



EXCELSIOR SPRINGS
S C H O O L D I S T R I C T
— *Together, Achieving Excellence* —

Job Description

POSITION TITLE: CHIEF INNOVATIONS OFFICER
F.L.S.A. Exempt Professional
REPORTS TO: Deputy Superintendent and Assistant Superintendent for Academic Services

QUALIFICATIONS:

1. Master's Degree in education with an education technology or administration emphasis.
2. A valid Missouri Teaching License and a minimum of 5 years successful teaching experience.
3. Ability to create change and lead challenging innovations.
4. Ability to use technology to access, process, and communicate ideas and information in a variety of media formats.
5. Demonstration of progressive and visionary practices in responding to trends and issues in education.
6. Strong 21st century skills and instructional technology integration knowledge.
7. Knowledge in effective curriculum, instruction and assessment.
8. Leadership and team building skills that guide a collaborative approach to improvement.
9. Ability to facilitate diverse groups in identifying problems and forging consensus
10. Effective communication skills and the ability to present to a group in a leadership role.
11. Facilitation skills in directing improvement and staff development activities.
12. Strong organizational, management and decision-making skills.
13. Self-directed learner
14. Ability to collect, analyze, and use multiple sources of data.

JOB GOAL:

The Chief Innovations Officer is a research and design leader responsible for identifying and scaling innovative ideas that work throughout the district. The Chief Innovations Officer provides leadership and support to district staff to foster the use of evidence-based learning pedagogies, technology, and instructional applications aligned to innovative learning initiatives.

RESPONSIBILITIES AND PERFORMANCE OBJECTIVES:

1. Plays a key role in developing continuous innovation for enhancing teaching, learning, and integration of effective educational innovations into the curriculum.
2. Regularly evaluates current research on effective use of existing and emerging digital tools, trends & resources.
3. Assists in determining district's readiness for innovative learning initiatives.
4. Facilitates expansion of anytime/anywhere learning with development of experiences that advance

student and teacher learning in both face-to-face and virtual environments.

5. Coordinates and/or delivers on-going, researched-based professional development that provides systemic support for moving the district forward on innovative learning initiatives.
6. Builds, models, maintains, & manages a variety of digital tools and resources for teacher and student use in technology-rich learning environments.
7. Provides information on innovative ideas trending in education as well as new approaches to teaching and learning.
8. Develops and promotes community involvement and home support for innovative learning initiatives.
9. Assists in evaluations of innovative learning initiatives.
10. Builds a common vision for student improvement through innovation.
11. Develops support for and excitement around innovative initiatives among internal and external stakeholders.

TERMS OF EMPLOYMENT:

Twelve month contract; salary, work year and vacation to be established by the Board of Education.

EVALUATION:

Performance of this position will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

The board encourages the Chief Innovations Office to continue his/her professional growth by becoming involved in professional organizations, attending conferences, continuing his/her education, and participating in other professional activities.