupil Records and Board of Education Policy 353 and Rule 1 of Policy 353. I also understand that failure to comply with confidentiality and authorized use of any student information for any purpose or failure to safeguard and protect confidential information may be grounds for revocation of my volunteer access.

I understand that the pupil records I review in the course of my volunteer work with the Green Bay Area Public School District are confidential and that the Green Bay Area Public School District has determined that I have a legitimate educational interest in such pupil records.

Pursuant to the requirements of Board of Education Policy 347, Rule 347, the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g, 45 C.F.R. § 99, and the Wisconsin pupil records statute, Wis. Stat. § 118.125, I agree to maintain the confidentiality of such records.

I understand that the materials I review in the course of my work are protected by the FERPA and Wis. Stat. § 118.125. I may not disclose the materials and information with any person not authorized to review them. I also understand that should I disclose pupil record information contained in these materials, I assume whatever risk that may result from the disclosure. Such risk could include a lawsuit initiated by the student whose rights were violated.

If in doubt about the confidentiality of any record or my ability to legally disclose information, I agree to consult with the building principal before disclosing any student information.

This agreement is given in consideration for my continued volunteer position with the District. The terms of this agreement remain in effect during and after my volunteer work with the District.

Volunteer Name: _____

Volunteer Signature: _____

Date: _____