

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Emerald Elementary

Date of Drill: 4/6/17 Time drill was held: 1:25 (pm/am)

Exact time required to evacuate/shelter/secure: 2:00 min

Total Participants: 342

Remarks: _____

This report is for emergency drill # 5 for school year 2016/2017

Name of person conducting drill: ERIK E. MASON

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: E. E. Mason

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title RC Det. MANISTIAQUE (PSD)

OR

Fire (fire chief or designee)
Name & Title RC Det. MANISTIAQUE (PSD)

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Emerald Elementary

Date of Drill: 3/1/17 Time drill was held: 1:25 (pm/am)

Exact time required to evacuate/shelter/secure: 3:00 min

Total Participants: 342

Remarks: _____

This report is for emergency drill # 2 for school year 16/17.

Name of person conducting drill: ERIK MASON

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Director KEN BOLAT, MSPD

OR

Fire (fire chief or designee)

Name & Title Director KEN BOLAT, MSPD

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required, one in March)
 Lock Down (3 required)
 Lockdown (recess or cafeteria)
 Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Emerald Elementary

Date of Drill: 1/13/17 Time drill was held: 1:23 pm (pm/am)

Exact time required to evacuate/shelter/secure: 2 min -

Total Participants: 368

Remarks: _____

This report is for emergency drill # 3 for school year 2016/2017

Name of person conducting drill: ERIK MASON

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title TPR. WILLIAMS & TPR. JANISSE

OR

Fire (fire chief or designee)

Name & Title _____


K. SMITH, MSPD OFFICER

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required, one in March)
 Lock Down (3 required)
 Lockdown (recess or cafeteria)
 Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: _____

Date of Drill: NOV 4 2016 Time drill was held: 10:27 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min

Total Participants: 365

Remarks: _____

This report is for emergency drill # 4 for school year 2016/2017

Name of person conducting drill: ERIK E MASOW

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title OFFICER KEVIN D SMITH, MSPD [Signature]

OR

Fire (fire chief or designee)

Name & Title KEH C. Galat, Director, MSPD

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required, one in March)
 Lock Down (3 required)
 Lockdown (recess or cafeteria)
 Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Emerald Elementary

Date of Drill: 10/17/16 Time drill was held: 1:20 (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 365

Remarks: _____

This report is for emergency drill # 3 for school year 2016/2017

Name of person conducting drill: ERIK E. MASON

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Officer Kevin Smith [Signature] MSPD

OR

Fire (fire chief or designee)

Name & Title Officer Kevin Smith [Signature] MSPD

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required, one in March)
 Lock Down (3 required)
 Lockdown (recess or cafeteria)
 Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Emerald Elementar

Date of Drill: 10/14/16 Time drill was held: 10:28 (pm/am)

Exact time required to evacuate/shelter/secure: 4 min

Total Participants: 365

Remarks: _____

This report is for emergency drill # 2 for school year 2016/2017

Name of person conducting drill: Erik Mason

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff) or chief of police or designee or MSP)

Name & Title Ken C. Galant, Director, MSPD

OR

Fire (fire chief or designee)

Name & Title Ken C. Galant, Director, MSPD

School Emergency Drills Documentation Form

Type of Drill

Fire Drill (5 required)

Tornado Drill (2 required, one in March)

Lock Down (3 required)

Lockdown (recess or cafeteria)

Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

Standard

Class Change

Recess

Other Events

Name of Reporting School: Emerald Elementary

Date of Drill: 10/14/16 Time drill was held: 9:40 (pm/am)

Exact time required to evacuate/shelter/secure: 9:40 am (1min)

Total Participants: 365

Remarks: _____

This report is for emergency drill # 2 for school year 2016/2017

Name of person conducting drill: ERIK MASON

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title New Gilat, Director, MSPD

OR

Fire (fire chief or designee)

Name & Title New Gilat, Director, MSPD

School Emergency Drills Documentation Form

Type of Drill

Fire Drill (5 required)

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Lock Down (3 required)

Lockdown (recess or cafeteria)

Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

Standard

Class Change

Recess

Other Events

Name of Reporting School: Emerald

Date of Drill: 9/8/16 Time drill was held: 10:30 (pm/am) (pm)

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 365

Remarks: _____

This report is for emergency drill # 1 for school year 2016/2017

Name of person conducting drill: Erik Masson

Title of person conducting drill: Principal

Signature of person conducting drill: EAGL

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Ken Galat, Director of Public Safety

OR

Fire (fire chief or designee)

Name & Title Ken Galat, MSPD

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required, one in March)
 Lock Down (3 required)
 Lockdown (recess or cafeteria)
 Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Emerald

Date of Drill: 9/7/14 Time drill was held: 1:32 (pm/am)

Exact time required to evacuate/shelter/secure: ~~30~~ 2 minutes

Total Participants: 365

Remarks: _____

This report is for emergency drill # 1 for school year 2016/2017

Name of person conducting drill: ERIK MASON

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

Dates sent to Emergency
Coordinator in advance

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

Fire Drill (5 required)

Tornado Drill (2 required, one in March)

Lock Down (3 required)

Lockdown (recess or cafeteria)

Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

Standard

Class Change

Recess

Other Events

Name of Reporting School: Emerald Elementary

Date of Drill: 9-7-16 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 365

Remarks: _____

This report is for emergency drill # 1 for school year 2016/2017

Name of person conducting drill: Erik Mason

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title Dates sent to Emergency Coordinator in advance

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

Fire (fire chief or designee)

Name & Title _____