



ST. DOMINIC CATHOLIC SECONDARY SCHOOL *ONE-TO-ONE INITIATIVE*

Dear Parent(s)/Guardian(s):

In an effort to afford all St. Dominic students equal access to technology in their learning, our school continues to invest in Chromebooks as a resource for all students. A Chromebook is a web-based computer running Google Chrome OS as its operating system. These devices are designed to be used while connected to the internet and support applications that reside on the web, rather than traditional applications that reside on a larger desktop computer. Much like a traditional textbook, students will receive a Chromebook and charger at the start of their school year and they are expected to use it responsibly for educational purposes and maintain it in working order. Students will return the Chromebook during June exams to be inventoried over the summer months.

SMCDSB students have student-specific accounts created for them to access various *Google Apps for Education (GAFE)*. These accounts can help maintain privacy for students while also allowing them synchronized access to their work from school, home and anywhere there is an internet connection. This login account will be with them throughout their secondary years as long as they are enrolled in an SMCDSB school. Other advantages of using these tools will be:

- extending the learning environment to the home which will increase productivity and engagement of learners (make student-centred learning a priority)
- providing teachers with better opportunities to share meaningful feedback on student submissions
- providing teachers and students with access to a paperless environment and unlimited online storage
- allowing students to work collaboratively in real time and to engage in peer-editing, which will increase creativity, critical thinking and communication
- allowing students to publish their work for a bigger audience and build an electronic portfolio

Google Apps for Education include:

- **Google Classroom** - a teacher-maintained course hub for students to submit work electronically and post course announcements
- **GoogleDocs** - an office suite of applications for document creation
- **Google Calendar** - an electronic agenda
- **GMail** - an application for email communication

SMCDSB has provided these tools for all students with the necessary security enhancements to minimize spam and unwanted messages from external sources. Google's Education Division has guaranteed all apps will be free of commercial advertising.

Please find enclosed the **Student/Parent Chromebook Agreement of Acceptable Use**, which must be completed and returned to the office at your earliest convenience prior to any student receiving a Chromebook. Prior to signing the agreement, we encourage you to review the 'Chromebook Handbook' in the 'For Students' folder at our school webpage <http://dom.schools.smcdsb.on.ca/>

Sincerely,

Mr. J. Conway
Principal

ST. DOMINIC CATHOLIC SECONDARY SCHOOL
ONE-TO-ONE INITIATIVE

PARENT/STUDENT CHROMEBOOK AGREEMENT OF ACCEPTABLE USE

1. **Educational Use** - These accounts are for educational use only. They will be used to support school projects and research that reflect the goals and objectives set out by the teacher and the school. **Students are NOT to make use of their accounts for personal, recreational, social, political, or commercial activities that are not school or curriculum related.**

2. **Privacy and Security** - Each participating student is given their own individual account that is password protected. Students are not permitted to share accounts or gain unauthorized access to another account at any time. Students will not attempt to harm or destroy data of another user. **Be aware that teachers and school administrators have the capability and the right to monitor any and all messages posted in the system.** Students are responsible for messages sent via their account. Students are asked to refrain from posting personal contact information such as home/email addresses, phone numbers, for themselves and others on the system.

3. **Communication** - When communicating online, it is important that the students conduct themselves in a respectful, professional and constructive manner. Students will not use Google Apps for Education to post any obscene, discriminatory or offensive material. Postings that are abusive, use inappropriate language, are harassing or can be deemed bullying will not be tolerated in accordance with the school's Student Code of Conduct and the Ministry's Safe Schools Act.

4. **Damages** - Students are expected to maintain their Chromebook in good condition and working order. Screens can be easily damaged through misuse or drops. Students are strongly advised to use caution when transporting Chromebooks between classes, in backpacks or on the bus, etc. Any damage or irregularities are to be reported to Mr. McDonald (Library) or the main office immediately. **Damages to the Chromebook will be the responsibility of the student and/or family to pay for estimated cost prior to the Chromebook being issued for repair.**

5. **Violations** - Students are being given the privilege of technological access via the Chromebook and G.A.F.E. Violations or inappropriate use could result in a cancellation of those privileges as well as disciplinary action from the school administration and/or the police. The system administrator(s) may close an account at any time when deemed necessary.

Students must immediately report any threatening, obscene, or harassing messages to school staff.

I have read the above information, and agree to the terms and conditions mentioned.

Print Student Name: _____ Grade: 9 /10 / 11 / 12 (Circle)

Student Signature: _____ Date _____

Parent/Guardian Signature _____ Date _____

Please return this form to the main office. Thank you