



CENTRAL KITSAP MIDDLE SCHOOL



ASSOCIATED STUDENT BODY CONSTITUTION

PREAMBLE

We, the students of Central Kitsap Middle School, establish this constitution to assist us with the direction and implementation of our student government.

ARTICLE I

Name and Membership

The name of this organization shall hereby be known as "The Associated Students of Central Kitsap Middle School". All students enrolled at Central Kitsap Middle School (CKMS) are members of the Associate Student Body (ASB). The official colors of this organization shall be maroon, gray and white. The mascot shall be the Cub.

ARTICLE II

Student Council Legislative Powers

The legislative powers of the student association shall be vested in an executive body which shall be called the Student Council. The Student Council shall consist of voting members, the ASB Advisor, and the Building Principal or Principal Designee.

ARTICLE III

Membership in the Student Council

The council membership shall consist of the Executive Board (the elected ASB officers that represent the whole school), grade level officers, and club representatives.

ARTICLE IV

Executive Board Function

The function of the Executive Board shall be to: prepare the agenda for Student Council meetings, review correspondence pertinent to ASB, plan activities designed to increase participation of ASB members, and other such functions promoting citizenship and school or community pride.

ARTICLE VIII

ASB Officer Qualifications

All ASB Officers:

1. Must be a student in good standing of the existing class in the school year following the spring elections.
2. Must have and maintain at least a 3.0 grade point average.
3. Must display and maintain exemplary citizenship, character, and conduct at school and in the community.

ARTICLE IX

ASB Executive Officer Duties

The President:

1. Preside over Student Council meetings.
2. Help develop the agenda for each Student Council meeting.
3. Understand and use Parliamentary Procedure at each Student Council meeting.
4. Rule on council actions whenever necessary.
5. Appoint committees (i.e. to organize activities such as dances, assemblies, food drive, etc.).
6. Vote when the Student Council has a tie.
7. Act as the chairperson of the Executive ASB Board and develop the agenda for meeting with this group.
8. Perform other duties as assigned by the ASB Advisor or Vice-Principal.
9. If asked, attend the Central Kitsap Middle School Leadership Committee and/or GLTL meetings.

The Vice-President:

1. Perform the duties of the president in the president's absence.
2. Serve as a liaison with all school organizations.
3. Serve as a member on all student council committees.
4. Perform other duties as assigned by the ASB Advisor or Vice-Principal.
5. If asked, attend the Central Kitsap Middle School Leadership Committee and/or GLTL meetings.

The Secretary:

1. Prepare the agenda for Student Council and Executive Board meetings.
2. Take minutes during each meeting, including keeping track of who was present.
3. Write correspondence for the ASB and maintain a file of incoming and outgoing ASB mail.
4. Type up meeting minutes and distribute them to CKMS Office Secretary and Student Council members.

The Treasurer:

1. Work with the ASB Advisor and the ASB bookkeeper to maintain accurate records of receipts and expenditures of the Student Council.
2. Give regular financial reports to the Student Council.
3. Oversee the money taken in from fundraisers.
4. Approve all student council purchases.

ARTICLE XI

Probation/Immediate Removal

Executive ASB and Class officers failing to maintain the academic and behavior standards set forth in Article VIII and Article IX shall be placed on probationary status not to exceed three (3) weeks. The officer's parents shall be notified at this point. If at the end of three weeks, the officer is still not meeting the standards, then he/she shall be removed from his/her position by the ASB Advisor after informing the parents and the building vice-principal.

Serious infractions of the CKMS Student Handbook shall constitute grounds for immediate removal from office.

ARTICLE XII

Vacancies

In the event any office (except the Executive ASB President) becomes vacant, the Executive ASB President shall appoint a member from the ASB Student Council to fill the remainder of that term. If the position of Executive ASB President becomes vacant, the Executive ASB Vice-President shall assume the responsibilities of his/her office and appoint his/her successor. All appointments shall be approved by a two-thirds (2/3) vote of the ASB Student Council.

ARTICLE XIII

ASB sponsored Clubs

Any club to be sponsored by the Student Council must present a constitution outlining its purpose and rules of procedure to the ASB Executive Board for approval. This constitution shall not be in conflict with the spirit and intent of the ASB Constitution. Activities of such clubs must be supervised by the club's advisor and are subject to review by the ASB Advisor.

1. All clubs will submit proposal for new club 3 weeks prior to desired first meeting date to the ASB Executive Board
2. Upon ASB Executive Board approval, the first meeting shall consist of creating/approving a club constitution to submit to ASB Executive Board. Included in the club's constitution will be the requirement that all members of the club also be ASB card holders.
3. All clubs will be required to maintain a current roster/attendance for scheduled meetings as well as have a representative available as needed for ASB Executive Board meetings

ARTICLE XIV

Fundraisers

The ASB is responsible for any and all school-wide fundraisers each year. All class fundraisers at CKMS must be approved by a majority vote of the ASB Student Council. All fundraiser money shall be deposited daily through the appropriate treasurer and the school's ASB Bookkeeper.

ARTICLE XV

Funds

ARTICLE XVI

Veto Power

Because the powers of the Student Council are delegated to it by the building Principal, or his/her designee, he/she shall have the right to veto any measure the ASB Student Council may pass with explanation.

ARTICLE XVII

ASB/Class Meetings

The ASB Student Council shall meet once a month or when it is deemed necessary or more convenient by the ASB Advisor and the Executive ASB President. Regular meetings shall be held during the school day. A quorum shall be two-thirds (2/3) of the ASB Student Council members.

ARTICLE XVIII

Amendments

Amendments shall be made to this constitution whenever necessary. Amendments shall be initiated by any member of the Associated Student Body or by the Constitution Review Committee. Changes or additions to the constitution must be approved by a two-thirds (2/3) majority of the ASB Student Council.

ARTICLE XIX

Constitution Review Committee

A Constitution Review Committee shall be established every two (2) years. The Constitution Review Committee will review of CKMS ASB Constitution for validity and clarity. The committee will consist of two members of the Executive ASB, and two Class Officers from each class. Any changes must be approved by a two-thirds (2/3) majority of the ASB Student Council as stated in Article XVIII.

ARTICLE XX

Handbook and School Board Policy

This Constitution supports the Central Kitsap Middle School Student Handbook. It also supports all policies and procedures as approved by the Board of Directors of the Central Kitsap School District #401

LAST REVISED: 1/20/2018

Signed

ASB Advisor

Signed

Executive ASB President