



**SRO AGREEMENT REVIEW COMMITTEE**

**11/1/2021**

**5:00-6:30**

# AGENDA

- **WELCOME + INTRODUCTIONS**
- *5:00 PM-5:15PM*
- **FINALIZE PURPOSE STATEMENT**
- *5:15PM-5:30PM*
- **ARTICULATE SRO RESPONSIBILITIES**
- *5:30PM-6:20PM*
- **CLOSING**
- *6:20PM-6:30PM*



# ENGAGEMENT

PLEASE TAKE UP TO ONE MINUTE AT YOUR TABLE TO SHARE...

- ONE THING THAT'S BROUGHT YOU JOY IN THE LAST TWO DAYS AND WHY
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# OUR PURPOSE

- **MAKE RECOMMENDATIONS TO THE BOARD OF EDUCATION ON HOW THE SRO AGREEMENT BETWEEN THE CITY OF CARBONDALE AND CCHS CAN BE UPDATED. (FOCUS ON PAGES 1,2, AND 3)**
- **ORIGINAL AGREEMENT WAS SIGNED IN 2012 AND HAS NOT BEEN UPDATED SINCE.**
- **THE BOARD HAS DECIDED THAT CCHS WILL CONTINUE TO HAVE AN SRO, OUR WORK WILL BE TO DISCUSS AND RECOMMEND LANGUAGE ON:**
  1. **THE PURPOSE OF THE POSITION**
  2. **THE ROLES AND RESPONSIBILITIES OF THE SRO, AND**
  3. **THE ROLES AND RESPONSIBILITIES OF THE CCHS ADMINISTRATION**



# OBJECTIVES

## **TODAY, WE WILL...**

- FINALIZE A SHARED PURPOSE STATEMENT
  - ARTICULATE CARBONDALE'S SRO ROLES AND RESPONSIBILITIES
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# ROLES

- **NOTETAKER**
  - *ONE PERSON TO DOCUMENT ALL DISCUSSION POINTS WITH DETAIL*
- **TIMEKEEPER**
  - *ONE PERSON WITH A TIME-KEEPING DEVICE TO KEEP US ON TRACK*
- **DEVIL'S ADVOCATE**
  - *ONE PERSON AT EACH TABLE TO TAKE THE COUNTER POINT IN EACH DISCUSSION*

# NORMS

IN ORDER TO MAXIMIZE OUR LIMITED TIME TOGETHER, WE SHOULD AGREE UPON NORMS WE CAN ALL SUPPORT. WE WILL WORK TOGETHER TO FINALIZE THE NORMS THIS COMMITTEE WILL COMMIT TO THROUGHOUT OUR TIME TOGETHER.

- **PARTICIPATE FULLY, MINIMIZING DISTRACTIONS**
- **SEEK TO UNDERSTAND BY FOCUSING ON ACTIVE LISTENING**
- **SOLUTIONS FIRST**
- **CRITIQUE IDEAS, NOT PEOPLE**
- **ENSURE ALL VOICES ARE HEARD**
- **START ON TIME; END ON TIME**
- **TWO MINUTE WARNINGS DURING GROUP TIME SO CONVERSATIONS CAN WRAP UP**
- **CONFIDENTIALITY – NO SOCIAL MEDIA POSTS, ONLY SHARE GENERAL DIRECTION OF THE GROUP WITH OTHERS**



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# PURPOSE STATEMENT

15 MINUTES



# PURPOSE STATEMENT

**STEP 1.** (3 MIN) INDIVIDUALLY, REVIEW THE PURPOSE STATEMENT DRAFT. DETERMINE WHETHER THE PURPOSE REFLECTS THE DISCUSSION AT THE LAST MEETING. WE WANT THIS PURPOSE STATEMENT TO FRAME THE SRO ROLE. WRITE ANY ADDITIONS/REVISIONS DOWN.

**STEP 2.** (5 MIN) AT TABLES, DISCUSS WHAT YOU IDENTIFIED INDIVIDUALLY. ENSURE EVERYONE HAS SHARED THEIR IDEAS. PICK A REPRESENTATIVE FROM YOUR TABLE TO SHARE ANY ADDITIONS OR REVISIONS, IF NECESSARY.

**STEP 3.** (5 MIN) REPRESENTATIVES FROM EACH TABLE WILL SHARE THEIR ADDITIONS OR REVISIONS, OR JUST PASS IF THE TEAM FINDS THE PURPOSE STATEMENT ACCEPTABLE.

**STEP 4.** (2 MIN) USE A “FIST TO FIVE” RATING WHERE A FIST INDICATES YOU DISAGREE WITH THE PURPOSE STATEMENT AND A FIVE INDICATES YOU FULLY AGREE WITH THE PURPOSE STATEMENT.

# SRO PURPOSE STATEMENT

**CARBONDALE COMMUNITY HIGH SCHOOL PARTNERS WITH THE CITY OF CARBONDALE TO HAVE A SCHOOL RESOURCE OFFICER IN THE HIGH SCHOOL ON A DAILY BASIS. A COMMITTEE OF COMMUNITY MEMBERS, STUDENTS, STAFF, AND ADMINISTRATORS DISCUSSED THE IDEAL PURPOSE FOR HAVING THE POSITION IN THE SCHOOL AND SHARED THE FOLLOWING REASONS FOR THE POSITION:**

- 1. SAFETY – THE NUMBER ONE PRIORITY OF THE POSITION IS TO MAKE SURE THAT STUDENTS, AND STAFF FEEL SAFE WHEN ON CAMPUS. THE SRO ASSISTS WITH CONTINUALLY REVIEWING AND IMPLEMENTING EMERGENCY RESPONSE PLANS, AND ENSURES THAT QUICK RESPONSE TIMES OCCUR IF ISSUES ARISE THAT REQUIRE THE PRESENCE OF LAW ENFORCEMENT.**
- 2. EDUCATION – THE SRO SERVES AS A GUEST LECTURER AND RESOURCE LIAISON BETWEEN THE SCHOOL AND CARBONDALE POLICE DEPARTMENT THAT GIVES STUDENTS, TEACHERS, AND FAMILIES SOMEONE FROM WHOM TO SEEK GUIDANCE ON LAW ENFORCEMENT MATTERS.**
- 3. SCHOOL COMMUNITY RELATIONS – THE SRO PROVIDES ANOTHER TRUSTING ADULT FOR STUDENTS TO TALK TO WITHIN THE SCHOOL ENVIRONMENT. THEY BUILD CONNECTIONS WITH STUDENTS, STAFF, AND THE SCHOOL COMMUNITY AND SERVE AS A RESOURCE LIAISON THAT IS A FAMILIAR FACE TO ASSIST STUDENTS AND STAFF WITH CHALLENGING SITUATIONS THAT RISE ABOVE AND BEYOND THE ABILITY OF SCHOOL ADMINISTRATION AND BUILDING STAFF.**

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# **SRO RESPONSIBILITIES**

45 MINUTES



# CLARIFYING PURPOSE

**OUR GOAL IN READING ABOUT SROS IS TO DETERMINE THE  
POSSIBLE ROLES AND RESPONSIBILITIES OF THE POSITION,  
DETERMINING THOSE BEST LINKED WITH THE CCHS SRO  
PURPOSE STATEMENT.**



# SRO READING

**STEP 1.** (2 MIN) SPLIT YOUR TABLE INTO THREE SMALLER GROUPS. EACH WILL FOCUS ON A THEME OF YOUR SRO PURPOSE STATEMENT: SAFETY, EDUCATION, AND COMMUNITY RELATIONS.

**STEP 2.** (8 MIN) SILENTLY, READ THE SRO RESPONSIBILITIES WITH YOUR THEME IN MIND. TAKE NOTE OF WHAT RESPONSIBILITIES YOU WANT TO TWEAK. REVIEW ADDITIONAL SRO JOB DESCRIPTIONS TO DECIDE IF THERE ARE OTHER RESPONSIBILITIES YOU WANT TO ADD.

**STEP 3.** (15 MIN) IN SMALL GROUPS, DISCUSS THE RESPONSIBILITIES FOR YOUR THEME. ENSURE EVERY MEMBER OF YOUR SMALL GROUP SHARES THE IDENTIFIED REVISIONS AND ADDITIONS FROM SILENT REVIEW

**STEP 4.** (18 MIN) COMBINE YOUR SMALL GROUP WITH THE SMALL GROUPS WHO HAVE THE SAME THEME FROM OTHER TABLES. SHARE YOUR PROPOSED RESPONSIBILITIES FOR YOUR THEME, AND CREATE A COMPILED DESCRIPTION REPRESENTING ALL GROUPS.

**STEP 5.** (4 MIN) SHARE YOUR COMBINED JOB RESPONSIBILITIES WITH SUPERINTENDENT BOOTH AND FINALIZE NEXT STEPS.

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# CLOSING

10 MINUTES



## NEXT MEETING

**MONDAY, DECEMBER 6, 2021 – 5:00-6:30 PM**

