



Nathan Hale-Ray  
Middle School

- TEACHER
- OFFICE
- OTHER: \_\_\_\_\_

Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Student Name: \_\_\_\_\_

Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_

**ABSENCE/TARDINESS:**

- was absent
- will be absent
- was late to school
- will be late to school

On date(s): \_\_\_\_\_

Due to: \_\_\_\_\_

**PICK-UP/LEAVE EARLY**

will be picked up by: \_\_\_\_\_

At:  Dismissal  \_\_\_\_ : \_\_\_\_ AM/PM

Contact Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

will leave early \_\_\_\_ / \_\_\_\_ / \_\_\_\_ @ \_\_\_\_ : \_\_\_\_ AM/PM

Due to: \_\_\_\_\_

**MONEY ENCLOSED**

Amount: \$ \_\_\_\_ . \_\_\_\_  Cash  Check

For:  Lunch  Field Trip  Books  Other: \_\_\_\_\_

**OTHER:** \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact#: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

© hello, cuteness!



Nathan Hale-Ray  
Middle School

- TEACHER
- OFFICE
- OTHER: \_\_\_\_\_

Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Student Name: \_\_\_\_\_

Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_

**ABSENCE/TARDINESS:**

- was absent
- will be absent
- was late to school
- will be late to school

On date(s): \_\_\_\_\_

Due to: \_\_\_\_\_

**PICK-UP/LEAVE EARLY**

will be picked up by: \_\_\_\_\_

At:  Dismissal  \_\_\_\_ : \_\_\_\_ AM/PM

Contact Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

will leave early \_\_\_\_ / \_\_\_\_ / \_\_\_\_ @ \_\_\_\_ : \_\_\_\_ AM/PM

Due to: \_\_\_\_\_

**MONEY ENCLOSED**

Amount: \$ \_\_\_\_ . \_\_\_\_  Cash  Check

For:  Lunch  Field Trip  Books  Other: \_\_\_\_\_

**OTHER:** \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact#: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

© hello, cuteness!